



TOWN OF BROOKFIELD, NEW HAMPSHIRE
267 Wentworth Road Brookfield, N.H. 03872

SELECTMEN'S MEETING MINUTES
November 2, 2013

ATTENDANCE: Selectmen Rich Zacher, Selectmen Brian Robischeau, Selectman William Nelson, Administrative Asst. Jessica Robischeau, Ed Comeau, Ron Fountain, Geary Ciccarone

The meeting began at 9am.

The meeting was held to discuss the spec plans created by Geary Ciccarone, for the Schoolhouse repairs. Upon inspection of the Schoolhouse, it was discovered that there is wiring which is attached to the floor joists which need to be replaced. There is also duct work which will need to be removed before the excavation can begin. Therefore, additional cost would need to be calculated for the electrical work and Mr. Ciccarone suggested looking into replacing the heating system soon since the duct work will be removed and the furnace cannot be used. He suggested installed two small heating units; one in the front office and one in the utility room in the middle of the Townhouse and Schoolhouse. They are thru the wall units which do not require duct work. In the rear of the Schoolhouse, he suggested a Rinnai propane heater.

Mr. Ciccarone pointed also explained the repair that needs to be done to the handicap ramp.

Next, he explained in his opinion, the roof trusses which are inadequate. The spec plans were outlined a new support structure.

Upon the inspection of the interior walls, Mr. Ciccarone noted that the walls are not made of plaster but of homasote.

Everyone who attended went with Mr. Ciccarone to the Schoolhouse for a walk thru. The attic was viewed noting the inadequacy of the roof trusses.

The Selectmen noticed the floor in the Townhouse was scratched and stated that new tables should be purchased to prevent further scratching.

After the Schoolhouse discussion, additional business was discussed. The Department of Revenue is ready to meet with the Selectmen to discuss the rate for 2014. A new rate should be set by early next week.

On Tuesday November 5th, at 2013, a budget meeting will be held and further discussion will be made regarding the Schoolhouse repairs.

Lastly, the Selectmen discussed the survey on upper Brice Drive and would like to see a visual map of the road before the survey and the change in the road according to the survey. Selectmen Nelson will call Land Tech to ask for 2 maps showing the change.

Meeting adjourned at 10:30 am

Respectfully Submitted,

Jessica Robischeau
Administrative Assistant

Minutes were approved on 11/12/2013 with the following change:

Mr. Ciccarone pointed also explained the repair that needs to be done to the handicap ~~ramp~~ **platform**.