

TOWN OF BROOKFIELD, NEW HAMPSHIRE
Office of the Zoning Board
PO Box 800, Sanbornville, NH 03872
September 17, 2009

MEETING MINUTES

Attendance: Jay Badger, Dick Peckham, Tom Lavender (Chairman) and Richard Mauser.

Alternates: Dulcie Lavender and Bill Nelson.

Absent: Paul Tremblay, Ernie Brown - Selectmen's Representative

Members of the Public: 0

Call to Order: Tom called the meeting to order at 7:00 PM. Roll was called, absent Paul Tremblay. Dulcie Lavender will sit in for Paul Tremblay.

Review of Minutes:

Minutes from July 23rd, 2009 Public Hearing reviewed. ***MOTION:*** *Dulcie made a motion to accept the minutes from July 23, 2009 Public Hearing as written, seconded by Dick. A vote was taken, all in favor. Motion Carries.*

Minutes from August 13th, 2009 Public Hearing reviewed. ***MOTION:*** *Dulcie made a motion to accept the minutes from August 13, 2009 Public Hearing as written, seconded by Jay. A vote was taken, all in favor. Motion Carries.*

Minutes from August 27th, 2009 Public Hearing reviewed. A correction was made to page 1 paragraph 3; omit believes, add beliefs. ***MOTION:*** *Dick made a motion to accept the minutes from August 27, 2009 Public Hearing as corrected, seconded by Dulcie. A vote was taken, all in favor. Motion Carries.*

Elected Zoning Board: Tom addressed new state law allowing ZBA members to be elected not just appointed. We can stay as is or change to the having these positions be elected. Tom suggested opinions be gathered and provided to the Selectmen as to whether this should be considered. It was suggested that having these as elected positions you are allowing the decision to be made by the townspeople. How this affects current terms discussed, if it was voted to have ZBA positions be elected the current appointments would carry out their term, as terms expire those positions would be filled through the election process. Pro's and Con's addressed as well as the process to adopt this change. For this change to occur either a Citizens or Selectmen's Warrant Article would be put fourth for vote at Town meeting. After discussions the board decided not to take action on this.

Changes to Procedures: Changes to ZBA Rules of Procedure discussed, these are in addition to changes made at June 25th, 2009 meeting. Gender addressed, currently the document is all over the place regarding gender. Dick reminded everyone that the Rules of Procedure must be in line with the RSA's and the gender probably follows what is stated in the RSA. Tom explained he plans to review the Rules of Procedure in detail and update it with the most recent RSA's. A suggestion was made to have tracking enabled in the word processor so all changes to the document can be red-lined and tracked easily. Tom addressed order of people speaking. The current rules of procedure does not allow for the public to speak, many felt this should be included. After further brief discussions

the board agreed to have Tom make changes to the Rules of Procedure and provide to the board for review.

Filling Vacancies: Open board positions discussed. Sam English does not wish to continue on the board. Tom will speak with Paul Tremblay to see if he still wishes to continue. Tom Giguire was suggested as a possible appointment; Tom will speak with him.

Speak Up: Tom addressed the silence of the board at the recent Public Hearings; he suggested all be active and participate. Several board members commented that that were unsure of the procedure and had never received a copy of the ZBA Rules of Procedure. The ZBA Rules of Procedure will be distributed to all members and reviewed so everyone is more comfortable with the procedure.

The most recent case regarding Moose Mountain Recreation LLC was discussed briefly, including the next steps. Tom reviewed the deadlines that were laid out in the decision and explained that unless the decision is appealed the Planning Board will need to follow what is outlined in the decision. The board briefly discussed the time period it would take to get a Site Plan Review (SPR) through. It was commented that the current SPR is very straightforward but exact timeframes and process specific were unknown, SPR is managed by the Planning Board.

Database: Tom explained that he will be working with Craig Evans our Town Archivist to create a database of all variances issued in town.

There being no other business before the board the meeting was adjourned at 8:15 PM.

Respectfully Submitted,

Jennifer Sonricker
ZBA Secretary