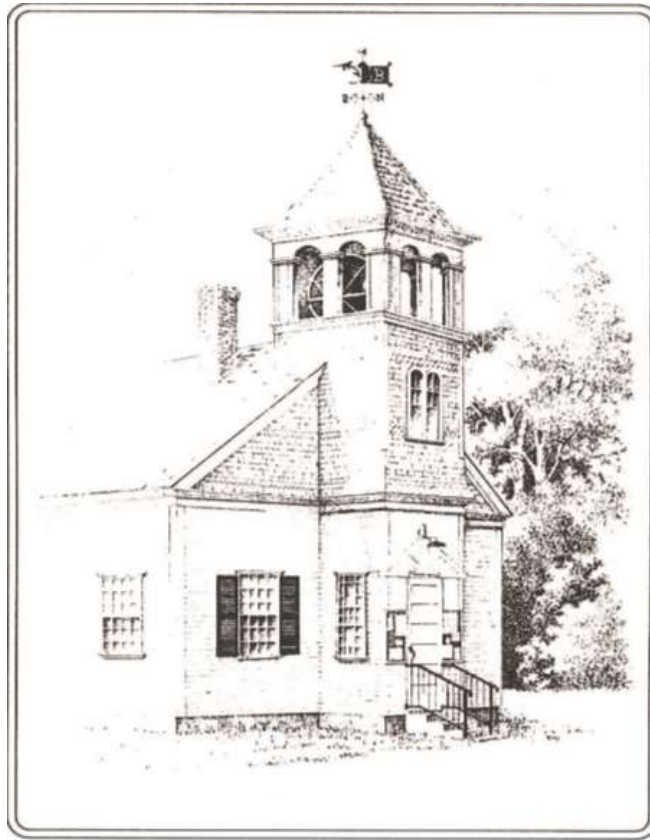


**ANNUAL REPORTS**  
**OF THE TOWN OFFICERS**  
**BROOKFIELD, NEW HAMPSHIRE**  
**2016**



For the fiscal year ending December 31, 2016  
Vital Statistics for 2016



**Annual Reports  
of the  
Town Officers  
  
Brookfield  
Carroll County  
New Hampshire  
  
2016**

**Fiscal year ending December 31, 2016**

**Vital Statistics for 2016**

**Town Office Building**

**267 Wentworth Road**

**Brookfield, NH 03872**

**(603) 522-3688 / Fax (603) 522-6245**

**[www.brookfieldnh.org](http://www.brookfieldnh.org)**

**Emergency Telephone Number**

**911**

Fire, Police, and Ambulance

**Selectmen Hours**

Last Saturday of the month, 9:00 am to 12:00 pm  
Town Office Building

**Selectmen Meetings**

Second and Fourth Tuesdays, 6:30 pm  
Town Office Building

**Administrative Assistant Hours**

Wednesday, 8:30 am to 12:30 pm  
Town Office Building

**Town Clerk Hours**

Monday, 11:00 am to 6:00 pm  
Tuesday, 8:30 am to 1:00 pm  
Last Saturday of the month, 9:00 am to 12:00 pm  
Town Office Building

**Tax Collector Hours**

Second and Fourth Fridays, 10:00 am to 2:00 pm  
Town Office Building

**Assessor Hours**

Friday, 8:30 am to 12:30 pm  
Town Office Building

**Building Inspector / Code Enforcement Officer Hours**

Thursday, 8:30 am to 12:30 pm  
Town Office Building

**Planning Board Meeting**

Third Thursday of the month, 6:30 pm  
Town Office Building

**Conservation Commission Meeting**

First Wednesday of the month, 6:00 pm  
Churchill School House

**Heritage Commission Meeting**

Second Wednesday of the month, 7:00 pm

Town Office Building

**Trustees of the Trust Funds Meeting**

Last Saturday of the month, quarterly, 9:00 am

Town Office Building

**Cemetery Trustees**

Second Thursday of the month, 7:00 pm

Town Office Building

*Meeting dates and times are subject to change; please check the website.*

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## **Dedication**



The 2016 annual reports of the Town of Brookfield are dedicated to Virginia McGinley in recognition of and appreciation for her years of service to the Town.

Virginia was born and raised in South Boston, Massachusetts, one of three daughters of Muriel and Russel Palmieri. She began working in an office environment at Walworth's South Boston/ Braintree Office where her love of the business world began. She continued to work in the Business Section of Walworth's until she married Walter (Mac) McGinley in 1963. Mac and Virginia remained in South Boston raising their children, enjoying the closeness of the ocean, the New England beaches, and the beauty of the mountains of New Hampshire. They moved to Brookfield in 1978.

In 1984 urged by Mac and her friend and colleague Diana Peckham, she ran for and was elected to the position of the Brookfield Town Clerk, an office she has held for the past 30 years. In the beginning, Virginia's office was in her home, where she conducted Town business at the kitchen table. Monday's "suppa" always took place after the kitchen table office closed at 8:45pm. Chicken soup that Mac made simmered on the stove, enticing all the clients. Her new office in the Town Office Building contains many of her personal mementos, including photos of her children and grandchildren.

Virginia has spent many hours at workshops and seminars to ensure that she keeps up-to-date on the law and regulations relating to the Town Clerk's responsibilities. She is a member of the New Hampshire City & Town Clerk Association and has completed its joint certification program – a 3 year effort. She currently chairs the Association's registrations, and helps those new to the Town Clerk position. She has served on the Annual Conference Committee since 1990. Ginny has taken classes at the New England Clerks' Conference run by the International Municipal Clerks organization. She has also attended training through the DMV and MAAP programs, and on Vital Statistics and elections. She enjoys working with the Town Clerks in surrounding Towns including Wakefield and Wolfeboro. (She and Pat Waterman, Town Clerk in Wolfeboro, are affectionately known as "Thelma and Louise" in Town Clerk circles.)

Virginia is an avid Red Sox and Patriots fan and enjoys watching her grandsons' many sporting events, and visiting her granddaughter and family.

## **Town Cemeteries and Graveyards**

The Town of Brookfield was given the original town cemetery on Lyford Road by Timothy Johnson at a cost of 1 cent on September 15, 1819 “out of his love and affection for said town”. This one-third acre was to be used exclusively “as a place to bury the dead.” The original deed states that Timothy Johnson, Jr., and Joseph Goodhue were already interred there.

At the 2015 Town Meeting the Town residents voted to purchase property further down Lyford Road for the purpose of establishing a new town cemetery. With the purchase of the land completed in 2016, the Cemetery Trustees set to work to clear the land and do site-work including putting in roads and planting grass.

The Town also has many private graveyards and burying grounds and many of them have wonderful stories to tell of the people that have gone before us. The Town of Brookfield history book “Our Yesterdays” lists 70 graveyards and the first town cemetery.

The following information is from Frank Frazier, a Brookfield resident, who each year places a flag on each known veteran’s grave. Some of his information comes from first-hand knowledge and other information has been told to him over the years.

Frank says that he currently places 55 flags in 21 private burying grounds and the old Town Cemetery on Lyford Road. In the past couple of years, we have added three new flags in the Town Cemetery – Jim Whittemore; Lenny Chase and Bill Syer. After each flag is placed, Frank salutes the grave to honor the veteran.

We have 21 Revolutionary War veterans buried in town graveyards including one from the battle of Bunker Hill and Col. James Hackett, who was one of the ship builders responsible for building the frigate Raleigh, the ship on the NH State flag. We have a number of veterans from both the War of 1812 and the Spanish American War. We also have a fair number of Civil War veterans including a “Drummer Boy” who died at age 17, but whether he died in battle or because of his wounds is unknown. We have a few World War I veterans and at least a couple of Vietnam veterans. We also have one female veteran from World War II.

We evidently have a few “empty graves” in town. The story goes that, in the late 1800s or early 1900s, it became more fashionable to be buried in the Lovell Lake Cemetery in Sanbornville. We have at least two sites in Brookfield where people who could afford it dug up their ancestors and moved the “family” to Lovell Lake Cemetery. This could be about the time that some folks started calling the Brookfield Town Cemetery on Lyford Road the “Pauper’s Cemetery” because if you had the money you either had your own family plot on your land or you were buried in Sanbornville. This may explain the gap in the interment dates in the Brookfield Town Cemetery. Many individuals were buried there in the 18<sup>th</sup> century, but not many from the mid to late 19<sup>th</sup> century.

Almost all of the older burying grounds are tucked away along property lines and stone walls – not out in the middle of fields where they would have been in the way of harvest or raising animals. Only a few of them are near our current roads, but more than a few are actually sitting on some of the older roads in town now long forgotten.

There are many “lost” graves in Brookfield. At the time the town history book was written by Carolyn Chase and the deed research was done, many families record family members buried “out by the north property line” with just a field stone to mark the grave. After many years of the land being overgrown or being logged these forgotten graves may never be found again.



Many of the headstones, especially the marble ones, are now unreadable. There are many that Frank could read when he started placing veterans' flags in 1999 that are no longer readable. Our history is dissolving. However, there are others, some from the 1700's that are still very clear.

In conclusion, we have renamed the old cemetery "The Brookfield Historic Burial Ground – 1819". The first part of the new cemetery has been prepared and plots are available for purchase. Please go to the Town website or contact a Cemetery Trustee for more information.

The Brookfield Historic Burial Ground - 1819



The New Brookfield Town Cemetery



Information for this article came from the Town History "Our Yesterdays" by Carolyn Chase; Town Archivist Craig Evans and Frank Frazier. We offer heartfelt thanks to Frank Frazier for his dedication to our veterans and the information he shared. The New Brookfield Town Cemetery pictures are from Craig Evans.

Marilou MacLean  
*Heritage Commission*

## **Town Officials**

<b><i>Position</i></b>	<b><i>Individual</i></b>	<b><i>Term Expires (E=Elected / A=Appointed)</i></b>
<b>Selectmen</b>	Richard Zacher, Chair William Nelson, Vice Chair Brian Robischeau	2018 – E 2017 – E 2019 – E
<b>Administrative Assistant</b>	Laurie M. Champy	A
<b>Agricultural Commission</b>	Edward Nason, Chair Rich Zacher, Selectmen's Rep	A
<b>Archivist</b>	Craig Evans	A
<b>Auditors</b>	Laurie M. Champy Amanda Pierce	2017 – E 2018 – E
<b>Ballot Clerks</b>	Susan Brown Frank Frazier Douglas Vanderpool	A A A
<b>Board of Assessors</b>	Selectmen Avitar Associates of N.E. Inc. Jessica Robischeau, Assessor Clerk	A
<b>Cemetery Trustees</b>	Craig Evans, Chair Richard Surette Judy Lewis William Nelson, Selectmen's Rep.	2017 – E 2019 – E 2018 – E
<b>Code Enforcement Officer</b>	Edward Nason	A
<b>Conservation Commission</b>	Tom Hill, Chair Richard Peckham, Vice Chair Jean Jones John Nelson Terry Jones George Yeager, Alternate Richard Zacher, Selectmen's Rep	2019 – A 2018 – A 2019 – A 2018 – A 2017 – A 2019 – A
<b>Emergency Management Director</b>	Bradford N. Williamson, Director William Nelson, Deputy Director	A A
<b>Forest Fire Wardens</b>	Bradford N. Williamson, Warden Janet S. Williamson, Deputy Richard Zacher, Deputy Michael Moore, Deputy	A A A A

<b><i>Position</i></b>	<b><i>Individual</i></b>	<b><i>Term Expires (E=Elected / A=Appointed)</i></b>
<b>Forest Fire Wardens, cont.</b>	David Champy II, Deputy	A
<b>Health Officer</b>	Dr. William Marsh	A
<b>Heritage Commission</b>	Marilou MacLean, Chair	2016 – A
	Harriet Wilson	2017 – A
	Patricia Golden	2017 – A
	Steven Michalsky	2017 – A
	Brian Robischeau, Selectmen's Rep	
<b>Joint Loss Management</b>	Jessica Robischeau	A
	Edward Nason	A
	Marilou MacLean	A
	Brian Robischeau, Chair	A
<b>Moderator</b>	Dr. William Marsh	2018 – E
	Craig Evans, Assistant Moderator	A
<b>Newsletter</b>	Laurie M. Champy	A
<b>Planning Board</b>	Rick Surette, Chair	2016 – E
	David Champy II, Vice Chair	2017 – E
	Rob Collins	2018 – E
	Ed Comeau	2019 – E
	Jim Freeman	2017 – E
	Geary Ciccarone	2018 – E
	Dianne Smith, Alternate	2018 – A
	George Nick, Admin Asst.	
	Richard Zacher, Selectmen Rep	
<b>Road Agent</b>	T.E.N. Construction	A
<b>Supervisors of Checklist</b>	Rose Zacher	2018 – E
	Cheryl Perry	2020 – E
	Jessica Robischeau	2017 – A
<b>Tax Collector</b>	Diana Peckham	2019 – E
	Rose Zacher, Deputy	A
<b>Town Clerk</b>	Virginia A. McGinley	2019 – E
	Jennifer McKown, Deputy	A
<b>Treasurer</b>	Marilou MacLean	2019 – E

<b><i>Position</i></b>	<b><i>Individual</i></b>	<b><i>Term Expires (E=Elected / A=Appointed)</i></b>
<b>Trustees of Trust Funds</b>	Richard Nordin, Chair Thomas Lavender Peter Holland	2018 – E 2019 – E 2017 – E
<b>Welfare Officer</b>	Lynn Watts	A
<b>Webmaster</b>	Virtual Town Hall Laurie M. Champy Rose Zacher	A A A
<b>Zoning Board of Adjustment</b>	Paul Tremblay, Chair Frank Frazier, Vice Chair Ernie Brown Richard Mauser Susan Weiske William Nelson, Selectmen's Rep Jessica Robischeau, Secretary	2017 – A 2018 – A 2019 – A 2017 – A 2018 – A
<b>Wakefield Animal Control Officer</b>	Fred Guldbrandsen David Landry	
<b>Wakefield Fire Chief</b>	Todd Nason	
<b>Wakefield Police Chief</b>	Kenneth Fifield	

## Warrant – Town Meeting March 08, 2016



*State of New Hampshire*

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday, the 8<sup>th</sup> of March, next, to act upon Warrant Articles 1 through 4 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 5 thru 22.

