

Town of Brookfield Cemetery Trustees

Minutes – 09 July 2015

Attendance: Craig Evans, Judy Lewis, Rick Surette, Trustees
Tom Hill, Rich Zacher, Bill Nelson,

- Noticed meeting convened at 7 pm in the school house meeting room; no Pledge as there was no flag in the room;
- Minutes of 05 May 2015 were accepted with no corrections;
- A lengthy discussion was had regarding the various undetermined aspects of the new cemetery land. There have been no survey results yet from White Mountain. As the discussion developed, it was clear that several basic policies need to be in place before vital decisions about the land and it being logged and excavated can be made. Rich Zacher suggested contacting the civil engineering program at UNH to see whether an students might be available for a community project and map out the plots and aisles and driveways for the new cemetery.

ACTION: Craig will contact UNH Civil Engineering.

- Craig reported on the burial of William Syer's cremains next to his wife in the historic town cemetery and the burial of Margaret Palmer Leighton's cremains in the Palmer graveyard. In both cases, proper procedures were followed and all the necessary paperwork is in place. Additionally, Carolyn Chase has indicated a desire to inter her husband's ashes and to reserve a place for her cremains in the historic town cemetery. Craig will meet with her soon to pick a plot and she will arrange for a headstone.
- Tom reported briefly on his work on the various burial grounds and the town cemetery. He made it known that next year he will not be able to provide as much service as he has in the past years, and that we should be looking for a new sexton.
- The revised policy regarding the current cemetery was reviewed, discussed and passed with a few revisions.

- Judith reported on her work on the volunteer database and the need for some more basic information to be placed in a database before proceeding with soliciting volunteers.

ACTION: Judith and Craig will work on identifying the map and lot of each graveyard, and the current owner, from whom permission must be obtained for access to the individual burial grounds.

- Judith reported on a possible contact who thinks she knows the location of the Hannah Drew grave on Route 109. To be explored further
- Rick reported on his research into possible signage for the burial grounds. He addressed three possible models for signs – a company that makes signs similar to street signs that could be mounted on a metal pole; the plastic signs with applied vinyl lettering, which have a relatively short lifetime; and a more rustic wood carved sign similar to those used by the AMC and National Forest for trail signage. No decision was made.
- The Trustees reported on their attendance at the training provided by the State Attorney General’s office, Division of Trust. Unanimous feeling that it was extremely worthwhile. Judith reported on a cemetery listserv which she has joined which came out of the meeting in Concord.

Respectfully submitted,

Craig F. Evans