

Town of Brookfield Cemetery Trustees

Minutes – 10 December 2015

Attendance: Craig Evans, Judy Lewis, Rick Surette, Trustees
Rich Zacher, Bill Nelson, Selectmen; Tom Hill

- Noticed meeting convened at 7 pm in the meeting room with the Pledge of Allegiance
- Minutes of 28 October were reviewed and accepted with no corrections;
- Craig reported on his efforts to find a volunteer for the Giles/Cate graveyard on Pleasant Valley Road. This graveyard does not have a trust, and would need volunteers to take care of it. No luck yet. Will continue to explore options.
- New Cemetery: Ed Nason's crew has successfully removed all the trees and large rocks and boulders from roughly two acres at the site of the new cemetery. We are awaiting a quote from Mr. Blackwood in hopes of him grading and doing the final site preparation and seeding in the spring of 2016.
- Craig presented a proposed lay out on graph paper for approximately 120 grave plots in two sections, measuring approximately 75' deep by 125' wide. Each plot is 4' x 10' and all the plots will have metal corner markers. The same area has been staked at the site for viewing. Trustees reviewed the variety of metal stakes available and discussed efficient cost effective use of same. It was suggested sections markers be granite posts with the letter or number of the section engraved. Craig will work up a budget estimate for markers and Tom Hill will work up a budget estimate for gravel for the main road and gravel aisles. Our budget for the new cemetery needs to be in the hands of the selectmen by December 21st.
- Judith Lewis continued to lead the trustees and those present in a discussion on the rules and regulations for the new cemetery, using other towns' policies as a prototype for focusing the discussion. Discussion this evening centered on size of appropriate grave markers according to number of plots, foundations for markers, and general aspects of what is to be allowed in personal decoration and landscaping of graves.
- To facilitate scheduling, the second Thursday of each month, at 7:00 pm will become the usual and customary meeting time.

Respectfully Submitted,

Craig F. Evans