



## SELECTMEN'S MEETING MINUTES

May 28, 2019

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rick Surette, Selectman Rich Zacher, Marilou MacLean, Laurie Champy, Ed Comeau, Rose Zacher, Frank Frazier, Mark Stengel, Peter Donnelly, Kate Eidson, Mike Tsaltas, Steve Berry

This meeting was scheduled for and called to order at 6pm. The property tour that was scheduled to occur was canceled due to poor weather conditions. It will be rescheduled.

- **Approval of Minutes:**

***MOTION: Selectman Zacher motioned to accept the minutes from May 14, 2019 as presented. Selectman Robischeau seconded, all in favor, motion carries. Selectman Surette abstained.***

- **Public Comments:** Kate Eidson, resident of Palmer Drive, stated she was responding in advance of the survey on Palmer Drive. She requested the anticipated town cost of the project. She expressed concern of the impact on her well by relocating the road. Selectman Surette stated he is not expecting any change on Palmer Drive with the exception of grading and culvert work. Selectman Zacher suggests defining the location of the Right of Way (ROW) by survey. Mark Stengel added that Selectman Zacher should be aware Palmer Drive was surveyed and the survey was approved by the court.

Steve Berry was asking for an update on his inquiry to legally access Kingswood Lake. Selectman Robischeau stated he contacted Town counsel and one issue of concern would be the potential need to change the Class of the private road and the burden of cost involved with such a project. If the decision is made to move in this direction, a Warrant Article would need to be presented for voting by the townspeople. The Selectmen suggested further research and identification of the 3 State owned lots near the lake. The Selectmen advised he continue to access the lake as he has in the past. Mr. Berry expressed concern about boulders that appear to have been placed to intentionally block access.

Frank Frazier provided an update on behalf of the Cotton Valley Rail Trail Committee. He stated the trail has received maintenance in the last 2 weeks. He spoke of the current issues with lack of parking availability. Their goal is to make the area safer. They are seeking permission to add 18" to the current shoulder width, still remaining within the Town ROW. This expansion would be at the Club's expense, not the Town. The Selectmen suggested speaking with the abutting landowners and also advised not to impact any culverts or drainage.

Mike Tsaltas wanted it on record that he was looking into possibly developing 40 acres off of Palmer Drive into a 55+ over retirement community.

The meeting was recessed at 6:26pm to allow for camera setup. The meeting resumed at 6:29pm.

- **Scheduled Speakers:** Mark Stengel questioned why no explanation of cost to the Town was ever provided for moving the pole on Brice Drive. There was some review of his recent 91-A request and the Town supplied response was discussed. He questioned if any other poles in Town had been moved. Selectman Surette stated he would not research that. He also asked if there was a date set for paving. The Selectman stated they are awaiting further info.

Peter Donnelly presented photos of a hydraulic leak. He stated they reported this spill to the Department of Environmental Services (DES) who then contacted the Wakefield Fire Department for cleanup. DES provided additional cleanup the following day. He believes this spill was from the plow truck and thinks the driver would have been aware of the spill and is concerned over the lack of reporting the spill. Selectman Surette thanked him for addressing the spill and stated he will take action.

Mr. Donnelly requested additional dust control for Brice Drive. Selectman Surette suggested maybe the surface of the road is different because it was previously paved and maybe it needs to be treated differently than other dirt roads. Selectman Surette stated he will look into it.

Mr. Donnelly expressed concern of the wires crossing his yard if the pole in question is relocated.

Mark Stengel added to the hydraulic leak topic later in the meeting by stating he emailed and spoke to Code Enforcement Officer Nick Angelo. Mr. Stengel was disappointed there wasn't any further follow up from Mr. Angelo.

- **Administrative Assistant:** Laurie Champy provided Swear In forms from the Wakefield Police Department for signature by the Selectmen; this authorizes the police to perform their contracted duties in Brookfield. These signed forms will be returned to the Wakefield PD to be used at their Swearing In Ceremony. Laurie will inform Virginia of the need to coordinate with them for the ceremony.
- **Planning Board:** Ed Comeau reported they discussed changing their regular meetings to Mondays, instead of Thursdays, due to scheduling availability. He added that they are implementing a new method of gravel pit inspections this year as they were not able to complete all inspections last year.
- **Conservation Committee:** Frank Frazier stated the Selectmen should be receiving a contract from Forester Tim Nolin to authorize him as agent.
- **Heritage:** Marilou MacLean stated the Commission recommends the following:
  - 1) Marilou MacLean be approved as Member, for a 3 year term, ending in 2022.
  - 2) Marilou MacLean be approved for Chairman position, for a 1 year term, ending in 2020.
  - 3) Susan Raban be approved as an Alternate, for a 3 year term, ending in 2022.

