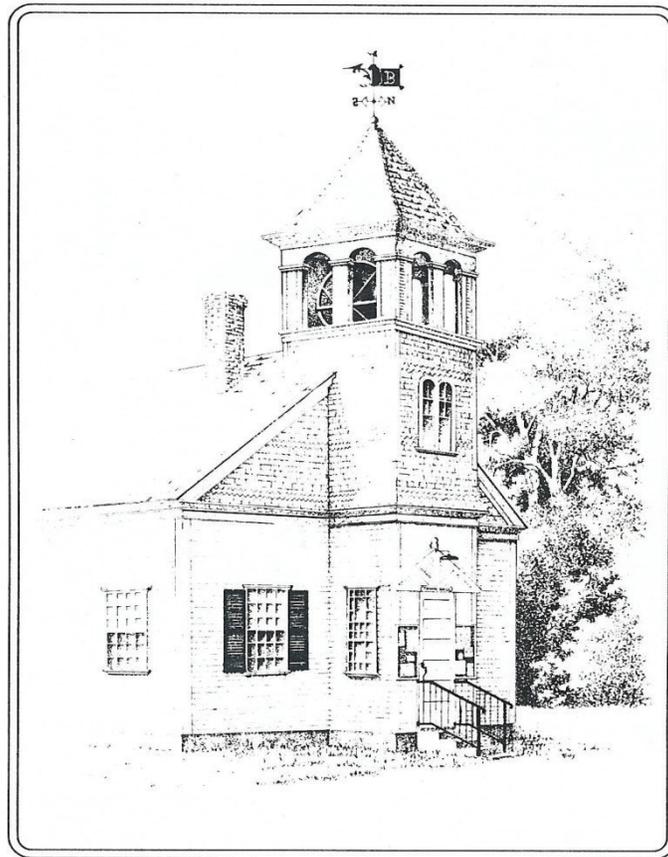


**ANNUAL REPORTS
OF THE TOWN OFFICERS**

BROOKFIELD, NEW HAMPSHIRE

201



For the fiscal year ending December 31, 201

Vital Statistics for 201

**Annual Reports
of the
Town Officers**

**Brookfield
Carroll County
New Hampshire
2014**

Fiscal year ending December 31, 2014

Vital Statistics for 2014

Town Office Building

267 Wentworth Road

Brookfield, NH 03872

(603) 522-3688 / Fax (603) 522-6245

www.brookfieldnh.org

Emergency Telephone Number

911

Fire, Police, and Ambulance

Selectmen Hours

Last Saturday of the month, 9:00 am to 12:00 pm
Town Office Building

Selectmen Meeting

2nd and 4th Tuesdays, 6:30 pm
Town Office Building

Town Clerk Hours

Monday, 11:00 am to 6:00 pm
Tuesday, 8:30 am to 1:00 pm
Last Saturday of the month, 9:00 am to 12:00 pm
Town Office Building

Tax Collector Hours

2nd and 4th Fridays, 10:00 am to 2:00 pm
Town Office Building

Assessor Hours

Wednesday, 8:30 am to 12:30 pm
Town Office Building

Building Inspector / Code Enforcement Officer Hours

Thursday, 8:30 am to 12:30 pm
Town Office Building

Planning Board Meeting

Third Thursday of the month, 6:30 pm
Town Office Building

Conservation Commission Meeting

First Wednesday of the month, 6:00 pm
Town Office Building

Heritage Commission Meeting

Second Wednesday of the month, 7:00 pm
Town Office Building

Trustees of the Trust Funds Meeting

First Thursday of the quarter, 6:30 pm
Town Office Building

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Brookfield Town Cane Update

Last year's Town Report included an article on the Brookfield Town Cane. At that time the holder of the Town Cane was Mrs. Doris Kurth. Sadly, Mrs. Kurth passed away on September 9, 2014. The Town reviewed its records "to publicly recognize the one person residing within the town's borders who has attained the greatest age with at least twenty-five of those years as a resident of Brookfield." The newest Town Cane holder, Cecil Wentworth, was recognized and presented with the Town Cane at the Veteran's Dinner held at the Town House on November 8, 2014, making him the third member of the Wentworth family to hold the cane. Here is Cecil's picture and story:



Cecil Wentworth at his Stoneham Road home.

