

# Town of Brookfield Cemetery Trustees

## Minutes – 16 September 2015

**Attendance:** Craig Evans, Judy Lewis, Rick Surette Trustees  
Rich Zacher, Selectmen; Bill Nelson arrived late

- Noticed meeting convened at 7 pm in the meeting room with the Pledge of Allegiance
- Minutes of 27 August 2015 were reviewed and accepted with no corrections;
- Trustees reviewed the layout of the first acre of the new cemetery as presented on a reduced size plat. The acre was laid out on site by Rich Zacher, Craig Evans and Tom Hill on Saturday, September 12, and flagged with surveyor tape. The next step is to find a logger who will clear the land. This step and the stumping and excavation of the land step will be handled by the Selectmen, as owners of the land on behalf of the town. Possibly more than an acre will be logged, hopefully this fall.
- Judith Lewis prepared a draft of by-laws for the Cemetery Trustees and led the discussion regarding the by-laws. One change was suggested and accepted, citing the RSA that is specific about appointing replacement Trustees for a vacancy for the length of the vacant term. There was an implicit acceptance of the by-laws, but no vote was taken at this time.
- Judith also drafted a partial set of rules and regulations for review by the Trustees. The trustees and the two selectmen present had a lively discussion about many aspects of the news cemetery, which will be added to a revised draft for the next meeting. No votes were taken at this time. The decision was made to have no residency requirement for purchase of plots in the new cemetery at this time.
- Rick Surette, current Chair of the Planning Board, agreed to take to the Planning Board for CIP planning the planned budget amount of \$20,000 specific to the work to be done on the new cemetery.
- Craig announced the fall meeting of the NH Cemetery Association and provided copies of the flyer to each Trustee.

Respectfully Submitted,

Craig F. Evans