1. To choose all necessary Town Officers for the coming year - *By Ballot.*
2. Are you in favor of amendment number one of the Brookfield Zoning Ordinance as proposed by the Planning Board as follows: to add definitions of private road (a street not open to public use, which is privately maintained and which serves three or more lots); and approved private road (a private road that was approved by the Subdivision Regulation process) – *By Ballot (Majority Vote Required) Passed*
3. Are you in favor of amendment number two of the Brookfield Zoning Ordinance as proposed by the Planning Board as follows: to clarify that a driveway is required for each dwelling and that a driveway cannot serve more than two lots. – *By Ballot (Majority Vote Required) Passed*
4. Are you in favor of amendment number three of the Brookfield Zoning Ordinance as proposed by the Planning Board as follows: to clarify the definition of frontage as the part of the lot or lot line abutting a road or body of water. – *By Ballot (Majority Vote Required) Passed*
5. To see if the Town will vote to enter into a 7-year contract in order to purchase approximately 246 acres of land located off Lyford Road (Map #19 Lot #10 & Map #20 Lot #3) in the amount of

**\$210,000** by paying **\$30,000** per year over 7 years beginning October 2016 through October 2022; further to raise and appropriate \$30,000 for the first year's payment. *The Selectmen recommend this appropriation. (2/3 Vote Required) Passed*

6. To see if the Town of Brookfield will adopt the following: To leave the traveled portion of Brice Drive in its present location and avoid the cost of relocating the road within the centered right of way. *The Selectmen do not recommend this petitioned advisory warrant article. Article did not pass*
7. To see if the Town will raise and appropriate the additional sum of **\$7,000** for the annual salary of the Town Treasurer. The current salary is **\$5,500**; this would raise the annual salary to **\$12,500** to be in line with other elected officials. This is in response to the broadening scope of this position. *The Selectmen recommend this petition warrant article. (Majority vote required) Passed as read*
8. To see if the Town will vote to raise and appropriate the sum of **\$75,000** to be added to the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required) Passed as read*
9. To see if the Town will vote to raise and appropriate the sum of **\$99,000** for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
10. To see if the Town will vote to raise and appropriate the sum of **\$500** to be added to the Conservation Fund. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
11. To see if the Town will vote to raise and appropriate the sum of **\$500** to be added to the Heritage Fund. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
12. To see if the Town will vote to raise and appropriate the sum of **\$2,000** to be added to the Town Building Office Equipment Expendable Trust previously established. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
13. To see if the Town will vote to raise and appropriate the sum of **\$9,000** to be added to the Property Revaluation Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
14. To see if the Town will vote to raise and appropriate the sum of **\$200** to increase the combined annual salaries for the Town Auditors from **\$300** to **\$500** per year. The combined current annual salaries of **\$300** are included in the operating budget. *The Selectmen recommend this appropriation. (Majority Vote Required) Passed as read*
15. To see if the Town will vote to raise and appropriate **\$10,000** to the Town House Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required). Passed as read*
16. To see if the Town will vote to dissolve the Town Scholastic Capital Reserve Fund (public funds). All the public monies that have been deposited in the fund, with the accumulated interest to date,

will be returned to the General Fund. All private donations made for these purposes will continue to be held by the Trustees of the Trust Funds and will be administered according to the original intent of the fund. *The Selectmen recommend this action. (Majority Vote Required) Passed as read*

17. To see if the Town will vote to change the name and purpose of the Town Road Maintenance Equipment Trust account to the existing Moose Mountain Capital Reserve Fund, so that the funds may be used for maintenance and repair of the public bridge located on Moose Mountain Road. *The Selectmen recommend this action. (2/3 vote required).*

*An amendment was called to change the name of the "Town Maintenance Trust Account" to Moose Mountain CRF II, so that these funds may be used for the maintenance and repair of the Moose Mountain bridge. The amendment was read and passed as read*

18. To see if the Town will rescind its 2001 vote to have the Planning Board create a Capital Improvement Plan. *The Selectmen recommend this action. (Majority vote required) Passed as read*
19. To see if the Town will vote to discontinue the "Town Cemetery Purchase" Capital Reserve Fund created by voters in 2003 exclusively for the purchase of land for a new Town cemetery. Said funds, with accumulated interest to the date of withdrawal, are to be transferred to the Town's general fund. *The Selectmen recommend this action. (Majority vote required) Passed as read*
20. To see if the Town will vote to establish a Cemetery Maintenance and Improvement Expendable Trust Fund pursuant to RSA 31:19-a, and RSA 289:2-a for the maintenance and improvement of Town cemeteries, and to authorize the deposit of cemetery lot sale income into said fund. Further, to appoint the Board of Selectmen as agents to expend. *The Selectmen recommend this action. (Majority vote required) Passed as read*
21. To see if the Town will vote, pursuant to RSA 31:19-a(IV), to authorize the acceptance of private donations indefinitely to be utilized for the same purpose as the Cemetery Maintenance and Improvement Expendable Trust Fund. Such donated funds are to be invested and accounted for by the Trustees of the Trust Funds, who shall expend the donated funds according to the directions of the donors. *The Selectmen recommend this action. (Majority vote required)*

*An amendment was called to see if the town will vote pursuant to RSA 31:19-a(IV), to authorize the acceptance of private donations indefinitely for the new Brookfield cemetery. Such donated funds are to be invested and accounted for by the Trustees of the Trust Funds, who shall expend the donated funds according to the directions of the donors. The amendment was read and passed as read*

22. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of **\$708,379** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *The Selectmen recommend this appropriation. (Majority Vote Required).*

*An amendment was called to change line number 4225, Forestry, to increase the total budget to \$4700. This increases line 4225.300, Forestry Expenses to \$100.00, increases line 4225.301, Forest Fire Control to \$500.00, increases line 4225.302, Forest Fire Management to \$500.00, maintains line 4225.303, Dry Hydrants at \$2000.00, increases line 4225.500, Truck Maintenance to \$1500.00 and increases line 4225.600, Mileage to \$100.00. This amendment would change the selectmen's recommended sum of \$708,379.00 for the town operating budget to \$711,074.00 The amendment was read and passed as read*

Brian Robischeau	_____	Date	_____
William Nelson	_____	Date	_____
Richard Zacher	_____	Date	_____



## Warrant – Town Meeting March 14, 2017



*State of New Hampshire*

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town House in said Brookfield on Tuesday, the Fourteenth of March, next, to act upon warrant Articles 1 thru 3 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 4 thru 22.

1. To choose all necessary Town Officers for the coming year - *By Ballot.*
2. Are you in favor of Amendment No. 1 to the Brookfield Zoning Ordinance as proposed by the Brookfield Planning Board as follows: repeal the existing provisions regarding Accessory Dwelling Units ("ADUs") and adopt new provisions allowing one ADU per property, provided the ADU is contained within or attached to an existing single family dwelling, there is a door between the ADU and the single family dwelling, the owner occupies one of the units, and the units are in common ownership. All town regulations which apply to single family homes shall also apply to single family homes with ADUs. Additionally, to add a definition of Accessory Dwelling Unit and re-letter subsequent definitions. - *By Ballot. (Majority Vote Required)*
3. Are you in favor of Amendment No. 2 to the Brookfield Zoning Ordinance as proposed by the Brookfield Planning Board as follows: clarify that all changes, alterations, additions and new accessory buildings to existing non-conforming structures shall be required to provide for setbacks which are as restrictive as possible. The requirement that additional structures or additions to existing structures may not jeopardize the ingress and egress of the lot or the septic system or well of any abutting lot shall remain the same. - *By Ballot. (Majority Vote Required)*
4. To see if the Town will vote to appropriate the sum of **\$20,000** to be deposited into the Moose Mountain Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required)*

5. To see if the Town will vote to raise and appropriate the sum of **\$30,000** for the engineering study of the Moose Mountain Bridge repair and to fund this appropriation by authorizing the withdrawal of said sum from the Moose Mountain Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required)*
6. To see if the Town will vote to raise and appropriate the sum of **\$75,000** to be added to the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required)*
7. To see if the Town will vote to raise and appropriate the sum of **\$33,000** for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required)*
8. To see if the Town will vote to raise and appropriate the sum of **\$500** to be added to the Conservation Fund. *The Selectmen recommend this appropriation. (Majority Vote Required)*
9. To see if the Town will vote to raise and appropriate the sum of **\$500** to be added to the Heritage Fund. *The Selectmen recommend this appropriation. (Majority Vote Required)*
10. To see if the Town will vote to raise and appropriate the sum of **\$2,000** to be added to the Town Building Office Equipment Expendable Trust previously established. *The Selectmen recommend this appropriation. (Majority Vote Required)*
11. To see if the Town will vote to raise and appropriate the sum of **\$5,000** to be added to the Property Revaluation Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required)*
12. To see if the Town will vote to raise and appropriate the sum of **\$25,000** to be deposited into the Town House Expendable Trust Fund. Further, to designate the Selectmen as the agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required)*
13. To see if the Town will vote to establish a Veterans Memorial Capital Reserve Fund and raise and appropriate the sum of **\$2,500** to be deposited into the Veterans Memorial Capital Reserve Fund. Further, to designate the Selectmen as the agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required)*
14. To see if the Town will vote to increase the hourly salary rate for the Supervisors of the Checklist from **\$9.00** per hour to **\$13.00** per hour. *The Selectmen recommend this appropriation. (Majority Vote Required)*
15. To see if the Town will raise and appropriate the additional sum of **\$1,500** for the annual salary of the town Tax Collector. The current salary is **\$12,500** this would raise the annual salary to **\$14,000**. *The Selectmen recommend this appropriation. (Majority vote required)*

16. To see if the Town will raise and appropriate the additional sum of **\$1,000** for the annual salary of the Town Clerk. The current salary is **\$13,000** this would raise the annual salary to **\$14,000**. *The Selectmen recommend this appropriation. (Majority vote required)*
17. To see if the Town will vote to establish a Town Garage and Storage Shed Capital Reserve Fund and raise and appropriate the sum of **\$15,000** to be deposited into the Town Garage and Storage Shed Capital Reserve Fund. Further, to designate the Selectmen as the agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required)*
18. To see if the Town will vote to establish a Forest Fire Fighting Equipment Expendable Trust Fund and raise and appropriate the sum of **\$10,000** to be deposited into the Forest Fire Fighting Equipment Expendable Trust Fund. Further, to designate the Selectmen as the agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required)*
19. To see if the Town will vote to accept the provision of RSA 33:7 “providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes”. *The Selectmen recommend this warrant article. (Majority vote required)*
20. To see if the Town will vote to authorize the appointment rather than the election of a Town Treasurer, per RSA 41:26e. Such appointment shall be made in accordance with RSA 669:17-d by the Board of Selectmen. Such appointment shall be made in writing and shall include the compensation to be paid. Should this article pass, the elected Treasurer will continue to hold office until the March 2018 annual election, at which time the elected office of Treasurer will terminate. *The Selectmen recommend this warrant article. (Majority vote required)*
21. To see if the Town of Brookfield will rescind its regulation regarding property tax credits of One Hundred Dollars (\$100.) for veterans passed under NH RSA 72:27-a in 1990 and replace it with a new regulation under NH RSA 72:28b (effective 8/8/2016). The new regulation to give a tax credit to some veterans who were previously not qualified. The new tax credit would be raised to Two Hundred Fifty Dollars (\$250.) annually to all qualifying veterans who file for the credit as stated in NH RSA 72:28b. The tax credit would also apply to a surviving spouse of a qualified veteran. The new tax credit would be effective for the 2017 tax year. *(Majority vote required)*
22. To see if the Town will vote to raise and appropriate the Selectmen’s recommended sum of **\$696,015** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *The Selectmen recommend this appropriation. (Majority Vote Required)*

Richard Zacher \_\_\_\_\_ Date \_\_\_\_\_

William Nelson \_\_\_\_\_ Date \_\_\_\_\_

Brian Robischeau \_\_\_\_\_ Date \_\_\_\_\_

## 2017 Proposed Town Budget

(Warrant Articles Included)

As of December 31, 2016

Town Account Number	Description	2016 Budget	2016 Actual	2016 Balance Left	2017 Warrant #	2017 Proposed Budget
<b>REVENUE</b>						
<b>3110</b>	<b>Property Taxes</b>					
3110.110	Property Tax		1,788,272			
3110.130	Overpayment Refunds/Abatement					
3115.100	Lien Redemptions		78,088			
3110.150	Property Taxes - Other					
	<i>Total Property Taxes</i>		1,866,361			
<b>3120</b>	<b>Land Use Change Tax</b>					
3120.100	Land Use Taxes	12,000	16,000	-4,000		10,000
	<i>Total Land Use Change Tax</i>	12,000	16,000	-4,000		10,000
<b>3185</b>	<b>Yield/Excavation Taxes</b>					
3185.100	Yield Taxes	8,000	15,624	-7,624		8,000
	<i>Total Yield Taxes</i>	8,000	15,624	-7,624		8,000
<b>3189</b>	<b>Other Taxes</b>	0	0			0
<b>3190</b>	<b>Penalties &amp; Interest</b>					
3190.100	Yield Tax Interest	0	0	0		0
3190.110	Property Tax Interest	5,000	7,024	-2,024		5,000
3190.120	Lien Interest	5,000	20,975	-15,975		5,000
3190.150	Other Interest & Penalty		984			
	<i>Total Penalties &amp; Interest</i>	10,000	28,983	-18,983		10,000
<b>3220</b>	<b>Motor Vehicle Permit Fees</b>					
3220.100	Motor Vehicle Permits	115,000	137,915	-22,915		125,000
	<i>Total Motor Vehicle Permit Fees</i>	115,000	137,915	-22,915		125,000
<b>3230</b>	<b>Building Permits</b>					
3230.100	Building Permits	5,000	7,242	-2,242		5,000
	<i>Total Building Permits</i>	5,000	7,242	-2,242		5,000
<b>3290</b>	<b>Other Licenses, Permits &amp; Fees</b>					
3290.100	Dog Licenses	500	752	-252		500
3290.101	Dog License Fines	0	23	-23		0
3290.110	Land Fill Permits	500	2,090	-1,590		500
3290.120	Other	0	276	-276		0
	<i>Total Other Licenses, Permits &amp; Fees</i>	1,000	3,140	-2,140		1,000
						0
<b>3292</b>	<b>Planning &amp; ZBA</b>	1	976	(975)		