Cecil Edmund Wentworth was born at home in what is now the Tapper residence on Stoneham Road, on March 1, 1918, making him 97 in 2015. His father, William R. Wentworth was a Brookfield selectman for over 30 years. His mother lived to the age of 99 . . . so we expect some more good years out of Cecil. When he was an infant, Cecil's parents moved the family, which included brothers Reginald and Albert and sister Marian from "up on the hill" down to the family farm built in the early 1800s, where the Wentworths have resided ever since.

Cecil's history includes a wonderful education at Brewster Academy, followed by degrees from both UNH and MIT that afforded him a long and successful career as the Chief of the Beach Erosion Division at the Army Corps of Engineers. His family is proud of his accomplishments especially because he enjoyed the beautiful beaches of our New England coast and the family knows he was greatly responsible for the process that has supported their survival.

Cecil is very proud of his military service to our country where he served during World War II as a Captain in the Army Air Corps. He is also proud of his four children and five grandchildren. I'm sure he'd say they were worth all the effort he expended as a parent - and he would say, with a gleam in his eye, that the effort never seems to end!

Churchill Schoolhouse Renovation

The Churchill Schoolhouse was built in Brookfield in 1801 and continued as one of the five one-room schoolhouses until the 1950s. The Churchill Schoolhouse building was moved to its present location behind the Town House in 1967. The building continued to serve the community as a meeting room.

In February 2013, because the town didn't receive a regular oil delivery, the pipes in the Churchill Schoolhouse and Town House burst. During 2013, the Selectmen and the Heritage Commission met numerous times to work out a plan to repair the building. The townspeople responded to a survey recommending that the Churchill Schoolhouse be repaired, and so the renovations began.

In order to help defray the cost to the town operating budget, people were asked to donate the cost of a window. This was a big help in alleviating some of the costs to the town. A big "thank you" to the following people who generously donated funds for a window for the renovated Schoolhouse:

- 1) Anonymous
- 2) Mr. & Mrs. Charles Monteforte
- 3) Charlotte B. Colman
- 4) Mr. & Mrs. William Gaver
- 5) Mr. & Mrs. Thomas Hill
- 6) Mr. & Mrs. William G. Nelson, Sr.
- 7) Mr. & Mrs. Ernest Brown
- 8) Brookfield Heritage Commission
- 9) Kingswood Lake Association
- 10) Marsha B. Hunter
- 11) John Nelson & Marilyn Bushman

A few interesting items were discovered once the building was taken down to the bare walls. When the first layer of wainscoting was removed, the older wainscoting from 1801 was revealed; it had been installed with hand-forged nails, and had stains where the children's desks were close to the wall. The stains went from the smallest desks in the front of the classroom to the taller desks at the back of the room.



Stains on the old wainscoting showing how desks against the wall went from smaller on the left side to larger on the right hand picture.

One of the other questions was how the two buildings were placed – were they attached or not? As you can see from this picture the two buildings were just placed up against each other.



Here is a re-cap of the expenses for this project.

INCOME:

Insurance Claim Funds	\$19,746.70
Grant – Meredith Village Savings Bank	\$7,500.00
Citizen contributions for windows - Thank you!	<u>\$3,550.00</u>
Total \$ Outside Budget	\$30,796.70

