

Town of Brookfield Cemetery Trustees

Minutes – 08 September 2016

Attendance: Craig Evans, Judith Lewis, Rick Surette Trustees; Tom Hill, Alternate Bill Nelson, Selectmen's Rep; Rich Zacher, Selectman

- Noticed meeting convened at 7:00 pm in the meeting room of the town offices.
- Minutes of 11 August were reviewed and accepted with no corrections;
- Craig reported on the total costs involved with the preparation of our new cemetery, including survey work (\$4,339) for the subdivision, logging and stumping and large rock removal (\$15,500) and the final excavation and seeding by Gillum (\$28,040) for a total of \$47,879. The cost of the purchase of the five acre lot was paid for from a designated Trust Fund.
- Those present discussed securing the cemetery and posting of Rules and Regulations on the site. Tom will attach the sign from the old cemetery onto the new gate and arrange for a new sign for the re-named Historic Cemetery. He has already installed the second post for securing the gate. Ed Nason dug the hole with his backhoe. Tom also discussed focusing on cleaning up along the rock walls, both inside and out, as a priority.
- A brief discussion was had regarding the grave markers which will show the numbered plots. We can begin selling plots once the plot plan is drawn up, even without the markers. A discussion was had regarding selling plots in both sections, including all plots in both sections to provide choices for interested parties. It was agreed that this would be the current approach to sales to encourage a larger variety of choices.
- Craig meets with Brian tomorrow morning, the 9th to look at the graveyards in the Stoneham/Garney Road area, including Blake on Tibbett's Hill and Robinson on Robinson Road.
- Rick had expected Brad to show up tonight with prototype sign for Hansen Graveyard on Route 109. No Brad.

- Its budget season again. It was agreed that the four of us would meet at a time yet to be determined on-site to create a list of projects for next year. It was decided that morning are best for all involved. Craig will circulate some possible dates via email to facilitate the on-site meeting. Budget is due by 15 October for 2017.
- Next meeting will be 13 October 2016 at 7:00pm in the town office building.

Respectfully submitted,

Craig F. Evans