Town Account Number	Description	2016 Budget	2016 Actual	2016 Balance Left	2017 Warrant #	2017 Proposed Budget
3351	Shared Revenue Block Grant	0	0	0		0
3352	Rooms & Meals Tax Dist.	25,000	36,610	(11,610)		25,000
3353	Highway Block Grant	18,000	32,842	(14,842)		20,000
3359	Other State Grant & Reimbursement	0	430	(430)		0
3501	Sale of Municipal Property	500	761	(261)		500
3502	Interest on Investments	450	787	(337)		500
3503	Town Owned Property-Income	0	0	0		0
3508	Contributions & Donations	0	1,630	(1,630)		0
3509	Misc. Income - Grant Income	0	709	(709)		0
3901	Re-Purchase of Conveyed Property	0	0	0		0
3915	Transfer from Capital Reserve					
3915.400	Road & Bridge Repair	99,000	99,000	0	#7	33,000
	Moose Mountain Capital Reserve Fund				#5	30,000
3915.500	Town Cemetery Funds	1,000	1,588	-588		0
3915.410	Town Scholastic Award Fund	8,000	8,009	0		0
	Total Transfer from Capital Reserve	108,000	108,597	-588		63,000
	Transfer from Expendable Trusts					
3916.140	Office Equipment	0	1,248			0
	Cemetery Maintenance & Improvement Expendable Trust Fund					4,370
	Total Transfer from Expendable Trusts					4,370
	Total Revenue	302,951	2,259,856	-1,956,905		272,370
<b>EXPENSES</b>						
GENERAL GOVERNMENT						
4130	Executive					
4130.101	Selectmen's Salary	15,000	15,000	0		15,000
4130.102	Board Secretary Salary	6,750	6,934	-184		7,750
4130.200	Board Expenses	100	40	60		100
4130.203	NH Municipal - Dues	980	980	0		1,020
4130.205	Selectmen's Expenses	200	0	200		200
4130.210	Office & Computer Supplies & Equipment	1,000	1,149	-149		1,200
4130.300	Public Notices	300	155	145		300
4130.800	Town Meeting Expenses	750	541	209		750
4130.350	Town Contracts - IT	3,000	1,606	1,394		2,500
4130.400	Perambulation of Town Lines	0	0	0		1
	Total Executive	28,080	26,405	1,675		28,821
4140-4149	Election, Registration & Vital Statistics					
4140	Registration, Vital Statistics					
4140.101	Salary - Town Clerk	13,000	13,000	0	#16	14,000
4140.102	Salary - Deputy Town Clerk	1,800	1,796	5		1,800

Town Account Number	Description	2016 Budget	2016 Actual	2016 Balance Left	2017 Warrant #	2017 Proposed Budget
4140.200	Expenses	415	1,138	-723		765
4140.210	Software - Clerkworks	279	279	0		290
4140.270	Mileage	250	184	66		250
4140.310	Dues & Workshop	650	582	68		975
4140.350	Local IT Support	1,000	330	670		500
	Total Registration, Vital Statistics	17,394	17,309	85		18,580
4141	Supervisor of the Check List					
4141.101	Salaries	2,200	1,973	227	#14	1,000
4141.200	Expenses	150	117	33		50
4141.270	Mileage	75	81	-6		75
4141.300	Public Notices	800	482	318		250
	Total Supervisors of the Check List	3,225	2,653	572		1,375
4142	Elections					
4142.101	Salaries-Moderator, Election Officials	1,600	1,910	-310		600
4142.200	Expenses	1	0	1		1
4142.270	Mileage	1	0	1		1
4142.300	Public Notices	50	0	50		1
4142.310	Dues & Workshop	40	0	40		60
	Total Elections	1,692	1,910	-218		663
	<i>Total Election, Registration &amp; Vital Statistics</i>	<i>22,311</i>	<i>21,872</i>	<i>439</i>		<i>20,618</i>
4150-4157	Financial Administration					
4150	Treasurer					
4150.100	Salary - Treasurer	12,500	12,500	0		12,500
4150.200	Expenses	500	422	78		500
4150.210	Software	250	109	141		400
4150.310	Dues & Workshop	250	40	210		250
	Total Treasurer	13,500	13,071	429		13,650
4151	Tax Collector					
4151.100	Salary - Tax Collector	12,500	12,500	0	#15	14,000
4151.102	Salary - Deputy Tax Collector	800	547	253		800
4151.200	Expenses	1,565	1,455	110		1,189
4151.210	Software	1,645	1,470	175		1,645
4151.250	Tax Lien Searches	750	295	455		750
4151.270	Mileage	100	159	-59		100
4151.310	Dues & Workshop	400	140	260		400
	Total Tax Collector	17,760	16,566	1,194		18,884
4152	Assessor/Assessor Clerk					
4152.100	Salary - Assessor Clerk	3,000	3,351	-351		3,500
4152.150	Salary - Deputy Assessor Clerk	750	0	750		750
4152.200	Expenses	250	385	-135		300
4152.210	Software	1,400	2,792	-1,392		1,382
4152.270	Mileage	150	115	35		100

Town Account Number	Description	2016 Budget	2016 Actual	2016 Balance Left	2017 Warrant #	2017 Proposed Budget
4152.310	Dues & Workshop	350	85	265		200
4152.320	Tax Map Maintenance	750	750	0		750
4152.350	Assessing Contract (Rod Wood)	9,114	8,399	715		5,000
	Total Assessor/Assessor Clerk	15,764	15,878	-114		11,982
4154	Trustee of the Trust Funds					
4154.100	Salary - Trustee of the Trust Funds	450	450	0		450
4154.200	Expenses/Dues	50	0	50		50
4154.310	Dues & Workshop	200	0	200		200
	Total Trustee of the Trust Funds	700	450	250		700
4157	Auditing					
4157.100	Salary - Auditing	500	500	0		500
4157.200	Expenses	1	0	1		1
4157.350	MS-5	600	0	600		0
	Total Auditing	1,101	500	601		501
	<i>Total Financial Administration</i>	<i>48,825</i>	<i>46,465</i>	<i>2,360</i>		<i>45,717</i>
4153	Legal Expenses					
4153.301	Selectmen	6,000	6,402	-402		5,000
4153.302	Planning Board	6,000	0	6,000		5,000
4153.303	Zoning Board	6,000	0	6,000		5,000
	Total Legal Expenses	18,000	6,402	11,598		15,000
4160	Revaluation of Property					
4160.100	Salary - Revaluation	1	0	1		1
	Total Revaluation of Property	1	0	1		1
4170	Personnel Administration					
4170.100	Employer Portion of Payroll Taxes	7,500	6,786	714		7,500
4170.200	Worker's Compensation Insurance	1,445	1,373	72		1,318
	Total Personnel Administration	8,945	8,159	786		8,818
4191-4192	Planning & Zoning					
4191	Planning Board					
4191.100	Salary - Planning Board Secretary	7,000	4,796	2,205		7,000
4191.200	Expenses	750	231	519		750
4191.250	Planning & Development	1	0	1		1
4191.300	Public Notices	400	384	16		400
4191.310	Dues & Workshop	150	110	40		150
	Total Planning Board	8,301	5,520	2,781		8,301
4192	Zoning Board of Adjustment					
4192.100	Salary - ZBA Administrative Asst.	400	248	152		400
4192.200	Expenses	400	61	339		400
4192.300	Public Notices	300	178	122		300
4192.310	Dues & Workshop	400	0	400		400

Town Account Number	Description	2016 Budget	2016 Actual	2016 Balance Left	2017 Warrant #	2017 Proposed Budget
	Total Zoning Board of Adjustment	1,500	487	1,013		1,500
	<i>Total Planning &amp; Zoning</i>	<i>9,801</i>	<i>6,007</i>	<i>3,794</i>		<i>9,801</i>
<i>4194</i>	<i>General Government Buildings</i>					
4194.100	Salary - Cleaning Personnel	1,500	1,350	150		1,500
4194.200	Expenses	500	18	482		500
4194.210	Repairs to Building & Grounds	14,000	13,535	465		10,000
4194.230	Building Maintenance	5,000	1,373	3,627		2,500
4194.240	Shoveling Snow/Mowing	1,500	463	1,037		1,500
4194.401	Propane & Electricity	7,500	3,787	3,713		6,500
4194.402	Telephone/Internet	1,500	980	520		1,500
4194.404	Web-site Support	2,000	2,460	-460		2,100
4194.500	Town Owned Properties	600	0	600		600
	<i>Total General Government Buildings</i>	<i>34,100</i>	<i>23,965</i>	<i>10,135</i>		<i>26,700</i>
<i>4195</i>	<i>Town Cemetery</i>					
4195.200	Care of Town Cemeteries	1,220	2,139	-919		3,400
	<i>New Town Cemetery:</i>					
4195.503	Clearing & Site Work	15,000	28,424	-13,424		0
4195.504	Survey Layout-Burial Plot Plan	5,000	0	5,000		0
4195.310	Dues					20
	Flag Pole, Sign & Trees Installed					6,220
	<i>Total Cemetery</i>	<i>21,220</i>	<i>30,563</i>	<i>-9,343</i>		<i>9,640</i>
<i>4196</i>	<i>Insurance</i>	<i>3,000</i>	<i>2,758</i>	<i>242</i>		<i>2,850</i>
<i>4197</i>	<i>Regional Association</i>	<i>1</i>	<i>0</i>	<i>1</i>		<i>1</i>
<i>4199</i>	<i>Other General Government</i>					
4199.400	Archival - Record Processing	800	0	800		1,250
4199.450	Archival Supplies	200	5	195		250
4199.500	Contingency	7,500	0	7,500		5,000
	<i>Total General Government</i>	<i>8,500</i>	<i>5</i>	<i>8,495</i>		<i>6,500</i>
	PUBLIC SAFETY					
<i>4210</i>	<i>Public Safety</i>					
4211.300	Wakefield Fire/Police/Ambulance	213,000	213,000	0		211,630
	<i>Total Public Safety</i>	<i>213,000</i>	<i>213,000</i>	<i>0</i>		<i>211,630</i>
<i>4225</i>	<i>Forestry</i>					
4225.300	Forestry Expenses	100	10	90		2,500
4225.301	Forest Fire Control	500	359	141		1,000
4225.302	Forest Fire Management	500	894	-394		500
4225.303	Dry Hydrants	2,000	0	2,000		2,000
4225.500	Truck/Equipment Maintenance	1,500	1,366	134		1,500
4225.600	Mileage	100	0	100		100
	<i>Total Forestry</i>	<i>4,700</i>	<i>2,628</i>	<i>2,072</i>		<i>7,600</i>



Town Account Number	Description	2016 Budget	2016 Actual	2016 Balance Left	2017 Warrant #	2017 Proposed Budget
<b>4240</b>	<b><i>CEO &amp; Building Inspection</i></b>					
4240.100	Salary - CEO & Building Inspection	5,000	5,000	0		5,000
4240.150	Salary - Admin Asst. for CEO	3,000	2,646	354		2,800
4240.200	Expenses	1,250	1,117	133		0
4240.270	Mileage	200	0	200		200
4240.310	Dues & Workshop	125	0	125		125
4240.350	Building Inspections - Ind. Contractor	50	0	50		50
	<i>Total CEO &amp; Building Inspection</i>	<i>9,625</i>	<i>8,763</i>	<i>862</i>		<i>8,175</i>
<b>4290</b>	<b><i>Emergency Management</i></b>					
4290.300	Emergency Management	500	0	500		5,000
	<i>Total Emergency Management</i>	<i>500</i>	<i>0</i>	<i>500</i>		<i>5,000</i>
	<b>HIGHWAYS &amp; STREETS</b>					
<b>4312</b>	<b><i>Highways &amp; Streets</i></b>					
	<i>Summer Maintenance</i>					
4312.361	Road Agent Charges	80,000	103,975	-23,975		80,000
4312.362	Materials	30,000	4,582	25,418		30,000
	<i>Snow &amp; Ice Removal</i>					
4312.371	Road Agent Charges	55,000	59,908	-4,908		55,000
4312.372	Materials	15,000	11,193	3,807		15,000
	<i>Total Highways &amp; Streets</i>	<i>180,000</i>	<i>179,657</i>	<i>343</i>		<i>180,000</i>
	<b>SANITATION</b>					
<b>4323</b>	<b><i>Sanitation</i></b>					
4323.350	Wakefield Solid Waste Disposal	70,951	70,951	0		68,921
	<i>Total Sanitation</i>	<i>70,951</i>	<i>70,951</i>	<i>0</i>		<i>68,921</i>
<b>4415</b>	<b><i>Health Agencies</i></b>					
4415.401	Northern Human Services	358	358	0		0
4415.402	Central NH VNA & Hospice	1,500	1,500	0		1,500
4415.403	Meals on Wheels	1,500	0	1,500		0
4415.404	Medication Bridge - Huggins Hospital	184	184	0		320
	<i>Total Health Agencies</i>	<i>3,542</i>	<i>2,042</i>	<i>1,500</i>		<i>1,820</i>
	<b>WELFARE</b>					
<b>4441-4445</b>	<b><i>Direct Assistance</i></b>					
4445.500	Administration & Direct Assistance	7,500	445	7,055		15,000
	<i>Total Direct Assistance</i>	<i>7,500</i>	<i>445</i>	<i>7,055</i>		<i>15,000</i>
	<b><i>Vendor Payments &amp; Others</i></b>					
4445.401	Tri-County CAP	4,000	4,000	0		4,000
4445.402	Wakefield Food Pantry	2,000	2,000	0		2,000
	<i>Total Vendor Payments &amp; Others</i>	<i>6,000</i>	<i>6,000</i>	<i>0</i>		<i>6,000</i>

Town Account Number	Description	2016 Budget	2016 Actual	2016 Balance Left	2017 Warrant #	2017 Proposed Budget
	CULTURE & RECREATION					
4520	<i>Parks &amp; Recreation - Wolfeboro</i>	4,217	4,216	1		4,216
4520.400	<i>Town Parks - Brookfield</i>	1	0	1		1
4550	<i>Library - Gafney Library - Wakefield</i>	13,500	13,500	0		14,000
4583	<i>Patriotic Purposes</i>	200	0	200		200
4589	<i>Agricultural Commission</i>					
4589.200	Supplies & Postage	1	0	1		1
4589.301	Miscellaneous - Signs	1	0	1		1
4589.310	Dues & Workshop	1	0	1		1
	<i>Total Agricultural Commission</i>	3	0	3		3
4589.600	<i>Heritage Commission Expenses</i>					
4589.610	Dues	150	150	0		150
4589.630	Miscellaneous	100	75	25		100
4589.650	Workshops & Activities	200	200	0		200
	<i>Total Heritage Commission Expenses</i>	450	425	25		450
	<i>Total Agriculture &amp; Heritage Commission</i>	453	425	28		453
	CONSERVATION					
4611	<i>Conservation Commission</i>					
4611.200	Administration	1	0	1		1
4611.300	Dues	100	100	0		100
4611.310	Workshops & Activities	200	0	200		200
	<i>Total Conservation Commission</i>	301	100	201		301
4723	<i>Debt Service - Interest on Debt</i>	1,000	0	1,000		1,000
	<i>Sub-total Operating Budget</i>	718,274	674,328	43,946		698,784
4589.500	<i>Heritage Fund</i>	500	500	0	#9	500
4619	<i>Conservation Fund</i>	500	500	0	#8	500
4900	<i>Capital Outlay</i>					
4904.500	Repair of Town Roads	99,000	99,000	0	#7	33,000
4901.300	Purchase of Town Land	30,000	30,000	0		30,000
	Moose Mountain Bridge Repair				#5	30,000
	Purchase of Office Equipment	0	1,248	-1,248		1
	<i>Total Capital Outlay</i>	129,000	130,248	-1,248		93,001
4915	<i>Transfer to Capital Reserve</i>					
4915.201	Road & Bridge Repair	75,000	75,000	0	#6	75,000

