

# Town of Brookfield Cemetery Trustees

## Minutes – 28 October 2015

**Attendance:** Craig Evans, Judy Lewis, Rick Surette Trustees  
Rich Zacher, Selectmen; Tom Hill

- Noticed meeting convened at 7 pm in the meeting room with the Pledge of Allegiance
- Minutes of 16 September were reviewed and accepted with no corrections;
- Under public comments, Craig brought up an issue with the Giles/Cate graveyard on Pleasant Valley Road. This graveyard does not have a trust, and would need volunteers to take care of it. Craig to follow-up with possible volunteers.
- **New Cemetery:** The BoS has accepted a bid from Ed Nason to clear two acres of the new cemetery, remove large stones and leave the two acre area ready for final excavation and grading. It is expected that this work will be completed within two weeks of start-up – the tree removal has been sub-contracted to a small company already in town doing a larger logging project. All brush and scrub trees will be chipped.
- Craig presented a summary of Tom Hill's care and maintenance of the town cemetery, the entrusted graveyards, and the graveyards where he donates his labor where there is no trust. The trustees approved the expenditure from the various cemetery trusts. The signed approval will be conveyed to the Trustees of the Trust Funds and to the Treasurer so Tom can be paid directly.
- The trustees and those present continued to discuss rules and regulations for the new cemetery, using other towns' policies as a prototype for focusing discussing. Craig is to check out pricing for metal plot markers and report back at the next meeting regarding that cost which will be included in the cost of a plot. The Trustees are also tasked with coming up with some firm figures for the final grading and excavation of the new cemetery, as well cost for seed, road installation, etc.

Respectfully Submitted,

Craig F. Evans