



SELECTMEN'S MEETING MINUTES

November 11, 2014

ATTENDANCE: Selectman Richard Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Marilou Maclean, Ed Nason, Ed Comeau, Tom Hill, Rose Zacher.

The Pledge of Allegiance was led by Selectman Zacher.

Selectmen Zacher thanked all the Veterans in attendance for their service.

Correspondence- The Selectmen read letters received including:

- _ A letter from the Department of Revenue Property Division stating the Town is compliant with the recent revaluation of the Town.
- _ A letter from the Wakefield Food Pantry giving information about how many families they are able to help with donations they receive.
- _ A letter from the Department of Environmental Services stating they filed for a permit for the reconstruction of Jones Brook Dam in Milton.

Approval of Minutes:

*10/23/2014 **MOTION:** Selectman Nelson moved to accept the minutes from the October 23, 2014 meeting.*

The motion was seconded by Selectman Robischeau. A vote was taken, all in favor, motion carries.

*10/28/2014 **MOTION:** Selectman Nelson moved to accept the minutes from the October 28, 2014 meeting.*

The motion was seconded by Selectman Robischeau. A vote was taken, all in favor, motion carries.

Public Comments- None

REPORTS FROM TOWN OFFICIALS:

Treasurer- The bank balances were given. The GWRSD check for \$67,482 and the Town of Wakefield check has been cut and will be held until more income is received.

- The Highway Block Grant has been received in the amount of \$8404.61.
- The end of the month budget through October was distributed to the Selectmen.

Tax Collector- Rose Zacher, Deputy Tax Collector, spoke with the Selectmen about obtaining online access of tax bills for the public. After a small discussion, the Selectmen decided to approve the \$95 investment:

MOTION: *Selectman Robischeau made a motion to purchase the online Tax Kiosk for the one time set up fee of \$95.00 beginning in January of 2015. Selectmen Nelson seconded the motion. All in favor and the motion carries.*

● **Planning Board-** The next Planning Board meeting will be held on November 20, beginning with a public hearing for the CIP plan.

Code Enforcement/ Road Agent- An intent to cut was presented and signed.

- Tucker Road and Walker Road were both graveled.
- All the roadside mowing is complete.
- The foundation window on the Schoolhouse has been closed up and one more window needs to be done.
- Sand will be delivered tomorrow.
- The rip rap on Lyford Rd is slated for next week.
- Future work for the Townhouse was discussed including excavation of the left side to allow proper drainage.

Conservation Commission- The next meeting will be held on November 20 in the Townhouse with guests speakers from Moose Mountain Regional Greenways.

Heritage Commission- Marilou Maclean thanked all those who helped with the Veteran Day Potluck Dinner on November 8. Cecil Wentworth and his family attended and received the Town cane.

- The Brookfield Bloomers wrote a letter stating that after several years, the Bloomers had disbanded. They donated \$2140.20 to keep up the gardens on the Town hall grounds.
- Ron Fountain's artwork will be on a table at the Annual Craft Fair to benefit the Veteran Memorial. The evening of the Veteran Dinner, 1 piece was sold and a donation of \$20 was given.
- The Selectmen discussed selling a few of the old Schoolhouse desks as a fundraiser and the possibility of placing photos of them on the Town website.
- Ed Nason disposed of the safe and found the doors were not solid metal but filled with concrete.
- The next Heritage Commission meeting will be held on November 12 at 7pm.

- **Cemetery Committee-** Chairman Craig Evans discussed the soil samples taken by a Soil Scientist, of the possible cemetery site on Lyford Road. There is bedrock approximately 5ft below. A full report will be written up and sent to Mr. Evans for a full discussion.
- Tom Hill and Selectman Zacher walked the land with the county forester. They discussed logging the land every 5-6 years and possibly recouping some of the money to pay for the land. The forester will send a full report of the findings.
- **Old Business-**
 - *Schoolhouse heat-* The heat has been installed. The thermostat is kept at 47 degrees while not occupied. Discussion was made about blowing out the water lines for the winter. From August to October, 153.2 gallons of propane was used between both buildings.
 - The new hot water heater appeared to be inconsistent. There could be a distance issue between the tank and kitchen. Selectman Zacher will talk to the plumber.
 - The handicap bar for the Schoolhouse bathroom needs to be purchased and installed. The Selectmen decided to hire Geary Ciccarone to install the bar.

Selectman Zacher thanked Tom Hill for cleaning the Town Office area after the election. Selectman Robischeau discussed how the previous Moderator hired a small crew to clean the election area. Selectman Zacher agreed and decided it will be budgeted for 2015 proposed budget.

Checks were reviewed and approved.

The next Selectmen meeting will be held on November 18, 2014 at 6:30pm. The 2015 proposed budget will be discussed.

Meeting adjourned 7:35 pm.

Respectfully Submitted,

Jessica Robisheu
Administrative Assistant