Town Account Number	Description	2016 Budget	2016 Actual	2016 Balance Left	2017 Warrant #	2017 Proposed Budget
	Veterans Memorial Fund				#13	2,500
	Town Garage & Storage Shed				#17	15,000
	Moose Mountain Capital Reserve Fund				#4	20,000
	<i>Total Transfer to Capital Reserve</i>	<i>75,000</i>	<i>75,000</i>	<i>0</i>		<i>112,500</i>
<i>4916</i>	<i>Transfer to Expendable Trust</i>					
4916.206	Office Equipment	2,000	2,000	0	#10	2,000
4916.205	Property Revaluation Fund	9,000	9,000	0	#11	5,000
4916.300	Town House Repair Trust Fund	10,000	10,000	0	#12	25,000
	Forest Fire Fighting Equipment				#18	10,000
	<i>Total Transfer to Expendable Trust</i>	<i>21,000</i>	<i>21,000</i>	<i>0</i>		<i>42,000</i>
	<i>Total Appropriations</i>	<i>944,274</i>	<i>901,576</i>	<i>42,698</i>		<i>947,285</i>

**2017 Operating Budget**  
(Warrant Articles NOT included)

<b>General Government</b>		
	Executive	28,821
	Election, Registration & Vital Statistics	19,349
	Financial Administration	44,217
	Legal Expenses	15,000
	Revaluation of Property	1
	Personnel & Administration	8,818
	Planning & Zoning	9,801
	Buildings	26,700
	Cemeteries	9,640
	Insurance	2,850
	Regional Associations	1
	Other	6,500
<b>Public Safety</b>		
	Police/Fire/Ambulance	211,630
	Forestry	7,600
	Building Inspections	8,175
	Emergency Management	5,000
<b>Highways &amp; Streets</b>		
	Highways & Streets	180,000
<b>Sanitation</b>		
	Solid Waste Disposal	68,921
<b>Health</b>		
	Health Agencies	1,820
<b>Welfare</b>		
	Direct Assistance & Vendor Payments	21,000
<b>Culture &amp; Recreation</b>		
	Library - Gafney	14,000
	Agricultural Commission	3
	Heritage Commission	450
	Parks & Recreation - Wolfeboro	4,216
	Parks & Recreation - Brookfield	1
	Patriotic	200
<b>Conservation</b>		
	Conservation Commission	310
<b>Debt Service</b>		
	Interest	1,000
<b>TOTAL</b>		<b><u>\$696,015</u></b>

## **Board of Selectmen**

We are pleased to report that the Town has accomplished four major projects this year. With the completion of the eastern side of Stoneham Road, we can finally say that all of Stoneham Road has been rebuilt and paved. The Stoneham Road project included installing new culverts, cleaning the drainage ditch, and rebuilding the shoulders of the road.

The Town House electricity was completely redone in order to bring the system up to code. The wiring was very old; the electrician found that the wiring was not properly grounded and the cotton insulation that wrapped the wiring was beginning to fray, exposing the wires. The Board of Selectmen worked closely with the Heritage Commission in order to ensure this project was completed properly. Lastly, new sconces and chandeliers with LED lights have been installed providing much needed improved lighting for the building.

At the 2016 Town Meeting the Town voted to purchase approximately 250 acres of land in the Town. We have closed on that real estate transaction and now we are creating plans for the governance of the land. All input is welcomed as we devise the best way to manage this resource.

Lastly, the new Town Cemetery is nearly complete and the area looks absolutely beautiful. We thank the Cemetery Trustees for their time and efforts to make sure this project was completed properly and in accordance with the law. The recently planted grass took firm hold before the winter set in. The Cemetery Trustees are finalizing this project to include some of the finer detail that will allow the Town to appreciate this beautiful resting place for our residents. We encourage you to take a drive down Lyford Road to see it.

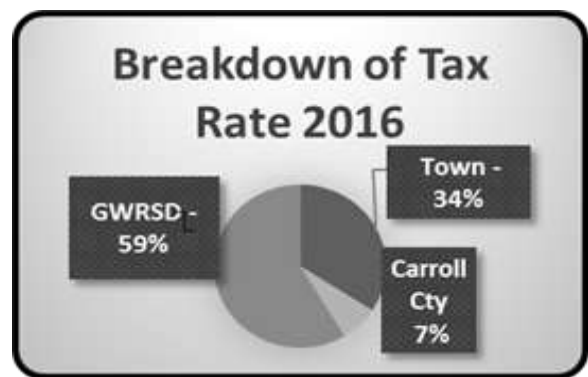
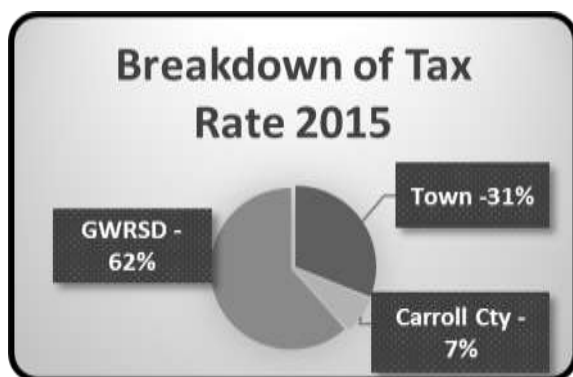
Projects being considered for 2017 include: addressing the failing Moose Mountain Bridge, replacing the roof on the Town Office building, continued road maintenance, and Town House projects.

Thank you for your support.

Respectfully submitted,  
*Richard Zacher*, Selectman Chair  
*William Nelson*, Selectman Vice Chair  
*Brian Robischeau*, Selectman

## **Breakdown of Tax Rate**

	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>
Town	\$6.08	\$5.90	\$6.47
Carroll County Government	\$1.15	\$1.40	\$1.37
Gov. Wentworth School District	\$12.38	\$11.68	\$11.12
<b>Total Tax Rate</b>	<b>\$19.61</b>	<b>\$18.98</b>	<b>\$18.96</b>



## Agricultural Commission

There was no activity for the year.

Respectfully submitted,  
*Edward Nason*  
Chair

## Archivist

I donated approximately 15 hours of archival processing of material in the vault this year, as well as many more hours doing research on various questions that came up regarding historical information about the town and its government.

It was a particularly busy year in terms of genealogical questions. In July, I met with Frances Churchill Hart, a direct descendant of John Tash Churchill and daughter of Col. Randolph Churchill, and her daughter, Diana. We toured the Churchill Schoolhouse, which Fran attended for one year in her youth, and also visited the various Churchill graveyards which hold the remains and tombstones of their ancestors. In January of 2017, Fran and her family acquired the John Tash Churchill homestead at the foot of Moose Mountain Road, and they look forward to their time in Brookfield.



Frances Churchill Hart

I also met with a direct descendant of Langdon Brown. We viewed the Brown ancestral graveyards and I was able to provide the Langdon Brown descendants with a genealogy of their ancestor.

I provided both families with photographs from our archives that they had never seen.

Another Churchill descendent and I communicated for some time about his ancestor, Eben Churchill, who lived in the house where Tom and Dulcie Lavender now live, and who is buried with his wife and one daughter in the family graveyard on that property. Most of Eben's descendants left Brookfield and moved out west.

The photograph archives received a gift of many photographs from the Rines Family who own the Sanborn House in Sanbornville. Many of the photographs are related to the family of origin of Grace Nichols Spiller Rines, who lived in Brookfield in the middle of the 20<sup>th</sup> century and who, along with Adelaide Hughes, did the first indexing of all of the family graveyards in Brookfield and Wakefield. Grace Rines was the grandmother of the donor and was originally from Effingham. Included in the large collection was one of the best views we have of the Churchill Schoolhouse, taken in 1946 and pictured below.

I also assisted Marilou MacLean in identifying the books of the Brookfield Social Library, which many years ago, used to be housed in what is now the kitchen of the Town House. Those books are now secured in a separate bookcase in the Schoolhouse.

Respectfully submitted,  
*Craig F. Evans*  
Archivist



The Churchill School House, 1946

### **Assessor Clerk**

I am pleased to announce that our new assessing company, Rod Wood & Associates, LLC, will be taking over, effective 2017, the duties as Assessor for the Town of Brookfield. Rod has been in the assessing business since 1995 and started his own company in 2009. Rod's duties will be the same as Avitar's were, including abatements, exemptions, assessing properties and data verification. I will still be in the office every Friday to assist property owners with any questions. The Selectmen are still the elected assessors and, with the help of our assessing company, will make the necessary decisions to meet the needs of the property owners.

We encourage you to stop by the office to review your most recent property assessment card. It is important to make sure all the correct property information is reflected on this card as this is the information from which your taxes are derived. The public computer is available in the Town Office to access your assessment card. A copy of this card is free to all property owners and \$1.00 for non-property owners. Tax maps are located on our website under assessing or can be obtained through our office. A print copy of a tax map for all non-property owners is \$3.00.

Please note our website, [www.brookfieldnh.org](http://www.brookfieldnh.org), which contains helpful information regarding abatements, exemptions, and current use on the assessing page as well as other important information.

Respectfully submitted,  
*Jessica Robischeau*  
Assessor Clerk

### **Auditors**

There are five parts to the report submitted by the Town Auditors: General Ledger, Treasurer, Tax Collector, Trustees, and Town Clerk. Each of the five parts consists of three sections; general questioning, testing, and a summary along with suggested recommendations. This report is to be completed annually by local elected auditors as required by law.

For the Town of Brookfield, the coordination among Town Clerk, Treasurer, and Tax Collector is a smooth flowing arrangement. There is a system of checks and balances between these departments. The Trustees of the Trust Funds engage a professional team of individuals who execute the monetary operation of such designated accounts. The audit of the accounts of the Town of Brookfield for the year 2016 will be completed by March 2017 and the report will be available for public inspection at the Selectmen's office.

Respectfully submitted,  
*Amanda Peirce*  
*Laurie M. Champy*  
Town Auditors

### **Cemetery Trustees**

This has been a very busy year for the Brookfield Cemetery Trustees. The Trustees met in each month of the year, and worked diligently on two major projects – finalization of the policies and procedures for the new cemetery, and the final excavation work to prepare the first 2-acre portion of the cemetery for opening.

The Trustees completed and accepted the policies and procedures at their April meeting, and they are published on the Cemetery Trustee tab of the Town website; hard copies are available to the public at the Town Office.

In the spring of 2016, the Trustees voted to accept the bid provided by Gillum Excavating of Mirror Lake to do the final prep work for the cemetery, which culminated with the seeding of the 2-acre area in early September. Many people have commented on what a nice job Phil Kilkelly of Gillum did in taking a very rough and

undulating landscape and creating the gentle-sloping cemetery we now have. Even Phil, who has worked on NH terrain for years, was amazed at the number of rocks that he moved!

The cemetery opened on October 15 with two sections, each containing 36 grave plots. Each plot is marked on its four corners with metal numbered plot markers, which allows interested parties to investigate possible plots for purchase on their own. The plot map is posted on the Town website, showing sold and available plots. For Brookfield residents and taxpayers, the cost is \$500 per plot. The cost for non-residents is \$700/plot. The money received through the sale of plots goes into an Expendable Trust Fund created at the 2016 Town Meeting, “to be used for the care and maintenance of the cemeteries”.

The Cemetery Trustees have been involved with hands-on efforts throughout this project, from fertilizing and mowing the new lawn, to laying out the plots with the markers, installing the gate and gate posts, and cleaning along the stone wall on Lyford Road. Per the cemetery regulations, the cemetery is locked until April 1.

This year, due to Tom Hill’s retirement as graveyard caretaker, we used the services of Brian Michalski from Milton to do the annual maintenance on the graveyards that have trusts. As it turned out, Tom helped out on several of the graveyards as well. In 2017, we will be requesting bids for the care of the new cemetery, the historic cemetery, and the private graveyards with trusts.

The Cemetery Trustees received a major donation towards a specific purpose at the new cemetery – the planting of trees along the main avenue that goes to the top of the hill, a distance of approximately 250 feet. In the spring of 2017, sugar maples will be planted throughout the Cemetery.

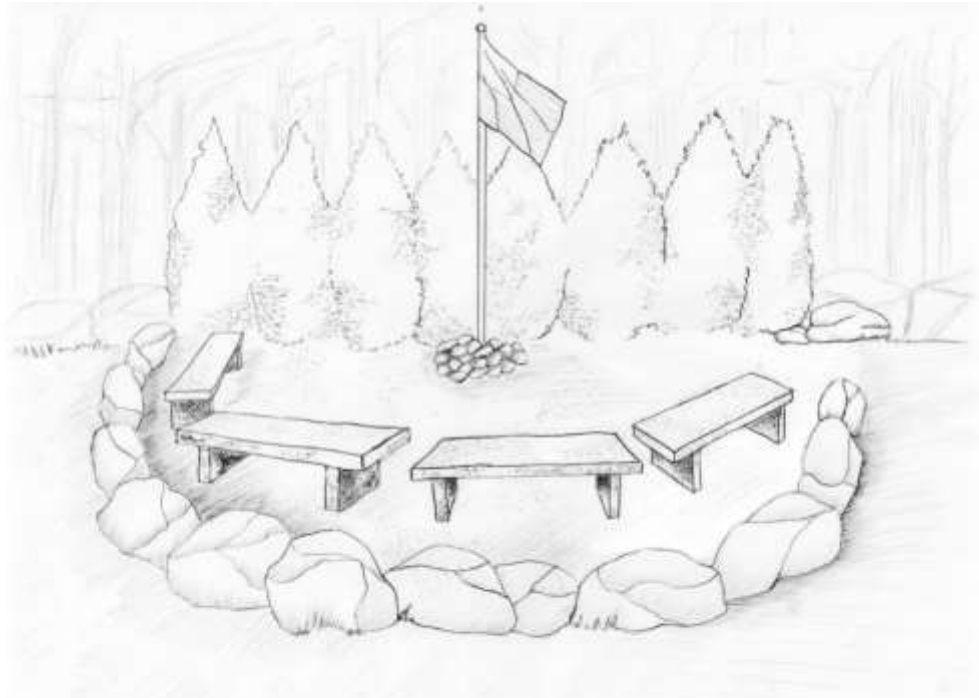
Private donations like this one are gladly accepted, and are deposited with the Trustees of the Trust Funds, to be expended only for the specific uses designated by the donors.

As a result of a new RSA, effective July 1, the Trustees can now have two alternates. Tom Hill agreed to be an alternate, as of July 1. We encourage other interested parties to come forth and speak to one of the Trustees about this position.

The Trustees are proud to provide the people of Brookfield with this new cemetery. The cemetery will be known as “The Brookfield Town Cemetery”. The old cemetery, which is now closed except for a few reserved plots, has been renamed by the Trustees “The Historic Brookfield Burial Ground – 1819”.

The Trustees have envisioned a memorial area in the new cemetery, with a lighted flag pole and screen of evergreen trees behind it, to be positioned at the top of the cemetery, to the left of the main avenue (see the bird’s eye view of the new cemetery on the Town website under the Trustees tab). Below is an artist’s rendering of the proposed area, drawn by graphic artist Michelle Lee of Moose Mountain Road.