***MOTION: Selectman Robischeau motioned to accept the nominations as read by Marilou. Selectman Zacher seconded, all in favor, motion carries.***

Marilou MacLean provided a reading on the history of the Town House Building.

She also spoke of a few upcoming events:

- 1) The rededication of the Town House Bell Tower and Bell on June 29<sup>th</sup>.
- 2) An Ice Cream Social scheduled for July 28<sup>th</sup>.
- 3) The Annual BBQ scheduled for August 3<sup>rd</sup>.
- 4) Biggest Tree contest – closes 2 weeks prior to BBQ. The contest form can be found on the Heritage page on the Town's website.

- **Grant Review Committee:** Ed Comeau stated there are two remaining Grants on the docket for review. They are hopeful to meet on Friday. The Selectmen expressed concern of waiting for the review process for the Moose Plate Grant due to the required submission date of June 14<sup>th</sup>. They had reviewed it previously and determined it was straightforward and they were comfortable moving forward.

***MOTION: Selectman Zacher motioned to move forward and ask Craig (Evans) to write the Grant. Selectman Surette seconded, all in favor, motion carries.***

Laurie Champy will contact Craig and inform him of the Board's decision.

- **Zoning Board of Adjustment:** Frank Frazier stated one Member's term expires 2019; his term remains in effect until a new appointment occurs, according to RSA 49-C:20.

He requested an update to a violation of a special exception, for ground mounted solar rays granted by the ZBA, that was brought to the Board's attention months ago. Selectman Surette stated he will follow up.

He also mentioned for the Board's awareness that he was approached by a potential property buyer asking about a variance for a barn wedding venue.

- **Joint Loss Management Committee:** Laurie Champy thanked Janet Williamson for giving of her time and providing a training session for the use of the Automated External Defibrillator (AED) devices located in the Town Office Building and the Town House.
- **Old Business:** Selectman Robischoeu stated he found shelving for the attic and will complete the project soon.

The Selectmen have not received a paving update from the Road Agent; Selectman Robischoeu will contact Ed Nason.

Selectman Robischoeu will also ask Mr. Nason for a start date for the town parking lot work they motioned to move forward on at the previous meeting.

Selectman Zacher stated he provided the updated cable expansion map, including highlighted areas as discussed at the previous meeting, to the attorney. She will be meeting with Spectrum in June.

Selectman Robischoeu stated he will contact the attorney regarding proper procedure for updating the Road Policy.

- **New Business:** Due to receiving multiple letters from property owners requesting the removal of Town staff/contractors and equipment from their property, Selectman Zacher suggests surveying Palmer Drive in its entirety to gain clarification. Selectman Robischeau will call Land Tech.

***MOTION: Selectman Zacher motioned to have Palmer Drive surveyed and find out where the ROW is. Selectman Robischeau seconded, all in favor, motion carries.***

Selectman Zacher stated there was a need to enter non-public session.

***MOTION: Selectman Zacher motioned to enter non-public session under RSA 91-A:3(II)c. Selectman Robischeau seconded, all in favor, motion carries.***

***Roll Call: Selectman Zacher, yes. Selectman Surette, yes. Selectman Robischeau, yes.***

Non-public session entered at 7:20pm.

***MOTION: Selectman Surette motioned to leave non-public session. Selectman Zacher seconded, all in favor, motion carries.***

***MOTION: Selectman Zacher motioned to seal the minutes for 1 year. Selectman Surette seconded, all in favor, motion carries.***

***Roll Call: Selectman Zacher, yes. Selectman Surette, yes. Selectman Robischeau, yes.***

Public session resumed at 7:27pm.

- **Mail/Bills:** Marilou MacLean read the bills aloud.

***MOTION: Selectman Robischeau motioned to accept bills as read on record. Selectman Surette seconded, all in favor, motion carries.***

A thank you letter was received from 7 Lakes Snowmobile Club for trail access.

Meeting adjourned at 7:52pm.

The next regular Selectmen's meeting is scheduled for June 11, 2019 at 6:30pm, in the Town Office Building.

Respectfully submitted,

Laurie M. Champy  
Administrative Assistant