Total Expenses for Schoolhouse Renovation **\$80,034.95**

Net Impact to the Operating Budget **\$49,238.25**

Churchill Schoolhouse Renovation - 2014

Universal Building Systems	Pymt #1 – Truss Repair	\$6,500.00
Universal Building Systems	Pymt #2 – Truss Repair	\$3,000.00
Universal Building Systems	Pymt #3 – Schoolhouse Fndtn/Floor Joists	\$6,447.00
Universal Building Systems	Pymt #4 – Ceiling Joist/Room Partitions	\$3,200.00
Universal Building Systems	Final Pymt #4 – Schoolhouse Foundation	\$600.00
Universal Building Systems	Pymt #5 – Partitions/Roof Reconstruction/Heating	\$3,190.00
Universal Building Systems	Pymt #6 – Schoolhouse Walls/Wainscoting	\$1,250.00
Universal Building Systems	Pymt #7 – Buy Beams/Remove part of chimney	\$475.00
Universal Building Systems	Pymt #8 – Buy Windows	\$3,850.00
Universal Building Systems	Pymt #9 – Install Windows/Interior Finish	\$6,975.00
Universal Building Systems	Pymt #10 – Drywall & Primer	\$3,500.00
Universal Building Systems	Pymt #11 – Flooring, Drywall	\$3,300.00
Universal Building Systems	Pymt #12 – Job Finishing	\$2,310.00

Churchill Schoolhouse Renovation - 2014

Universal Building Systems	Pynt #13 – Wainscoting	<u>\$1,250.00</u>
	Total Universal Building Systems	\$45,847.00
Kingswood Mechanical	Plumbing/Hot Water Heater/Schoolhouse Heater	\$10,350.00
Traditional Trades, Inc.	Heating System – Town House & School House	\$9,690.00
American Security Alarm	Security Equipment	\$505.00
Bob Sonricker Electric, LLC	Electrical	\$5,557.42
Superior Insulation	Insulation Installed-Roof/Exterior Walls/Bathroom	\$5,090.00
Builders Installed Products	Insulation – Materials	\$740.00
Rich Zacher	Insulation behind shower – Schoolhouse	\$53.20
T.E.N. Construction	Clean under Schoolhouse, place plastic	\$1,476.00
	Misc. Expenses:	
Brian Robischeau	Schoolhouse Light	\$49.99
Craig Evans	Schoolhouse Bathroom Mirror & Accessories	\$82.46
Rich Zacher	Schoolhouse Handicapped Accessories & Lights	\$461.27
White Mountain Oil & Propane	Run Gas Line from tank to Schoolhouse	<u>\$132.61</u>
	Total Cost Churchill Schoolhouse Renovation	<u>\$80,034.95</u>

Town Officials

Position	Individual	Term Expires (E=Elected / A=Appointed)
Selectmen	Richard Zacher, Chair	2015 – E
	Brian Robischeau	2016 – E
	William Nelson	2017 – E
Administrative Assistant	Jessica Robischeau	A
Agricultural Commission	Ed Nason, Chair	2015 – A
	Rick Surrette	2015 – A
	Rich Zacher, Selectmen’s Rep	
Auditors	John Nelson	2015 – E
	Amanda Pierce	2016 – E
Ballot Clerks	Susan Brown	A
	Frank Frazier	A
	Douglas Vanderpool	A
Board of Assessors	Selectmen	
	Avitar Associates of N.E. Inc.	
	Jessica Robischeau, Assessor Clerk	A
	George Nick, Deputy Assessor Clerk	A
Cemetery Trustees	Craig Evans, Chair	2016 – E
	Vacant	2016 – E
	Judy Lewis	2015 – A
	William Nelson, Selectmen’s Rep.	
Code Enforcement Officer	Edward Nason	A
Conservation Commission	Tom Hill, Chair	2016 – A
	John Nelson	2015 – A
	Jean Jones	2016 – A
	Richard Peckham	2015 – A
	George Yeager, Alternate	2016 – A
	Terry Jones, Alternate	2015 – A
	Richard Zacher, Selectmen’s Rep	
Emergency Management Director	Bradford N. Williamson, Director	A
	William Nelson, Deputy Director	A