The Trustees have created a budget for the initial phase of this planned addition, with the following costs:

30 foot flag pole - \$1,700.00

Solar lighting for flag pole - \$150.00

Twelve evergreen trees as back drop - \$500.00

Total: \$2,350.00

The Trustees are encouraging private donations of any size from town residents to fund the installation of this memorial area. Donors will have their names engraved on a plaque at the foot of the flagpole, or if they prefer, the memorialization of a loved one can be inscribed on the plaque. For more information about this project, please speak to one of the Trustees.

Respectfully submitted,

*Craig F. Evans*

*Tom Hill*

*Judith Lewis*

*Rick Surette*

Brookfield Cemetery Trustees

## **Code Enforcement Officer**

Permits issued for the year of 2016:

### **New Homes, Additions/Alterations, Outbuildings**

<b>Owner</b>	<b>Project</b>	<b>Estimated Value</b>
Robert and Catherine Collins	Remodel	\$58,200
Kevin Huber	Remodel	\$15,300
BIY Strategies LLC	House	\$117,660
Marshall Goldberg & Janet Ledbetter	Garage	\$48,665
David A. Guttadauro	Barn	\$252,800
Ed Comeau	Porch	\$11,180
Christine Brudevold	Bathroom	\$2,000
Nicholas and Brandie Angelo	House and garage	\$277,220
Richard and Susan Mauser	Shed	\$16,000
Kathleen Verda	Deck	\$1,152
Peter and Christine Gosselin	Garage	\$51,656
Maryann C. Leclair Revocable Trust	House and garage	\$345,750
Marshall Jay Goldberg, TTE	Remodel	\$25,190
Nancy Marineau	Roof	\$15,175
Scot and Jennifer Kinville	Dormers	\$6,000
David Guttadauro	Roof	\$11,200
Richard B. Surette	Shed	\$7,000
Nick Laganas	Garage	\$27,648
James Freeman	Lean-to shed	\$1,200
Philip Emilio	Re-roof	\$7,000
Jeremy and Kristie Marcotte	Re-roof	\$26,200
<b>Total Estimate Value</b>		<b><u>\$1,324,196</u></b>

Respectfully submitted,  
*Edward Nason*  
Code Enforcement Officer

## **Conservation Commission**

The Conservation Commission sponsored the annual roadside cleanup on Saturday, April 23, 2016, in conjunction with the Selectmen's breakfast. Eleven people signed up and several others participated. In July, Wendy Scribner, Field Specialist, Natural Resources, from The University of New Hampshire Cooperative Extension, attended the Commission meeting. She gave a very informative talk on the potential uses of the newly acquired 246 acres of Town land. She covered preservation, forestry, natural resources and recreational uses and provided many useful ideas. After the Town closed on the new land in October, Rich Zacher volunteered to build kiosks to be placed at the forest entrances. The kiosks will identify the area and have a map of the trails and roads. We hope to have them in place in the spring of 2017. The Commission has sent a list of suggested rules and uses of the Town land to the Board of Selectmen.

In November, several members of the Commission attended a logging operation in Milton, guided by Moose Mountain Regional Greenways, which presented very informative ideas for our Town land. December's regular Commission meeting was replaced by a meeting of several area conservation commissions in Wakefield. Attended by members of our Commission, it involved discussions of various conservation matters in the area.

Respectfully submitted,  
*Thomas Hill*  
Chair

### **Cotton Valley Trail Committee**

Over the past several years, considerable progress has been made toward completing the multi-purpose recreational trail from Wolfeboro through Brookfield to Turntable Park in downtown Sanbornville. This trail follows the right-of-way of the old Wolfeboro Railroad and is being built in cooperation with the New Hampshire Bureau of Trails and the assistance of the Bureau of Trails, the 7-Lakes Snowmobile Club, and the Cotton Valley Rail Car Club. In 2013, the section from Turntable Park to Rte. 16 was completed, followed by the section from Rte. 16 at the Miss Wakefield Diner to Clark Road in Brookfield in 2014. In October of 2016, a 2-mile section of trail from Cotton Valley in Wolfeboro toward Brookfield was completed. All that is left (and this WILL be done in 2017) is the section from the 2016 end point to Clark Road. The trail has seen increasing use by hikers, joggers, dog-walkers, bicyclists, fishermen, nature lovers, cross country skiers, and snowshoe hikers. It provides access to geocaching sites and at least one historic mill site. Come check it out!

We have some federal and state funding towards the 2017 project, and we will be seeking donations both in kind and in cash to help us complete the trail and provide for continuing maintenance. If you would like to help to complete this project, donations may be made out to WEDCO-CVTC- W/B and sent to P O Box 253, Wolfeboro Falls, 03896. WEDCO (Wentworth Economic Development Co) is our fiscal agent and is a 501(c) non-profit organization. They have been invaluable in helping to make the Trail a reality.

Respectfully submitted,  
*Harriet Wilson*  
*Ernie Brown*  
CVTC

### **Emergency Management**

2016 was an uneventful year for the Town as far as emergencies requiring the activation of the emergency procedures. The Town House will be open during emergencies, severe weather, and other extreme situations, providing cooking facilities and drinking water, as well as shelter if necessary. The building will be open from 6:00 am to 8:00 pm unless sheltering is needed, when it will be open 24 hours each day.

If you have an emergency, whether the need is for Police, Ambulance, or Fire Department services, dial **911** as your first call. **911** will immediately contact the County Dispatch, which will dispatch the appropriate emergency service(s) to help you. Please remember, without a clearly posted and readable road address number at the end of your driveway, Emergency Services will be delayed in locating and helping you. Delays can be lengthy if several houses in a row are not numbered and visible from both directions on the road. Numbers should be at least 3" high and 4" is better. The numbers need to be on a contrasting background and preferably reflective. Help us help you!

Always be personally prepared for an emergency. Maintain a supply of drinking water, canned and dried foods, flashlights with a supply of batteries and lanterns that are fully charged or have plenty of lantern fuel on hand. Also, maintain a supply of personal items and medications you may require. Remember, cordless telephones do

not work when the power is out and cell phones only work when the battery is charged, so maintain at least one hardwired telephone that does not require electricity to operate. If you do not have a conventional landline be sure to keep your cell phone vehicle charger handy. If you have any questions about emergency preparedness contact me or Deputy Director William Nelson.

Respectfully submitted,  
*Bradford Williamson*  
Emergency Management Director

### **Forest Fire Warden**

The 2016 Brookfield wildfire season had an active start with a 48-acre fire between Tumbledown Dick and Woodman Hill Roads. The fire lasted two days, from April 17 to April 18. Brookfield responded with the forestry truck, 26F1, Fire Warden Brad Williamson, Deputy Wardens Janet Williamson and David Champy II. Selectman Rich Zacher was in the Command Post. We were assisted by 13 surrounding towns from New Hampshire and Maine the first day which brought approximately 85 responders, multiple apparatus and specialty equipment including ATVs. The second day there were 22 responders from six towns. Three responders remained on the fire scene for overnight fire watch duty.

Access to the fire was difficult due to the rough rocky terrain. The only ways to reach the fire were by a 20-minute ATV ride or on foot. Due to the remote location, fuel types, weather conditions, and other factors, it was not possible to determine the cause.

Brookfield was very fortunate that all communities participated in a mutual aid/reciprocal fashion and did not charge the Town for their responses. The total cost for fire suppression would have exceeded \$22,000. To these towns and responders, I extend a very big thank you for their help and support.

I thank the Kingswood Lake Association for their donation to the Town to be used for the purchase of wildland firefighting tools. The donation is greatly appreciated and helpful.

A second wildfire occurred on June 16. It was contained to ¼ acre and was vehicle accessible. Again, there was a mutual aid response and there were no bills. A motor vehicle fire on private property caused the fire.

The Brookfield landowners have been very good about acquiring permits for both campfires and burning brush, but the number of permits written this year declined from previous years. Either people are having fewer camp fires and burning less brush or they are neglecting to get permits. Remember, State law requires fire permits for all outside burning of wood when the ground is not completely covered with adequate snow. Four inches of snow cover is recommended as a minimum.

When someone gets a permit, it gives the Warden and Deputies the opportunity to ensure that only permitted materials are being burned and are being burned safely. It also affords the opportunity to educate property owners on safe and proper outdoor burning. Permits are available from the Warden and any of the Deputy Wardens; they are quick to fill out and are FREE. Landowners are responsible for any fire kindled on their property so, by state law, permits can only be issued to the owner. If someone else is using the property, he or she must have a letter of permission from the property owner to kindle a fire. Please note that the Wakefield Fire Department does not issue fire permits for Brookfield.

By state law, each Town is responsible for any wildland fires that occur within its boundaries, including the cost of suppression. If the fire was caused by an identifiable person, he or she can be charged the cost of suppression and damages including to neighboring buildings, homes and equipment. The state will cost share on fire

suppression costs when no responsible party can be found, paying up to 50% of the published rates, which are far below actual costs and what other departments charge for assisting in extinguishing the fire.

Remember, fire permits are required by state law whenever there is bare ground showing, regardless of the time of year. Thank you to all residents for another successful year as we look forward to the same in 2017.

Respectfully submitted,  
*Bradford Williamson*  
Forest Fire Warden

### **Gafney Library**

2016 at the Gafney witnessed continuing efforts to move forward with expansion plans. The Expansion Committee met twice monthly on average, working with a fundraising consultant to generate awareness of the project, write a statement of need and identify community library services. An expansion cost estimate of \$1.85 million was based on expanding to the rear of the existing building, increasing the library from its current 2,500 square feet to approximately 6,000 square feet. The Guldbrandsen property abutting the library was purchased in June to provide space for the expansion. A Community Meeting with 34 people attending was held in November to outline the expansion process and obtain community feedback. Also in November, a networking meeting with twelve community members resulted in interest by some attending to continue networking by holding meetings of their own. These meetings will continue through the summer of 2017 with a goal to conduct a fundraising feasibility study by fall.

Of special interest is the increasing number of teens using the library. Cooperative study is on the rise with teens working together on research projects using library computers. The Teen Advisory Board (TAB) has grown to eight members and is still increasing in number. The TAB plans teen programs and recommends library items for circulation. They've met with authors and are currently meeting with adults who share with the teens their business experiences. The Friends of Wakefield Libraries have adopted the TAB as their financial and mentoring responsibility. All this is good, but keep in mind the TAB meets in a space large enough to seat four people comfortably.

The Gafney's first "Meet the Candidates Night" in October gave voters an opportunity to meet local candidates running for State Representative and State Senate. The AARP Tax Preparation program volunteers helped over 100 people prepare IRS tax returns. The Summer Reading Program "Every Hero Has a Story" successfully registered 94 children who read 1,132 books and recorded 23,400 minutes. Sixty-eight adults and 173 children attended 20 programs. That total includes 33 teen attendees. The popular monthly art exhibits and receptions featuring area artists continue and are booked a year out. Monday's Knit-Wits have met steadily for years and periodically commit to community knitting projects, such as chemo caps for babies and helmet liners for soldiers.

The 2016 Gafney Annual Appeal for operating expenses netted \$14,000. Two major fundraisers, the wreath sale and "Art at the Gafney" raffle, raised \$3,000. Friends of Wakefield Libraries actively participated in the two fundraisers with "Art at the Gafney" headed by Friends member, Judy Dec. The Gafney is indebted to the Friends for this help and for donating other funding for library expenses not included in the budget.

The Gafney's literacy program tutors at the Adult Study Center continue to work with residents of all ages to improve literacy skills – reading, writing, math and HiSET (formerly the GED). Tutors stand ready and are proud to say they have met the literacy needs of most cases that have walked through the door. The study program and HiSET test are held at rented space at the Greater Wakefield Resource Center in Union. More than 240 visits have been logged in and 12 students obtained HiSET certification.

A new library website at [www.gafneylibrary.org](http://www.gafneylibrary.org) showcases the library catalog, program information, and helpful links for all ages. The Gafney Library Facebook page continues to be very popular; please “like” us!

Though the Gafney is a private nonprofit organization, primary funding comes from the Towns of Wakefield and Brookfield and it is YOUR library. It provides books, audiobooks, ebooks, movies, youth and adult programming, educational benefits and services to all ages in the Wakefield and Brookfield communities. The staff and Board of Directors appreciate your continued support and invite you to get your free library card, “the best card in your wallet,” and use it to your advantage!

Respectfully submitted,  
*Beryl Donovan*  
Library Director

Board Members: Dick DesRoches-President, Aru’vah Ferrill-Vice President, Kristin Whitworth-Secretary, Tom Lavender-Treasurer, Sharon Theiling-Wakefield Trustee and Corresponding Secretary, Janet Gould, Julie Kessler, Catherine Mills, Barbara Wadleigh, Jackie Winckler-Directors, Marcia Hodsdon-Alternate and Titia Bozuwa-Director Emeritus

### **Governor Wentworth Regional School District**

It is my privilege as Chair of the Governor Wentworth Regional School Board to submit this annual report to the voters and taxpayers of our cooperative educational community.

It is with great pride that I think back on this past year, seeing the continued success of our school district. Without a doubt the ongoing support of our taxpayers that has allowed our exceptional staff and administration to offer top-notch resources and services to our students. The programs that we offer to all students provide a great variety of choices, allowing students to find their niche and shine. It makes me very proud, also, to see Middleton become a part of our middle and high school communities so seamlessly. This past fall, as Middleton Elementary School opened their doors, I must also express my gratitude to the Governor Wentworth staff who welcomed them as a “sister school” to our six elementary schools. I have always appreciated how hard our staff members work to do whatever they can, whenever they can, to help others; this is just one of many examples!

We continue to recognize as a Board how tremendously important our roles are in supporting all students of the District. This is most evident as we move from school to school for our Board meetings, and are fortunate enough to have students share their learning with us. Whether they are highlighting a great science unit, showcasing robotics, or sharing a new way to solve a challenging math problem, we are thrilled to see the high level of instruction and learning that our students are gaining! This is what it is all about for us as Board members—to see students sharing their knowledge, to see their enthusiasm, and to know that they are getting such a quality education. Particularly, the continued expansion and focus on our science, technology, engineering and math (STEM)-based programs continues to impress us as we see students being prepared for experiences and opportunities that require this critical knowledge. We are also grateful to staff members, such as our health and counseling staff, who share important information with us, as it relates to challenges our students and communities face in their day-to-day lives. The support offered to students and families of our District is to be commended.

Our Board committees continued to be very active over this past year working on many tasks brought before them. As a member of the finance subcommittee, I am very proud of the fiscally responsible budget that is being presented to you, our taxpayers. This is one of the most important things we do each year, and I am proud of what we are able to accomplish together. Our focus is always on what is best for students, and at the same time, being cognizant of the great responsibility we have to our taxpayers.

On behalf of the Governor Wentworth Regional School Board, I extend my thanks to Superintendent of Schools, Kathleen Cuddy-Egbert, as the District is thriving under her leadership. In closing, I thank each voter of the District for all that you do to make this the fantastic place that it is. I am honored to serve on this Board, and look forward to our continued role in supporting what is best for all of our students.

Respectfully submitted,  
*Dr. James B. Manning*  
Chair

### **Heritage Commission**

We served over 100 dinners at our 8<sup>th</sup> Annual Old Home Day Dinner on Saturday, August 15. The meat for the dinner was Memphis style B-B-Q, prepared by Rick Surette of SeaBrisket fame. Dinner was followed by music from Moose Mountain String Band and it was a great way to end a wonderful day of celebrating the history of our Town. We thank the community for its support.

A Veterans Day Pot Luck Dinner was held at the Town House on November 5. Many Townspeople attended to honor our veterans and enjoy the patriotic program that was presented. It was a nice evening to honor our veterans and we hope more people will attend in the future – the food was great and so was the entertainment.

In 2016, the main project was to continue work on the 1822 Town House by replacing the electric wiring in the building. We knew the wiring was old and fragile. We thank Dame Electric and Aaron Dame, a Brookfield resident, in particular, for his guidance and work to upgrade our wiring and with it the lights. His hard work and helpfulness along the way was greatly appreciated. The Heritage Commission used money from the Heritage Commission Fund to pay one-half of the cost of the new lights. We hope you will come and enjoy them.

Work was done in the Churchill Schoolhouse this year as well. Several of the Schoolhouse desks were auctioned off or sold. The books that had been packed up prior to work on the Schoolhouse before renovations were made a couple of years ago, were sorted. We had three groups of books – books that belonged to the Meeting House, books from the Churchill School, and books from the Town Library. The Library books will be kept and have been placed in a bookcase in the Schoolhouse.

A new exhibit has been installed in the Churchill Schoolhouse. We enlarged pictures of three of the schools in Brookfield – Churchill Schoolhouse, Hackett School, and the Stoneham School - and some of their pupils and mounted them on the wall. An exhibit with the history of the Churchill School and one on Mrs. Eva Willey, the most beloved teacher at the Churchill School, are on display.

Stop by the Town House and take a look at some of the history of our Town.

Respectfully submitted,  
*Marilou MacLean*  
Chair



Main Chandelier in Town House



Wall Sconce in Town House



Bell Tower Foyer Entrance Light



Lights in Entry Hall

### **Moderator**

We have a very professional crew of election workers, and I hope the whole Town joins me in appreciating them. This was especially important this year as the move to hold elections in the Townhouse and my decision to run for the NH House of Representatives were major curve balls. Our excellent team rose to the occasion, and I commend them for that.

Craig Evans continues to be my Assistant Moderator. Frank Frazier and Susan Brown serve as Inspectors for their parties and as Ballot Clerks, with Ernie Brown assisting Susan. Doug Vanderpool continues as our most experienced Ballot Clerk. And of course, I appreciate our Town Clerk, Virginia McGinley, and our Supervisors of the Checklist, Rose Zacher, Cheryl Perry and Jessica Robischeau.

Our next election is the Town Election on March 14, followed by Town Meeting. The rest of the year should be uneventful, but based on the bills before the NH House, I expect a significant number of Election Law changes before the next cycle.

Respectfully submitted,  
*William M Marsh*  
 Moderator



## **Planning Board**

The Planning Board continues to work on a number of projects that keep the Town current in its zoning regulations, and preserve the rural and agricultural characteristics of our Town. The Master Plan and Zoning Ordinances guide our efforts to keep meaningful projects moving forward.

### *Master Plan:*

The Master Plan is due for an update. This plan is the blueprint for what our residents want our Town to be as we move forward. Now is a critical time to get involved with the Planning Board. Our Town needs input from all concerned with the future of Brookfield.

### *Zoning Ordinances:*

The Planning Board has submitted two warrant articles that address clarification and updates to our Zoning Ordinances. The Planning Board is developing a plan to work on zoning ordinances every month to keep this document current.

### *Alternates:*

The Planning Board needs alternate members. Alternates participate in the meetings by keeping up with the meeting business and fill in for absent elected Planning Board members. We need informed people in the room to keep business moving forward. Please consider coming to a Planning Board meeting and see how we work for the Town. Meetings are open to the public. Please plan to attend a meeting soon!

### *Planning Board:*

The Planning Board is an elected group of volunteers. We donate our time and efforts to the Town. It is our desire to keep Brookfield as a great place to live for everyone. Please accept my sincere thanks to all the current and past Planning Board members and alternates.

Respectfully submitted,

*Rick Surette*

Chair

## **Strafford Regional Planning Commission**

Strafford Regional Planning Commission's mission is to assure that the region is responsive to the needs of its residents through cooperative actions with municipalities and federal and state agencies, through the implementation of regional plans, and through local planning assistance. The Commission's professional staff provide transportation, land use, economic development, hazard mitigation, water, public health, and natural resource planning services; geographic information services (GIS); data collection and analysis; facilitation; and project management.



### **2016 Specific Accomplishments in Brookfield:**

- Distributed *New Hampshire Planning and Land Use Regulation* books to local land use boards.
- Completed the standardized map set for the region, including maps for the Town of Brookfield.
- Adopted the 2015-2040 Metropolitan Transportation Plan.
- Provided technical assistance to the Moose Mountains Region on economic development and tourism initiatives.

**Goals for 2017 for the Region:**

- Provide technical assistance through mapping efforts.
- Use federal designation as an Economic Development District to provide municipalities with access to additional infrastructure and program development grants.
- Continue to carryout Brownfields assessment grant for the region and apply for additional assessment funds.
- Release the formatted 2015-2040 Metropolitan Transportation Plan.
- Carry out SHRP2 performance measure project with NHDOT, MPOs, our communities, and other stakeholders.
- Provide technical assistance to communities updating their floodplain and/or stormwater regulations.
- Develop online web maps and applications for use by the public, using ArcGIS online
- Continue local transportation planning tasks in support of safety, mobility, and access management.
- Complete Ten Year project solicitation with all Strafford region municipalities and transit agencies.
- Improve technical capacity for transportation project development and long-term planning.
- Continue to provide technical assistance, education and outreach on multi- hazard mitigation strategies, and low impact development.
- Continue development in the following three planning program areas to benefit the region's communities: energy/utilities, community health and safety, and resiliency to climate adaptation.
- Continue to enhance water resource protection by working with municipalities to improve drinking water protection.
- Complete the land use layer update.

We look forward to working with the citizens and officials of Brookfield in 2017. Thank you for the opportunity to serve you and for your continuing support of regional planning. Further questions or comments can be referred to Cynthia Copeland, AICP, Executive Director at [cjc@strafford.org](mailto:cjc@strafford.org). We can be found on Twitter and Facebook! We also have a blog at <http://strafford.org/magazine/>. Please visit our website at [www.strafford.org](http://www.strafford.org) for more information.

If you would like to receive E-Bulletins from SRPC, please go to our home page of our website noted above.

Respectfully submitted,  
*Cynthia Copeland, AICP*  
Executive Director

**Supervisors of the Checklist**

Four elections were held in 2016:

- The Presidential Primary was held on February 9. For this election, 354 residents voted, 69% of the registered voters, 120 as Democrats and 234 as Republicans.
- The Town elections were held on March 8. 102 residents voted at the polls and 59 attended Town Meeting.
- The State Primary election was held on September 13. 170 residents voted in this primary, comprising 33% of the registered voters, with 49 residents voting in the Democratic Primary and 121 in the Republican.
- The State and Federal General Election was held on November 8. 458 residents voted, which was 83.4% of the registered voters. This included 51 newly registered residents, bringing the total number of registered voters to 549.

New for 2017: you may now choose Libertarian as your party affiliation. Valid party affiliations are Democrat, Libertarian, and Republican, or you may choose Undeclared, meaning no party affiliation.

The Supervisors hold meetings periodically during the year to accept new voter registrations and maintain the voter registration database. We post notice of these meetings in the Granite State News, in the kiosks at the Town Office and on Stoneham Road, and on the Town's website: [www.brookfieldnh.org](http://www.brookfieldnh.org). Residents may also register with the Town Clerk during her office hours.

The Secretary of State's Office hosts a voter lookup page on its website: <http://app.sos.nh.gov>. On this site, you can check your information in the database, including your party affiliation and, if you have requested one, the status of your absentee ballot.

Respectfully submitted,  
*Cheryl Perry*  
*Jessica Robischeau*  
*Rose Zacher*  
Supervisors of the Checklist

### **Tax Collector**

Another year has come. The tax rate dropped to \$18.96 in 2016 from \$18.98 in 2015. Every little bit helps!

2016 taxes were due on December 16, and 86% were paid by that date; the total Property Tax Warrant was for \$1,785,167, of which \$100,202.31 remains uncollected to date. There were no properties deeded to the Town in 2016, but there are six properties currently scheduled for deeding in 2017 for unpaid 2014 taxes. We hope these will be paid prior to April 18 to avoid deeding. The Property Tax Lien will be held on April 14, 2017, for all unpaid 2016 taxes. This action will result in a lien being placed on the property and recorded at the Carroll County Registry of Deeds, and also an increase in the interest rate from 12% to 18%. This lien can only be removed if redemption (payment of the overdue taxes plus interest) is made.

Remember: the tax kiosk is available on the Town website, [www.brookfieldnh.org](http://www.brookfieldnh.org). This is a handy tool to check your taxes and know how much is owed (including interest). My office hours are the second and fourth Friday of each month from 10:00 am to 2:00 pm. The office number is 522-3688. Outside of my office hours please feel free to call my home phone, 522-6551, to make an appointment. My e-mail address is [tax.collector@brookfieldnh.org](mailto:tax.collector@brookfieldnh.org). Partial payments are always accepted.

Respectfully submitted,  
*Diana Peckham*  
Tax Collector

## MS-61 Report



**New Hampshire**  
Department of  
Revenue Administration

**2017**  
**MS-61**

### Tax Collector's Report

Municipality: <b>BROOKFIELD</b>	County: <b>CARROLL</b>	Report Year: <b>2016</b>
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**New Hampshire**  
Department of  
Revenue Administration

**2017**  
**MS-61**

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2015	Year: 2014	Year: 2013	
Property Taxes	3110		\$142,613.40			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185					
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance ?		(\$376.01)				
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2015	Prior Levies
Property Taxes	3110	\$1,785,167.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$33,040.00		
Yield Taxes	3185	\$15,624.13		
Excavation Tax	3187	\$36.74		
Other Taxes	3189			
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>				

Overpayment Refunds	Account	Levy for Year of this Report	2015	2014	2013
Property Taxes	3110	\$79.00			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>					
Interest and Penalties on Delinquent Taxes	3190	\$2,181.98	\$6,864.96		
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>			<b>\$1,835,752.84</b>	<b>\$149,478.36</b>	



New Hampshire  
Department of  
Revenue Administration

2017  
MS-61

### Tax Collector's Report

Municipality: BROOKFIELD

County: CARROLL

Report Year: 2016



New Hampshire  
Department of  
Revenue Administration

2017  
MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$1,645,415.63	\$94,396.58		
Resident Taxes				
Land Use Change Taxes	\$7,500.00			
Yield Taxes	\$15,624.13			
Interest (Include Lien Conversion)	\$2,119.98	\$5,867.96		
Penalties	\$62.00	\$997.00		
Excavation Tax	\$36.74			
Other Taxes				
Conversion to Lien (Principal Only)	\$8,500.00	\$48,216.82		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$1,059.07			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Current Levy Deducted				



### Tax Collector's Report

Municipality:  County:  Report Year:

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	2015	Prior Levies 2014	2013
Property Taxes	\$138,539.04			
Resident Taxes				
Land Use Change Taxes	\$17,040.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ?	(\$143.75)			
Other Tax or Charges Credit Balance ?				
<b>Total Credits</b>	<b>\$1,835,752.84</b>	<b>\$149,478.36</b>		

Summary of Debits				
Last Year's Levy	Prior Levies (Please Specify Years)			
	Year: 2015	Year: 2014	Year: 2013	
Unredeemed Liens Balance - Beginning of Year		\$57,359.04	\$47,725.46	
Liens Executed During Fiscal Year	\$9,484.34	\$51,970.25		
Interest & Costs Collected (After Lien Execution)		\$474.70	\$5,788.76	\$14,657.83
<b>Total Debits</b>	<b>\$9,484.34</b>	<b>\$52,444.95</b>	<b>\$63,157.80</b>	<b>\$62,383.29</b>

Summary of Credits				
Last Year's Levy	Prior Levies			
	2015	2014	2013	
Redemptions	\$11,793.87	\$25,021.20	\$41,326.82	
Interest & Costs Collected (After Lien Execution) #3190	\$474.70	\$5,788.76	\$14,657.83	
Abatements of Unredeemed Liens				
Liens Deeded to Municipality	\$335.72	\$344.78	\$191.49	
Unredeemed Liens Balance - End of Year #1110	\$9,484.34	\$39,840.66	\$32,003.06	\$6,207.15
<b>Total Credits</b>	<b>\$9,484.34</b>	<b>\$52,444.95</b>	<b>\$63,157.80</b>	<b>\$62,383.29</b>

### **Town Clerk**

Remember, you can now register your boat right here in Town. Please share this information with other boaters, as you do not need to be a resident of Brookfield to register here. It is required, however, that you bring either your renewal or new boat registration information.

### **Revenue**

January 1, 2016– December 31, 2016

Automobile Permits	\$134,308.11
Dog Licenses	775.00
Municipal Agent Fees	3,237.00
Miscellaneous	
Land Fill Permits	2,090.00
Blue Title Apps	370.00
Boat Fees	60.00
Tax Cards	10.00
Vital Statistics Copies:	
Births, Deaths, Marriages	210.00
Wakefield History	39.98
Town History	189.46
Filing Fees	5.00
<b>Total Income</b>	<b><u>\$141,294.55</u></b>

Respectfully submitted  
*Virginia A. McGinley*  
Town Clerk

## **Vital Statistics – 2016**

### **Deaths**

<u>Date of Death</u>	<u>Name of the Deceased</u>	<u>Place of Death</u>	<u>Military</u>
04/24/2016	Gustafson, Scott	Rochester	N
05/10/2016	Croft, Carolyn	Wolfeboro	N
05/14/2016	Aceto, Debra	Brookfield	N
12/12/2016	Frazier, Pamela	Dover	N
12/22/2016	Raymond Sr., Philip	Manchester	N

### **Births**

<u>Date of Birth</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Name of Mother</u>
03/17/2016	Pressley, Oliver Daniel		Pressley, Michaela
04/20/2016	Harrison, Paisley Jane	Harrison, Michael	Harrison, Sonia
05/19/2016	Delintsiotis, Thomas Demetrios	Delintsiotis, Demetrios	Young, Bonny

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully submitted,  
*Virginia McGinley*  
Town Clerk

### **Treasurer**

I offer my thanks to all the residents of Brookfield who voted for me to continue my job as Treasurer. I very much appreciate the raise that was voted for this position at the Town Meeting. It is an honor to serve the residents of Brookfield.

As directed by New Hampshire State RSA 80:61-64, the Town bought property and yield taxes in the amount of \$61,454.59, to process the 2016 tax liens. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

Once again, the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of reduced paperwork. We did contact Meredith Village Savings Bank and set up a Tax Anticipation Note in case we needed to borrow money during our “lean” months of the year (typically June and November). We did not have to use the Note this year. There is a line in the Operating Budget to include interest, should we need to borrow funds.

The reports in this booklet are summaries taken from the books of the Treasurer for the period of January 1, 2016 through December 31, 2016, and are complete to the best of my knowledge and belief.

Respectfully submitted,  
*Marilou MacLean*  
Town Treasurer



## Profit and Loss Statement

### Calendar Year 2016

#### Income:

3110	Property Taxes	\$ 1,866,361
3120	Land Use Change Tax	16,000
3185	Yield Taxes	15,624
3190	Penalties & Interest	28,983
3220	Motor Vehicle Permit Fees	137,915
3230	Building Permits	7,242
3290	Other Licenses, Permits & Fees	3,140
3292	Planning & ZBA	976
3352	Room & Meals Tax - State of NH	36,610
3353	Highway Block Grant	32,842
3359	Other State Grant Reimbursement	430
3501	Sale of Municipal Property	761
3502	Interest on Investments	787
3508	Contributions and Donations	1,630
3509	Other Miscellaneous Income	709
3901	Re-Purchase of Conveyed Property	-
3915	Transfer from Capital Reserve	109,845
	<b>Total Income</b>	<b><u>\$ 2,259,856</u></b>

#### Expenses:

4130	Executive	26,405
4140	Town Clerk	17,309
4141	Elections - Supervisors of Check List	2,653
4142	Elections - Moderator & Ballot Clerks	1,910
4150	Town Treasurer	13,071
4151	Tax Collector	16,566
4152	Assessor Clerk	15,878
4154	Trustee of Trust Finds	450
4157	Auditing	500
4153	Legal Expenses	6,402
4170	Personnel Administration	8,159
4191	Planning Board	5,520
4192	Zoning Board	487
4194	General Government Buildings	23,965
4195	Town Cemetery	30,563
4196	Insurance	2,758
4199	Archival	5
4210	Wakefield Fire/Police/Ambulance	213,000

<b>Expenses, cont.</b>		
4225	Forestry	2,628
4240	CEO/Building Inspection	8,763
4312	Highways & Streets	179,657
4323	Wakefield Solid Waste Disposal	70,951
4411	Health Agencies	2,042
4445	Welfare & Vendor Payments	6,445
4520	Parks & Recreation	4,216
4550	Library - Gafney Library - Wakefield	13,500
4589	Heritage Commission Trust Fund	500
4589	Heritage Commission	425
4611	Conservation Commission	100
4619	Conservation Trust Fund	500
4900	2016 Capital Outlay	130,248
4915	Transfer to Capital Reserve	75,000
4916	Transfer to Expendable Trust	21,000
4931	Taxes Paid to Carroll County	129,746
4933	Taxes Paid to School - GWRSD	1,074,031
<b>Total Expenses</b>		<b>2,105,353</b>
<b>Net Income</b>		<b>\$ 154,503</b>

## 2016 Vendor Payments and Payroll

2 Johns Auto	1,000.00	Marsha Hunter	30,000
A-440 Computer Service	3,226.65	Medication Bridge	184.00
A. H. Harris & Sons	2,921.75	Mitchell Municipal Group	3,289.50
Amanda Peirce	250.00	Moose Mtn Regional Greenways	100.00
American Security Alarm	360.00	Morton Salt, Inc.	5,740.24
Andover Marker Company	527.89	Mountain View Title Abstracting	295.00
Avitar Associates of NE	12,737.81	Mr. Paul Tremblay	29.70
Bradford Williamson	875.37	Mr. Richard Norton	150.00
Brian Robischeau	107.21	Mr. Thomas Lavender	211.63
Bruce & Linda Woodward	530.67	NH Municipal Assoc., Inc.	1,045.00
C. N. Brown	177.90	National Trust for Historic	100.00
CAI Technologies	750.00	NH Dept of Agriculture	217.00
Carol A. Leary	279.40	NH Dept of Economic Developmnt	342.78
Carroll County Registrar	218.45	NH Dept of Safety	16.00
Central Equipment	209.27	NH Dept of State	68.00
Central NH VNA & Hospice	1,500.00	NH DOT Finance & Contracts	69.12
Cheryl A. Perry	767.04	NH Govt Finance Officers Assn.	40.00
Conservation Commission Fund	500.00	NH Preservation Alliance	50.00
Craig A. Nichols	385.00	NH Assoc of Assessing Officials	20.00
Craig Evans	1,801.58	NH Secretary of State	37.00
Crowell's Towing & Repair	35.00	NH City & Town Clerks Assn.	123.00
Diana Peckham	1,419.06	NH Tax Collectors Assoc.	40.00
Dame Electric, LLC	13,619.31	Nick Robischeau	90.00
David Champy	225.00	Nothern Human Services	358.00
Deborah Merrill	120.00	Office of Energy & Planning	110.00
Doug Vanderpool	304.50	Ossipee Aggregates	4,581.27
Ed Randall	99.00	Peter Holland	150.00
Eleanor DeBow	150.00	Pike Industries, Inc.	925.83
Ernest Brown, Jr.	206.63	Porter Office Machines	196.61
Eversource	2,407.92	Positively Creative Solutions, LLC	261.90
F. R. Carroll, Inc.	89,730.41	Primex	4,130.75
Fairpoint Communications	1,461.76	Quality Fire Protection	507.00
Ferguson Waterworks #590	4,168.00	Red Jacket Mountain View	389.00
Frank Frazier	264.63	Richard Zacher	472.34
Freedom Printers	127.43	Richard Peckham	265.00
Gafney Library, Inc.	13,500.00	Rose Zacher	807.27
Geary Ciccarone	14.50	Rymes Propane	57.55
Generator Connection	150.00	Salmon Press, LLC	1,062.80
George Nick, AA	335.36	Seacoast Media Group	383.52
Gillum Excavating	28,040.00	Staples	811.50
Granite State Minerals	3,907.06	Strafford Regional Planning Comm.	60.00
Gov. Wentworth School District	1,074,031.00	Susan Brown	97.88
Hayden Robischeau	110.00	T.E.N. Construction, LLC	166,466.25
Heritage Commission Fund	500.00	Title Pro, LLC	1,912.54
IDS	83.18	Tom Hill	564.73
Internal Revenue Service	6,839.25	Town & Country Reprographics	541.00
Interware Development Co.	279.00	Town of Wakefield	283,951.00
Janet Williamson	105.00	Town of Wolfeboro	4,216.00
Jeff & Pam Dugas	259.35	Treasurer, Carroll County	129,746.00
Jennifer McKown	34.91	Tri-County Community Action	4,000.00
Jessica Robischeau	394.83	Trustees of the Trust Fund	96,550.00
Kathleen E. Eidson	232.78	U. S. Postal Service	188.00
Lakes Region NCH & TCA	70.00	Verizon Wireless	1,104.98
Land Technical Services	1,200.00	Virginia A. McGinley	273.54
Laurie M. Champy	250.00	Virtual Town Hall Holdings, LLC	1,500.00
Longmeadow Supply	82.04	Wakefield Food Pantry	2,000.00
Lynn C. Watts	64.64	White Mtn Oil & Propane	1,537.51
Marilou MacLean	415.43	White Mountain Survey	384.00

## **Payroll - 2016**

Laurie M. Champy	6,933.75	George Nick	7,216.50
Eleanor DeBow	1,200.00	Diana Peckham	12,500.00
Marilou MacLean	12,500.00	Brian Robischeau	5,000.00
Virginia McGinley	13,000.00	Jessica Robischeau	3,643.36
Jennifer McKown	1,885.20	Lynn Watts	82.50
Edward J. Nason	5,000.00	Richard Zacher	5,000.00
William Nelson, Sr.	5,000.04	Rose Zacher	546.76
		<b>Total Payroll 2016</b>	<b><u>\$79,508.11</u></b>

## **2016 Cash Book Accounts**

### **Meredith Village Savings Bank**

#### **Checking Account:**

Town Report Balance - January 1, 2016	\$	132,434.68
Checks written 12/31/15	\$	(37,976.70)
Corrected Bank Balance - January 1, 2016	\$	94,457.98
Deposits	\$	332,236.31
Transfer from Savings Account	\$	1,015,000.00
Transfer to Savings Account	\$	(1,050,000.00)
Transfer from Profile Bank	\$	1,844,000.00
Paid by Selectmen's Orders	\$	(2,168,178.51)
<b>Ending Balance as of December 31, 2016</b>	<b>\$</b>	<b><u>67,515.78</u></b>

**Savings Account:**

Balance - January 1, 2016	\$	532,624.59
Transfers In from Checking Account	\$	1,050,000.00
Transfers Out to Checking Account	\$	(1,015,000.00)
Transfer from Heritage Fund	\$	1,271.20
Interest Earned	\$	681.85
<b>Ending Balance as of December 31, 2016</b>	<b>\$</b>	<b>569,577.64</b>

**Conservation Commission Fund**

Balance - January 1, 2016	\$	3,588.79
Deposit - Per Warrant Article #10 - Town Meeting 3/08/2016	\$	500.00
Deposit - Funds received for Conservation Commission	\$	630.00
Interest Earned	\$	1.30
<b>Ending Balance as of December 31, 2016</b>	<b>\$</b>	<b>4,720.09</b>

**Heritage Fund**

Balance - January 1, 2016	\$	5,674.77
Deposit - Per Warrant Article #11 - Town Meeting 3/08/16	\$	500.00
Funds withdrawn to pay for 1/2 of new Town House Lights	\$	(1,271.20)
Interest Earned	\$	1.82
<b>Ending Balance as of December 31, 2016</b>	<b>\$</b>	<b>4,905.39</b>

**Profile Bank**

Balance - January 1, 2016	\$ 58,378.36
Deposits	\$ 1,927,800.02
Transfers to Meredith Village Savings Bank- Checking	\$ (1,844,000.00)
Interest Earned	\$ 112.29
Bank Fees	\$ (20.00)
<b>Ending Balance as of December 31, 2016</b>	<b><u>\$ 142,270.67</u></b>

**Other Cash**

Town Clerk's Petty Cash	\$ 75.00
<b>Ending Balance as of December 31, 2016</b>	<b><u>\$ 75.00</u></b>

**Trustees of The Trust Funds**

The Town's funds are arranged into three accounts as noted below:

Cemetery Funds are funds given by families and managed by the Town for the maintenance of private burying grounds in Town. They are allocated at 60% fixed income, 26% equity and 14% cash. They earned \$2,523 this year, or a 5.5% return. This was more than enough for burial ground maintenance which costs about \$1000 per year.

Capital Reserve Funds are established by the voters at Town Meeting to use for capital improvements. They are funded by tax revenues. They are allocated at 50% fixed income and 50% cash. They earned \$1,201 this year, or 0.5%. These holdings consist of a NH money market fund and a series of NH state and local bonds.

Common Funds are funds donated by the public for specific purposes. These are allocated at 56% fixed income, 19% equity, and 25% cash, returning \$1,635 or 4.8% this year. The total current market value of all investments is \$311,471.

Portfolios are rebalanced each January to achieve 70% fixed income and 30% equity allocations. We believe this strategy meets the Town's objectives of preservation of capital and generation of current income sufficient to meet expenses.

Respectfully submitted,  
*Richard Nordin*  
Chair

### Brookfield Trust Funds as of December 31, 2016

Cemetery Funds		PRINCIPAL						INCOME					GRAND TOTAL OF PRINCIPAL & INCOME
DATE OF CREATION	NAME OF TRUST FUND	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITHDRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	
1926	Lang, R. A.	2.23%	200.06	0.00	0.01	0.00	200.07	32.17	2.23%	21.77	(22.63)	31.30	231.37
1927	Dealand, Thomas F.	0.56%	50.01	0.00	0.00	0.00	50.02	367.26	0.56%	5.44	(5.65)	367.06	417.07
1944	Robinson, Noah H.	1.11%	100.03	0.00	0.01	0.00	100.04	531.51	1.11%	10.88	(11.36)	531.03	631.07
1944	Podrasnik, Joseph N.	5.57%	500.14	0.00	0.03	0.00	500.18	6,808.87	5.57%	54.41	(56.82)	6,806.47	7,306.64
1948	Palmer, Jasper T.	9.72%	873.33	0.00	0.06	0.00	873.39	316.99	9.72%	95.01	(99.22)	312.78	1,186.17
1950	Garland, Mary	2.23%	200.06	0.00	0.01	0.00	200.07	394.80	2.23%	21.77	(22.63)	393.93	594.00
1956	Allen, Samuel	3.34%	300.09	0.00	0.02	0.00	300.11	460.94	3.34%	32.65	(34.09)	459.50	759.61
1965	Churchill, Joseph	3.34%	300.09	0.00	0.02	0.00	300.11	1,865.75	3.34%	32.65	(34.09)	1,864.31	2,164.42
1970	Wentworth, Walter	2.23%	200.06	0.00	0.01	0.00	200.07	310.55	2.23%	21.77	(22.63)	309.68	509.75
1972	Hansen Trust	3.34%	300.09	0.00	0.02	0.00	300.11	416.37	3.34%	32.65	(34.09)	414.93	715.04
1974	Franges, Justine C.	33.40%	3,000.87	0.00	0.20	0.00	3,001.07	20,260.42	33.40%	326.48	(340.92)	20,245.97	23,247.04
1977	Wiley Fund	4.00%	359.60	0.00	0.02	0.00	359.62	837.98	4.00%	39.12	(40.85)	836.25	1,195.87
1982	Churchill, Thomas Lindsay	4.45%	400.12	0.00	0.03	0.00	400.14	226.43	4.45%	43.53	(45.46)	224.50	624.65
1987	Cate, James (Chamberlain)	5.57%	500.14	0.00	0.03	0.00	500.18	760.95	5.57%	54.41	(56.82)	758.55	1,258.72
1987	Cate, Myron (Cate)	5.57%	500.14	0.00	0.03	0.00	500.18	868.45	5.57%	54.41	(56.82)	866.05	1,366.22
1993	Syer, Harriet (Brookfield)	2.23%	200.06	0.00	0.01	0.00	200.07	174.99	0.02	21.77	(22.73)	174.03	374.10
1995	Dailey, Louis B. (Blake)	11.13%	1,000.29	0.00	0.07	0.00	1,000.36	770.20	11.13%	108.83	(113.64)	765.38	1,765.74
	COMMON TRUST TOTAL	100.00 %	8,985.16	0.00	0.61	0.00	8,985.77	35,404.63	100.00 %	977.54	(1,020.46)	35,361.72	44,347.49

### Brookfield Trust Funds as of December 31, 2016

	<b>Capital Reserve Fund</b>		<b>PRINCIPAL</b>					<b>INCOME</b>					
DATE OF CREATION	NAME OF TRUST FUND	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITHDRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
		(Town appropriated)											
3/12/1991	Road & Bridge Repair	27.80%	61,455.73	75,000.00	(198.42)	(99,000.00)	37,257.31	1,412.84	0.39	1,112.13	(26.70)	2,498.27	39,755.58
3/12/1991	Town Road Maint. Equip.	22.72%	50,217.87	0.00	(162.14)	0.00	50,055.73	954.38	0.26	908.76	(21.82)	1,841.32	51,897.06
3/12/1991	Parks & Rec Equip	2.84%	6,280.99	0.00	(20.28)	0.00	6,260.71	119.37	0.03	113.66	(2.73)	230.30	6,491.01
10/1/2000	Town Scholastic Awd	0.00%	7,859.11	0.00	0.00	(7,859.11)	0.00	149.93	0.00	0.00	(149.93)	0.00	0.00
12/30/2003	Town Cemetery Fund	0.00%	697.70	550.00	0.00	(1,247.70)	0.00	215.07	0.00	0.00	(215.07)	0.00	0.00
3/9/1991	Mutual Aid	4.80%	10,621.36	0.00	(34.29)	0.00	10,587.07	201.86	0.06	192.21	(4.61)	389.45	10,976.52
3/12/1991	Town Bldg. & Grd Maint.	15.83%	34,985.44	0.00	(112.96)	0.00	34,872.48	496.65	0.14	633.11	(15.20)	1,114.56	35,987.04
3/11/1997	Records Preservation	5.05%	11,158.98	0.00	(36.03)	0.00	11,122.95	212.07	0.06	201.94	(4.85)	409.16	11,532.11
3/12/2002	Property Re-Evaluation	7.85%	17,346.61	9,000.00	(56.01)	0.00	26,290.60	174.00	0.05	313.91	(7.54)	480.37	26,770.97
3/14/2006	Town Bldg Office Equip.	1.81%	3,996.58	2,000.00	(12.90)	(1,247.91)	4,735.77	50.34	0.01	72.32	(1.74)	120.93	4,856.70
3/11/2015	Town House Repair	4.52%	10,000.00	10,000.00	(32.29)	0.00	19,967.71	0.00	0.00	180.96	(4.34)	176.62	20,144.33
3/15/2015	Moose Mountain Bridge	6.79%	15,000.00	0.00	(48.43)	0.00	14,951.57	0.00	0.00	0.00	0.00	0.00	14,951.57
	COMMON TRUST TOTAL	100.00 %	229,620.37	96,550.00	(713.74)	(109,354.72)	216,101.91	3,986.51	1.00	3,729.01	(454.52)	7,261.00	223,362.91

	<b>Common Expendable Trust Funds</b>		<b>PRINCIPAL</b>					<b>INCOME</b>					
DATE OF CREATION	NAME OF TRUST FUND	%	BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITHDRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
	(Publically donated)												
3/1/1996	Public Scholastic Awd	88.18%	29,648.47	0.00	0.02	(1,500.00)	28,148.49	886.06	0.88	647.34	(226.26)	1,307.14	29,455.63
10/22/2012	Park Committee Fund	11.82%	3,974.70	0.00	0.00	0.00	3,974.70	116.62	0.12	86.78	(30.33)	173.07	4,147.77
3/8/2016	Town Cemetery Expendable Trust	0.00%	0.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00
3/8/2016	Town Cemetery Private Trust	0.00%	0.00	5,550.00	0.00	(550.00)	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	COMMON TRUST TOTAL	100.00 %	33,623.17	0.00	0.02	(1,500.00)	32,123.19	1,002.68	1.00	734.12	(256.59)	1,480.21	33,603.40



## **Wakefield Fire and Rescue Department**

The Wakefield Fire Rescue Department operates 4 fulltime Firefighter/EMT personnel to make up coverage 6:00 am to 6:00 pm 7 days a week. Call personnel assist during the day and cover 6:00 pm to 6:00 am.

The Wakefield Fire and Ambulance responded to a total of 942 calls in 2016: EMS calls – 612; Fire calls - 330

Medical Calls	530	Storm Damage	3
Motor Vehicle Accidents	117	Alarm Activations	46
Structure Fires	24	Cooking Fires	3
Car Fires	4	Chimney Fires	5
Illegal Fires	20	Brush Fires	13
Service calls	40	Mutual Aid	93
Good Intent	14	Spills, Leaks	13
Power Lines	13	Lost Person	2
		Misc. calls	2

### **Areas of Town: Total Calls Fire/EMS:**

Wakefield	471
East Wakefield	252
Union	65
Brookfield	63
Mutual Aid	91

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. Wakefield responded to 91 calls for fire or ambulance in other communities.

Listed below are the members of the Wakefield Fire Rescue Department. I thank them for their dedication and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief	Janet Williamson, Paramedic
Sam Morrill, Captain, FF/AEMT	Derek Chouinard, FF/Paramedic
Jason Behrens, Captain, FF/AEMT	Andrew Perkins, FF/AEMT
Jane Runnels, Captain/EMT	Michael Moore, Lieut. FF
Brad Beveridge, FF/AEMT	Ken Paul Jr., Lieut. FF/EMR
Patricia Brackett, FF/EMS Admin.	Courtney Trepanier, FF
Jared Pearce, FF/AEMT	Caitlin Chouinard, FF
Kate Siriani, FF/AEMT	Jason Johnson, FF/EMT
Dawson Libby, FF	Frank Pevear, FF/EMT
Dave Silcocks, FF/EMR	Joseph Riley FF/AEMT
Josh Tapley, FF/EMT	Duane Marsh, FF/EMT
Brock Griffin, FF	Evan Young, FF/AEMT
Garrett Anthony, FF	Jerry Rowe, FF
Eric Boggs, FF	Steve Libby, FF
Mike Walsh, FF	

My thanks and gratitude to the Sanbornville Firemen's Association, and the members of the department who assist in raising money throughout the year. All funds raised go toward the purchase of new equipment. In 2016

we were able to purchase 2 new Ice Rescue Suits at a cost of \$1,114.44--all paid for by donations and fundraisers. Thank you!

The department took delivery of a new ambulance in 2016. The 2010 ambulance was moved to the back position, and the 2003 ambulance was traded. The ambulance is now set up for replacement on a 5-year rotation schedule. This allows the department to purchase one new ambulance every five years due to the number of miles they accumulate over that time.

The officers and members of the Wakefield Fire Rescue Department thank all the Town departments and the citizens of Wakefield and Brookfield. We appreciate and value your support. Thank you all!

### **Check your smoke and CO detectors! Stay safe and have a healthy 2017**

Respectfully submitted,  
*Todd C. Nason*  
Chief

## **Wakefield Police Department**

### **Year in review:**

This last year we were able to make significant progress in dealing with the heroin issues. We have been working on breaking down the connections of drugs to Wakefield and Brookfield; after arrests we are holding people more accountable and connecting them to better treatment options. We are working with law enforcement in the surrounding area and are making progress with treatment and public awareness. We had a reduction in the number of burglaries, and other crimes related to drug use, so overall the community is becoming safer. Many patrols have been directed to the side roads in an attempt to keep burglaries and other crimes lower, with good interventions and arrests. As we put more effort into drug and other investigations we have less time for motor vehicle patrol. As a result, speed on the roads is increasing with a small increase in accidents and motor vehicle incidents. We will have to put more emphasis on reducing this trend and officers will be directed to do more motor vehicle enforcement. This year our goal is to keep the crime trends going lower and increase the general road safety, and reduction of serious accidents. It is my continuing goal to keep the residents of our towns safe, and to be able to live in a community where we still can enjoy the small town way of life.

### **Policing Efforts in 2016:**

We conducted several patrols through cooperative grants: speed patrols, DWI, & area wide DWI patrols, DWI Check point, Safe Commuter patrols.

We continue to offer the SHIELD program at the Paul School, and other local crime prevention seminars at the Public Safety Building, including Fraud, Firearm Safety & Home Defense, and "Hard Targets" property crime protection.

The Firearms Safety course was very popular. I support an armed citizenry and the right to self-defense. I believe criminals take notice.

### **Animal Control:**

Officer Guldbrandsen retired this year and was replaced by Officer David Landry. Dave is going to the part time academy this winter and should be finished by spring.

Once again, we were able to find homes for every stray dog or cat last year through our adoption program.

The rabies clinics and neutering clinics were successful and will run again this year.

Reminder, most animal control calls are non-responsible owners not animals. We also will be tougher on owners of unregistered dogs.

The Animal Control Officer works part time. The Police Department handles animal calls 24/7; please call County Dispatch at 539-2284.

### **Improvements:**

While you are reading this, we are in the process of finishing the second floor at the Public Safety Building; these improvements will greatly improve operations with the Police, Fire, and EMT services. We appreciate the support of the Citizens; and the improvements to the building will serve the both communities for many years.

We will add many features to the complex such as bunkhouse for the fire officers, a new modern gym to keep up with physical fitness standards, a state of the art evidence room, additional office and storage space.

We are participating in a Carroll County initiative for drug investigations grant program. Our department will receive funding to help supplement drug investigations which target sources and trafficking.

The Carroll County House of Correction has now implemented a new high intensity addiction recovery program, which deals with life skills and reducing recidivism.

The Facebook page has been very successful; please “like” our page and receive timely posts. We are maintaining our web page for more statistical purposes.

We have a link to send emergency notices to your phone or device; look for this on Facebook.

We continue to host regional trainings which bring more high quality training to our officers at a lower cost than sending them out.

We are receiving equipment from the government surplus program that we might not otherwise be able to purchase.

We encourage homeowners to display their street number at their residence; this saves valuable time, and could save a life.

We are working on an initiative with the New Hampshire Fusion Center to be able to share more intelligence and important information. The purpose is to be more prepared for threats to our community.

### **Officer of the Year:**

The members of the Police Department have voted for Officer Christopher Waldron as Officer of the Year. Officer Waldron does an outstanding job; he came to us in 2014 as a veteran, and he just loves his career.

### **Brookfield Reported Cases**

	<b><u>2015</u></b>	<b><u>2016</u></b>		<b><u>2015</u></b>	<b><u>2016</u></b>
Calls for service	928	871	Medical emergencies	18	16
Fraud, Theft	19	17	Directed Patrols	12	53
Trespass, or Vandalism	13	7	Security Checks	269	201
Liquor law violation	17	4	Animal Control Calls	46	60
Domestic violence related	5	7	Mental Health related	4	3
Suspicious activity reports	15	21	Pistol permits	26	21
Investigations	30	36	Community Relations	74	95

### **Motor Vehicle Activity**

	<b><u>2015</u></b>	<b><u>2016</u></b>	
Accidents & Incidents	17	20	With 1 injury
Total stops	89	67	
Speed trailer & Surveys	14	31	
Speed check enforcement	42	44	

**Notes:**

The Police Department conducted 44 speed checks and specific commuter enforcement patrols with the goal of keeping accidents and injuries low.

Please remember to call us anytime anything looks suspicious; when in doubt, let us check it out!

In 2016 Brookfield residents called in more suspicious activity than 2015 which helps us check and deter crime.

We still offer the good morning program and encourage seniors to take part.

Remember: in an emergency, call 911, but for Carroll County dispatch, call 603-539-2284.

Sincerely,

*Kenneth G. Fifield*

Chief of Police

### **Crime and Investigations Ten Year Trend**

	<b><u>2006</u></b>	<b><u>2007</u></b>	<b><u>2008</u></b>	<b><u>2009</u></b>	<b><u>2010</u></b>	<b><u>2011</u></b>	<b><u>2012</u></b>	<b><u>2013</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>
Calls for Service	11,700	12,745	12,219	12,887	15,029	14,373	14,056	14,574	15,963	15,716	14,309
Burglary	31	34	47	39	45	49	44	46	31	32	23
Criminal Trespass	34	23	48	39	46	37	36	19	32	15	35
Theft	83	75	84	108	115	96	79	77	81	79	83
Criminal Mischief	116	87	101	85	79	84	75	30	51	34	34
Arrests	477	514	572	642	637	549	677	524	580	464	404
Motor Vehicle Thefts		10	9	10	15	10	14	8	10	6	8
Dom Violence Related		61	73	69	71	98	80	76	80	96	71
Sexual Assault		11	12	8	14	10	8	12	9	14	14
Motor Vehicle Activity	1268	1394	1318	2449	2411	2382	1,860	1,907	1,868	1,329	1,230
Accidents	131	131	149	132	150	130	127	121	109	126	144
Animal Control Calls	202	194	174	224	1022	972	1,022	1,030	1,010	860	629
Motor Vehicle Incidents	NR	NR	275	247	231	220	152	230	192	208	177

### **Charges of Interest**

Aggravated Assault	12	DWI	30
Assault	26	Involuntary Emergency Admission	23
Burglary	9	Liquor Law Violations	23
Theft	19	Drug Related Charges	65
Criminal Threatening/Intimidation	19	Other Motor Vehicle Arrests	139
Criminal Mischief/Vandalism	17	Domestic Violence Related	33
Sobriety Check Point	7	Open Warrants	14

## **Wakefield Transfer Station**



<b><u>Recyclables</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>
Antifreeze	100 gal	200 gal
Batteries	2.42 tons	3.32 tons
Mixed Paper	256.83 tons	282.32 tons
Aluminum Cans	13.2 tons	11.5 tons
Glass	137.75 tons	105.65 tons
Fluorescent Bulbs	3914 units	4128 units
Used Motor Oil	2975 gal	2600 gal
Electronics	21.12 tons	23.68 tons
Textiles	19.89 tons	9.91 tons
Scrap Metals	202.4 tons	262.58 tons
<b><u>High Cost Waste</u></b>		
Tires	785 units	11.51 tons
Bulky (Demolition)	500.61 tons	649.87 tons
MSW (Household)	1430.49 tons	1360.52 tons

Thank you for recycling!

Respectfully submitted,  
*Warren Winn*  
Transfer Station Manager

## **Zoning Board of Adjustment**

The Brookfield Zoning Board of Adjustment heard two applications in 2016:

- On January 28, an application for a special Exception was heard and approved for the MaryAnn C. LeClair Revocable Trust with respect to Map 27, Lot 7.
- On December 1, an application for a special Exception was heard and approved for Zip Tie LLC with respect to Map 28, Lot 3.

Respectfully submitted,  
*Paul Tremblay*  
Chairman





Town Seal  
Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House  
Original Pen & Ink by Lynn Kirby