



## SELECTMEN'S MEETING MINUTES

June 14, 2016

*Meeting called to order at 6:30pm.*

**ATTENDANCE:** Selectman Brian Robischeau, Selectman Rich Zacher, Selectman Bill Nelson, Laurie Champy, Marilou MacLean, Rose Zacher, Tom Hill

A moment of silence was held in remembrance of the tragedy in Orlando.

- **Approval of Minutes:**

*MOTION: Selectman Robischeau made a motion to accept meeting minutes from May 24, 2016 as drafted, Selectman Nelson seconded, all in favor, motion carries.*

- **Treasurer:** Marilou MacLean gave account balances. Marilou stated she will be completing the monthly report. She presented the contract for Property and Liability insurance to the Selectmen for signature, coverage to begin July 01, amount due \$2,650. Marilou stated in order to complete the Tax Anticipation Note (herein "T.A.N") processed, the previous Warrant Article granting authorization to the Selectmen to obtain a T.A.N. would need to be provided to Meredith Village Savings Bank.
- **Administrative Assistant:** Laurie Champy stated that she contacted Brad Williamson to obtain a pricing quote for signs as required per RSA for the next election. Selectman Nelson will visit a printing company in Concord and obtain a quote from them for comparison.
- **Heritage Commission:** Marilou stated that at the next Heritage meeting she will present her choice of lighting for the Town House project for discussion. She will provide the specifics to Dame Electric to ensure the proper dimmer switch is ordered and installed.
- **Cemetery Trustees:** Selectman Nelson stated that regulations for the new cemetery were reviewed in detail. The trustees received a request that the granite benches, currently located in front of the Town office building, be relocated to a meditation area at the new cemetery.
- **New Business:** There was a brief discussion pertaining to the age and function capabilities of the Xerox machine in the common office. Marilou stated that the town owns the machine and has a cleaning/maintenance contract on it. The following motion was made after determining the department specific page count information is not utilized:

***MOTION: Selectman Robischeau made a motion to remove all passwords and codes and make the machine open to use, Selectman Nelson seconded, all in favor, motion carries.***

Marilou will speak with Lance about supplying a price quote for the cost of a new desktop computer for the Selectmen's office and a new laptop for Marilou as discussed at the previous Selectmen's meeting.

Selectman Zacher stated that the Purchase and Sales agreement with Ms. Hunter was ready for signature. Selectman Zacher stated that there were some changes that had to be made to the contract. Due to legalities it was not possible to have the contract bind the Town to not sell the land in the future. It was agreed that if the Town should choose to sell the land in the future, Ms. Hunter would have the first opportunity to purchase the land, followed by her heirs, then the abutters, prior to the land being available for purchase by the general public.

***MOTION: Selectman Robischeau made a motion to sign the Agreement of Sale as drafted and reviewed by the town's attorney, for the purchase of the land, Selectman Nelson seconded, all in favor, motion carries.***

Selectman Nelson spoke with White Mountain Oil and Propane, they will be supplying a quote for propane for the 2016-2017 season.

Selectman Nelson made a request to enter nonpublic session under RSA 91-A:3, II(C). Roll call: Selectman Nelson, yes, Selectman Robischeau, yes, Selectman Zacher, yes.  
Nonpublic entered at 6:50pm.  
Public session reconvened at 7:01pm

***MOTION: Selectman Nelson made a motion to come out of nonpublic session, Selectman Robischeau seconded, all in favor, motion carries.***

***MOTION: Selectman Nelson made a motion to seal the nonpublic minutes for three years, Selectman Robischeau seconded, all in favor, motion carries.***

Roll call: Selectman Nelson, yes, Selectman Robischeau, yes, Selectman Zacher, yes.

- **Road Agent:** Ed Nason stated that he has been working on dust control efforts. He stated that he has the spring grading to finish on Burwell and one last section to complete on Tibbets Hill. Mr. Nason stated that the project on Stoneham Road is almost complete.
- **Code Enforcement:** Ed Nason stated that a building permit was issued on Moose Mountain Road.
- **New Business:** Selectman Zacher stated that he is meeting with a resident tomorrow, Mr. Woodward, to review his property assessment. Mr. Woodward is disputing Avitar's findings on the percentage of completion of the interior second floor of his home. Selectman Zacher stated that he advised Mr. Woodward to gather data as he may need to bring this matter to BTLA.

- **Correspondence:** A letter was received from Avitar that provided an abatement suggestion on the Woodward property following viewing the interior of the property. Based on the recent interior viewing, Avitar changed the property assessment from \$205,800 to \$195,100.

***MOTION: Selectman Robischeau made a motion to accept the abatement suggestion per Avitar's recommendation on the Woodward property, Selectman Nelson seconded, all in favor, motion carries.***

A letter was received from Carroll County, to Diana Peckham, tax collector, reviewing the specifics of a land use change tax warrant for Map 18 Lot 4, regarding the 2.145 acres that no longer qualify to be in current use. The letter states the amount to be collected is \$4,000, with interest of 18% on all sums not paid within 30 days, and funds shall be remitted to the Treasurer.

***MOTION: Selectman Robischeau made a motion to accept and move on the above mentioned letter, Selectman Nelson seconded, all in favor, motion carries.***

The annual contract was received from CAI for the amount of \$750, billed quarterly.

***MOTION: Selectman Robischeau made a motion to sign the contract as drafted and stated by Selectman Nelson, Selectman Nelson seconded, all in favor, motion carries.***

Selectman Zacher extended a thank you to Tom Hill for cutting the grass around the Town office buildings.

***MOTION: Selectman Zacher made a motion to pay Tom \$30 for cutting the grass, Selectman Robischeau seconded, all in favor, motion carries.***

Selectman Zacher asked Ed Nason what needs to be done on the Moose Mountain bridge project in order to be prepared for the next Town meeting. Mr. Nason stated that a decision needs to be made on hiring a firm to perform the engineering plans for repair.

Selectman Zacher spoke with the plumber about the possible purchase of an instant hot water heater for the Townhouse building, as discussed at the previous BOS meeting. The plumber recommended insulating the pipes running from the water heater to under the sink, prior to investing in an instant hot water heater.

The Selectmen thanked Jennifer McKown for the donation of the flowering baskets that are hanging in front of the town office building.

Checks and bills were reviewed and signed.

The meeting was adjourned 7:32pm.

The next regular Board of Selectmen meeting is scheduled for June 28<sup>th</sup>, at 6:30pm at the Town Office Building.

Respectfully Submitted,

Laurie M. Champy  
Administrative Assistant