



## SELECTMEN'S MEETING MINUTES

June 11, 2019

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Marilou MacLean, Laurie Champy, Ed Comeau, Rose Zacher, Frank Frazier, Mark Stengel, Peter Donnelly, Peter Holland

This meeting was scheduled for and called to order at 6pm. The exterior property tour that was rescheduled to tonight commenced immediately following the Pledge of Allegiance. Below are the findings of the tour:

Selectman Zacher stated Corey Pike recommended seeding for grass in the fall for concern of it burning if done sooner.

The stone dust material for use on the parking lot was observed to be onsite.

Excess metal components and equipment were observed. Selectman Robischeau will contact Mr. Nason for removal with an expected completion date of June 29.

The new siding on the Town House is being installed. Selectman Zacher stated minimal rot has been reported by the contractor. They are finding loose boards that they are re-nailing. The painter is lined up and will begin painting shortly.

A lack of visibility for the Handicap signs was noticed. Selectman Robischeau will request the signs be put to the edge of the gravel following completion of the parking lot work.

Marilou MacLean stated she is working on obtaining pricing on windows for the Town House.

The front doorway of the Town Office Building was observed to be in need of sanding/painting.

- **Approval of Minutes:**

***MOTION: Selectman Robischeau motioned to accept the minutes from May 28, 2019 as drafted. Selectman Surette seconded, all in favor, motion carries.***

- **Public Comments:** Peter Holland requested information on options for Cable TV/High Speed Internet. He asked about leverage opportunities when negotiating renewal of the contract. Selectman Zacher stated an attorney has been hired to represent the Town; she is meeting with Spectrum in June. Selectman Zacher and Selectman Surette will be attending a meeting on June 24 to learn about other potential future service options.

Mark Stengel asked if it was possible to reduce the speed limit on Brice Drive to 15-20mph. He also requested a second speed limit sign as there is only a sign visible from one entrance. Selectman Surette stated it may be possible to perform a traffic study. Mr. Stengel additionally requested construction signs for the area until paving is complete. Selectman Surette stated he will look into it. He requested an update on the hydraulic spill and questioned why the CEO was not met with regarding this issue. Selectman Surette stated he has no further update and there is no immediate concern. Reporting a spill immediately may be added language upon Policy review/update.

Peter Donnelly questioned the timing of paving Brice Drive as he has not seen any prep work performed. Selectman Surette stated it will be the first paving project this year. Mr. Donnelly stated the potholes need to be addressed. He also requested dust control. He added that Brice Drive is a Class V Highway and should be receiving regular maintenance. The Selectmen thanked him for the awareness.

- **Scheduled Speakers:** Selectman Surette offered a reminder of the purpose of being on the Agenda as a Scheduled Speaker. This is a time for a presentation to the Board. Public questions and comments should be made under Public Comments. When asked, Mark Stengel and Peter Donnelly opted to continue under Public Comments.
- **Public Comments, cont.:** Mr. Stengel asked for a Road Policy update. Selectman Surette stated he spoke with the attorney about the process of updating Town Policies. She advised these updates can be handled in a regular BOS meeting; no Public Hearing required. Mr. Stengel asked for a Palmer Drive survey update. Selectman Robischeau stated Land Tech has been contacted and it is in their queue to perform. Mr. Stengel stated no one has permission to be on his property and he will call the police if they are.

Peter Donnelly commented that some but not all residents have been asked to remove property from the ROW.

- **Treasurer:** Marilou MacLean stated the Property and Liability insurance renewal due date is 07/01. She will send property values out for review.

She has updated the monthly report for the budget through the end of May.

- **Planning Board:** Ed Comeau reported they met briefly outside of the building at their last meeting as no one in attendance had keys.

He also reported they received the necessary responses to coordinate inspecting the gravel pits. He and Selectman Surette will be performing the inspections.

- **Conservation Committee:** Frank Frazier stated there has been discussion with the Royle family regarding the installation of a gate to deter use of their property to access the Town Preserve. There may be some Grant

monies available to aid with the cost; this option is being explored. Keyholders were discussed and determined for now to be the CC, Royle Family, BOS, 1 for hay management, and Brad Williamson for fire suppression.

- **Heritage:** Marilou MacLean spoke of a few upcoming events:

1) The rededication of the Town House Bell Tower and Bell on June 29<sup>th</sup> at 2pm. Refreshments will be available. She stated Hampshire Pewter has completed the medallions and they will be available for purchase for \$15 each. The purple coneflowers will also be ready and available for purchase for \$5 each or 5/\$20.

Other events include:

2) An Ice Cream Social scheduled for July 28<sup>th</sup>.

3) The Annual BBQ scheduled for August 3<sup>rd</sup>.

4) Biggest Tree contest – closes 2 weeks prior to BBQ. The contest form can be found on the Heritage page on the Town's website.

- **Grant Review Committee:** Ed Comeau stated they met on Friday and are actively working on the Local Emergency Operations Plan (LEOP). He expects it to be completed within a few weeks.

- **Zoning Board of Adjustment:** The Selectmen made the following motion due to the need to appoint a Member.

***MOTION: Selectman Zacher motioned to appoint Rob Collins to a 3-year term to the Zoning Board of Adjustment. Selectman Surette seconded, all in favor, motion carries.***

Laurie will notify Mr. Collins of the Board's decision.

The Board is in need of an Alternate.

- **Road Agent:** Selectman Robischeau reported Eddie met with another paver this morning. He is anticipating receiving pricing quotes shortly.
- **Old Business:** Selectman Robischeau stated shelving for the attic has been purchased and installation should be complete in a week.

Selectman Robischeau will speak to Eddie to see if the action items for the garage resulting from the Prevention Loss visit from Primex have been addressed.

Regarding the special exception granted by the ZBA for the solar rays on Gov's Rd, Selectman Surette stated he will look into it.

- **New Business:** Selectman Zacher read aloud the contract from Forester Tim Nolin for making him the Agent for the Town.

***MOTION: Selectman Zacher motioned to approve the contract with Tim Nolin. Selectman Robischeau seconded, all in favor, motion carries.***

Selectman Zacher stated it's time to go out for propane bids for the 2019-2020 season. Laurie will issue bid request letters to White Mountain Oil and Rymes.

Selectman Robischeau read on the record one Intent to Excavate for Map 11 Lot 1, and 2 Intent to Cuts, one for Map 43 Lot 1, and the second for Map 26 Lot 18.

***MOTION: Selectman Robischeau motioned to accept the 2 Intent to Cuts and the Intent to Excavate as being discussed on the applications. Selectman Surette seconded, all in favor, motion carries.***

The contract from Northpoint requesting additional funding was received. Laurie will forward this to Marilou. The \$500 already paid is not reflected; Marilou will review.

- **Mail/Bills:** Marilou MacLean read the bills aloud.

Meeting adjourned at 7:08pm.

The next regular Selectmen's meeting is scheduled for June 25, 2019 at 6:30pm, in the Town Office Building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant