



Town of Brookfield, New Hampshire
267 Wentworth Road Brookfield, N.H. 03872
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The Brookfield Newsletter Guidelines and Policies

The Brookfield Newsletter's purpose is to provide citizens, businesses, and visitors with information about Town programs, services, projects, issues, events, and public activities. Content is limited to events and programs coordinated and/or sponsored by the Town. The Brookfield Newsletter is a community service organized by volunteers and is published through the Brookfield Board of Selectmen as a service to our Town for informational purposes. The Brookfield Newsletter and its website are not intended to be public forums for the general exchange of ideas and viewpoints, but rather sources of information regarding specific programs, functions, and events. The Board of Selectmen is not responsible for, nor do they endorse, any articles or opinions stated in this publication.

General Rules and Guidelines:

- No opinion or editorial pieces.
- No summaries of minutes or partial minutes.
- Official Town, School Board, Commissions' and/or Committees' summaries of information or happenings are permitted, as approved by the Official Board, Commission, or Committee making the submission.
- Official public Boards', Committees', and Commissions' information will be permitted, including schedules and contact information.
- All notices must be factual in content and pertain to Brookfield events and residents, or other local events that our residents may take part in. Submitters shall list his/her contact's name, address and telephone number and email address.
- The events published must be for Brookfield non-profit organizations or non-profit organizations that serve Brookfield and its residents.
- The Board of Selectmen shall review Newsletter content prior to publishing. The Newsletter volunteers may edit submissions for clarity or space constraints.

Prohibited items that will not be published include:

- Materials or links not related to the specific purpose of the website or The Brookfield Newsletter itself.
- Materials in support of or opposition to political campaigns or ballot measures.
- Materials in support or opposition to political or activist groups.
- Materials shall not target or discredit any individual.
- Profane language.

- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, or sexual orientation will not be published.
- Sexual content or links to sexual content. Examples of sexual content are: Graphic descriptions or depictions of sexual activity, graphic descriptions, or depictions of sexual intercourse, and/or graphic descriptions or depictions of nudity.
- No solicitations of commerce. No advertisements for commercial services, products, or businesses shall be published on the website or in The Brookfield Newsletter.
- Conduct or encouragement of illegal activity.
- Content that violates an intellectual property right of any third party.
- Any other content that violates local, State, or Federal laws, ordinance, or regulations.

ADOPTED BY THE TOWN OF BROOKFIELD SELECTMEN SEPTEMBER 5, 2023



Richard Zacher, Chairperson



Brian Robischeau

Ed Gauthier