



SELECTMEN'S MEETING MINUTES

November 07, 2016

Meeting called to order at 6:30pm.

ATTENDANCE: Selectman Rich Zacher, Selectman Bill Nelson, Selectman Brian Robischeau, Laurie Champy, Marilou MacLean, Tom Hill, Diana Peckham, Dianne Smith, Mark Stengel, Frank Frazier, Ed Nason, Fred Cann

- **Approval of Minutes:**

MOTION: *Selectman Nelson made a motion to accept both sets of minutes, Oct 25, 2016 and November 01, 2016 as drafted, Selectman Robischeau seconded, all in favor, motion carries.*

- **Public Comments:** Mr. Mark Stengel raised concerns over which survey was used as a guideline for marking out the proposed new road layout on Brice Drive at the recent on-site meeting on November 01. The Selectmen assured him they were within the confines of the Court order.
- **Treasurer:** Marilou MacLean gave account balances.

She stated she received the County bill in the amount of \$129,746 that is due Dec. 18th.

She stated the final quarter bill is still owed to Wakefield.

Marilou stated she is awaiting the final numbers from the Chairman of the Cemetery Trustees in order to provide it to the Trustees of the Trust Funds for them to make the financial exchange.

- **Tax Collector:** Diana Peckham stated she received a check in the amount of \$1,000 for a property that was in arrears. She is considering that the October payment; the November payment is now overdue. Selectman Zacher stated that the Selectmen will go in to nonpublic session later in the meeting to discuss this issue.
- **Administrative Assistant:** Laurie Champy stated the annual Newsletter is complete and is ready to print for inclusion with the tax bills.
- **Code Enforcement:** Ed Nason presented 2 Intent to Cuts to the Selectmen for signature. One for Map 3 Lots 2 & 15, the second for Map 4 Lot 24.

- **Road Agent:** Ed Nason stated that he has finished crack sealing and is putting the equipment away for the season.

He stated he is building up some of the dirt roads with gravel; he will also begin fall grading in preparation for winter.

He intends to fill up the sand & salt shed.

Mr. Fred Cann asked for the pile of bark mulch to be removed from the handicap parking space near the Townhouse building.

- **Conservation Commission:** Selectman Zacher stated that the Commission presented proposed Rules & Regulations for consideration by the Selectmen for the new Town land. This will be discussed at a future Board of Selectmen meeting.
- **Heritage Commission:** Marilou thanked the Selectmen and everyone that was involved in making the Veterans Dinner a success. There were approximately 48 people in attendance.

Marilou stated that she has almost completed the Churchill Schoolhouse exhibit and it is on display for viewing on Election Day.

The Heritage Commission will not be meeting in November.

- **Cemetery Trustees:** Tom Hill stated the new cemetery lawn has been mowed and fertilized. The Cemetery Trustees are due to meet this Thursday.
- **Old Business:** Selectman Zacher stated the record at the County reflects the Court Order and the recently installed boundary pins on Brice Drive. He will request the Assessor Clerk to record also.

The Selectmen asked the Road Agent to make addressing the pot holes on Brice Drive his top priority.

The Selectmen reviewed and discussed the Road Agent's new proposed hourly rates to determine if they were agreeable by both parties in order to renew his contract for an additional 3 years.

MOTION: Selectman Robischeau made a motion stating based on the contract just reviewed, with suggested revisions, and the rate sheet including the October 2016 rates, that they put forth this contract for execution by the Town and propose it to the Town, Selectman Nelson seconded, all in favor, motion carries.

It was requested, for the protection of the Town, that this contract be reviewed by the attorney.

Of the 10-12 bid requests sent out by the Assessor Clerk, the 2 bids returned have been reviewed in detail by the Selectmen. After considering the details of each bid the Selectmen made the following motion:

MOTION: Selectman Robischeau made a motion to accept the contract with Mr. Rod Woods for assessing for a 4 year contract, effective Jan 01, Selectman Nelson seconded, all in favor, motion carries.

The Selectmen will ask the Assessor Clerk to supply letters of notification to each party of the decision made.

The Selectmen set a date of Dec 6th at 6:30pm for the next budget planning meeting at the Town Office building.

The Selectmen will not be holding office hours on Sat, November 26th.

MOTION: Selectman Robischeau made a motion to enter nonpublic session per RSA 91-A:3 II(c)

Roll Call: Selectman Robischeau, yes Selectman Zacher, yes, Selectman Nelson, yes.

Nonpublic session entered at 8:08pm.

MOTION: Selectman Robischeau made a motion to come out of nonpublic session and reconvene public session at 8:30pm.

Roll call: Selectman Robischeau, yes Selectman Zacher, yes, Selectman Nelson, yes.

As mentioned earlier to the Tax Collector, the Weeks' overdue tax payments were discussed. The Selectmen agreed to allow them further time to make payment realizing that they are in the process of having their land logged and have stated the intent to apply those monies toward taxes.

Bills were reviewed and checks signed.

Meeting adjourned at 8:37pm.

The next regular scheduled Selectmen's meeting is November 29th at 6:30pm at the Town Office building.

Respectfully Submitted,

Laurie M. Champy
Administrative Assistant