Position	Individual	Term Expires (E=Elected / A=Appointed)
Forest Fire Wardens	Bradford N. Williamson, Warden	A
	Janet S. Williamson, Deputy	A
	Richard Zacher, Deputy	A
Health Officer	Dr. William Marsh	A
Heritage Commission	Marilou MacLean, Chair	2016 – A
	Harriet Wilson	2017 – A
	Patricia Golden	2017 – A
	Steven Michalsky	2017 – A
	Brian Robischeau, Selectmen’s Rep	
Joint Loss Management	Jessica Robischeau	A
	Ed Nason	A
	Marilou MacLean	A
	Brian Robischeau, Chair	A
Moderator	Dr. William Marsh	2016 – E
	Craig Evans, Assistant Moderator	A
Newsletter	Susan Jalbert	A
Planning Board	Rick Surette, Chair	2015 – E
	Rob Collins, Vice Chair	2016 – E
	David Champy II	2017 – A
	Ed Comeau	2016 – E
	Jim Freeman	2017 – E
	George Nick, Administrative Assistant	
	Richard Zacher, Selectmen Rep	
	John Merrigan, Alternate	2017
	Richard Peckham, Alternate	2016
Road Agent	T.E.N. Construction	A
Supervisors of Checklist	Carol Leary	2016 – E
	Cheryl Perry	2020 – E
	Rose Zacher	2018 – E
Tax Collector	Diana Peckham	2016 – E
	Rose Zacher, Deputy	A
Town Clerk	Virginia A. McGinley	2016 – E
	Jennifer McKown, Deputy	A

Position	Individual	Term Expires (E=Elected / A=Appointed)
Treasurer	Marilou MacLean	2016 – E
Trustees of Trust Funds	Richard Nordin, Chair	2015 – E
	Thomas Lavender	2016 – E
	Peter Holland	2017 – E
Welfare Officer	Lynn Watts	A
Webmaster	Virtual Town Hall	A
	Jessica Robischeau	A
	Rose Zacher	A
Zoning Board of Adjustment	Paul Tremblay, Chair	2014 – A
	David Dansereau	2015 – A
	Janet Murfey	2014 – A
	Richard Mauser	2015 – A
	William Nelson, Selectmen’s Rep	
	Jessica Robischeau, Secretary	
Wakefield Animal Control Officer	Fred Guldbrandsen	
Wakefield Fire Chief	Todd Nason	
Wakefield Police Chief	Kenneth Fifield	

Elected Officials – Federal and State

Governor of New Hampshire

Maggie Hassan

Office: State House, 107 N. Main St, Concord, NH 03301

Phone: (603) 271-2121 **Fax:** (603) 271-7640

US House Representative

Frank Guinta

Office: 33 Lowell Street Manchester, NH 03101

Phone: (603) 641-9536 **Fax:** (603) 641-9561

US Senators

Kelly Ayotte – D.C. Office

144 Russell Senate Office Building
Washington, D.C. 20510

Phone: 202-224-3324

Fax: 202-224-4952

Portsmouth Office

14 Manchester Square, Ste 140
Portsmouth, NH 03801

603-436-7161

Jeanne Shaheen – D.C. Office

520 Hart SOB
Washington, DC 20510

Phone: 202- 224-2841

TTY: 202- 224-4049

Fax: 202 228-3194

Dover Office

340 Central Ave, suite 205
Dover, NH 03820

603-750-3004

NH State Representatives

District 05

Ed Comeau 212 Stoneham Road Brookfield, NH (603) ed@edcomeau.org
03872 522-2275

Lino Avellani PO Box 516 Sanbornville, (603) lino.avellani@leg.state.nh.us
NH 03872 858-5196

Bill G. Nelson 98 Lyford Road Brookfield, NH (603) bill.nelson@leg.state.nh.us
03872 522-5279

District 08

Ted S Wright 160 Sodom Road Moultonborough, (603) ted.wright@leg.state.nh.us
NH, 03254 544-3700

NH State Senate

District: 03

Jeb Bradley 630 South Main Street Wolfeboro, NH. (603) jeb.bradley@leg.state.nh.us
03894 387-2365

Town of Brookfield
Warrant – Town Meeting March 11, 2014



State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday, the eleventh of March, next, to act upon Articles 1 thru 3 by official ballot. Polls will be open from 8:00 A.M. to 7:00 P.M.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 8:00 P.M. to act upon the following Articles 4 through 13.

