

Town of Brookfield Cemetery Trustees

Minutes – 13 October 2016

Attendance: Craig Evans, Judith Lewis, Rick Surette Trustees; Tom Hill, Alternate
Rich Zacher, Selectman
Bill Nelson, Selectmen's Rep - excused

- Noticed meeting convened at 7:00 pm in the meeting room of the town offices.
- Minutes of 08 September 2016 were reviewed and accepted with no corrections;
- Still having difficulty finding the appropriate fertilizer for the new grass, recommended by the hydro-seeder, Cameron's. Will check Blue Seal in Ossipee or Rochester to see if they have or can order.
- The plot map and Application Form for "Right to Inter" will be available on the website very shortly. It was suggested that Craig also create an overview of the two acres that has been opened up with the two sections, roadway and proposed memorial garden illustrated to provide prospective buyers with a more total concept.
- A lengthy discussion was held regarding the potential donation to the cemetery, and the requirements attached to the donation. The most recent email correspondence from the potential donors was reviewed and discussed. The Trustees firmed up what possibilities might fall within the scope of the Policies and Regulations.
- Judith showed the laminated Rules and Regulations that she has prepared to be mounted to one of the gate posts.
- The metal plot markers have been ordered effective today from a small company in Massachusetts, with an expected delivery in three to four weeks. They will bill the town for the cost – which is roughly \$450.00
- Those present worked on the proposed 2017 budget, which is attached to these minutes. The budget will be supplied to the Selectmen in the next few days.
- Rick volunteered to speak to Michelle Lee of Moose Mountain Road regarding her professional skills as an illustrator and the possibility of helping the Trustees with a

rendering of the proposed flag pole and memorial garden area at the top of the cemetery.

- Judith volunteered to draft a brief article to appear in the upcoming town newsletter which will go out with the fall tax bills
- Next meeting will be 10 November 2016 at 7:00pm in the town office building.

Respectfully submitted,

Craig F. Evans