1. To choose all necessary Town Officers for the coming year – *Passed as read.*
2. Are you in favor of Amendment No. 1 as proposed by the planning board for the town zoning ordinance as follows: add minimum lot requirements for lots in the Recreational Zone. Minimum lot size shall be 10 acres; minimum frontage shall be 250 feet; and setbacks shall be 40 feet side and rear, 50 feet from right of way, and 75 feet from water. *Passed as read*
3. Are you in favor of Amendment No. 2 as proposed by the planning board for the town zoning ordinance as follows: add a definition of caretaker dwelling in the Recreational Zone requiring the dwelling to be related to the use of the recreational property, limiting lot to one such dwelling, establishing a minimum ground floor area of 864 square feet, and requiring site plan approval for such dwellings. *Passed as read*
4. To see if the town will vote to authorize the selectmen to grant an easement burdening Brice Drive to Samuel & Barbara Holt MAP 10 AND LOT 31, to allow Samuel & Barbara Holt to retain their well, which was inadvertently located within the right of way. Granting of this easement will in no way interfere with the public's use of the road or the town's ability to maintain the road. *The Selectmen recommend this article. Passed as read*
5. To see if the Town will vote to raise and appropriate the sum of \$65,000 to be added to the Road and Bridge Repair Capital Reserve Fund previously established. *The Selectmen recommend this appropriation. Passed as read*
6. To see if the Town will vote to raise and appropriate the sum of \$94,000 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of

said sum from the Road and Bridge Repair Capital Reserve Fund created for that purpose. *The Selectmen recommend this appropriation. Passed as read*

7. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Conservation Fund previously established. *The Selectmen recommend this appropriation. Passed as read*
8. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Heritage Fund previously established. *The Selectmen recommend this appropriation. Passed as read*
9. To see if the Town will vote to raise and appropriate the sum of \$1,250 to be added to the Capital Reserve Fund known as the Town Cemetery Fund previously established. *The Selectmen recommend this appropriation. Passed as read*
10. To see if the Town will vote to raise and appropriate \$8,350 to be added to the Property Re-Evaluation Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. Passed as read*
11. To see if the Town will vote to raise and appropriate \$2,000 to be added to the Town Building Office Equipment Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. Passed as read*
12. To see if the town will vote to authorize the selectmen to swap property taken by tax deed located in the Welton in Brookfield (Drew Farm) subdivision at Map 18, Lot 4, Sublots B and C, for other lots in the subdivision, specifically Map 18, Lot 4, Sublots Q and/or M, for use as a new town cemetery. *The Selectmen recommend this article. Passed as read*
13. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of \$717,388 for the Town Operating Budget. Said sum does not include special or individual articles addressed separately in this Warrant. *The Selectmen recommend this appropriation. Passed as read*

Town of Brookfield
Warrant – Town Meeting March 10, 2015



State of New Hampshire

The inhabitants of the Town of Brookfield in the County of Carroll in said State qualified to vote in Town affairs.

You are hereby notified to meet at the Town Offices in said Brookfield on Tuesday, the tenth of March, next, to act upon warrant Articles 1 thru 16 by official ballot. Polls will be open from 1:00 pm to 6:00 pm.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day beginning at 7:00 pm to act upon the following Articles 17 thru 28.

1. To choose all necessary Town Officers for the coming year - *By Ballot.*
2. Are you in favor of Amendment #1 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to add a definition of home occupation and home based business as businesses located and operated on the property where the owner resides or on an adjacent property used as part of the owner's residential property. – *By Ballot (Majority Vote Required)*
3. Are you in favor of Amendment #2 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to make various minor typographical changes which have no impact on the substance of the zoning ordinance. – *By Ballot (Majority Vote Required)*
4. Are you in favor of Amendment #3 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: amend the building lot requirements and definitions to remove the requirement for an increased lot size in certain circumstances, to require frontage on a Class V or approved private road, and to require lots fronting on Kingswood Lake to have 250 feet of shore frontage. – *By Ballot (Majority Vote Required)*
5. Are you in favor of Amendment #4 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to require farm stand structures up to 200 square feet to be setback at least 10 feet from the traveled way and, if there is a stone wall along the right of way, to be no closer than the stone wall. – *By Ballot (Majority Vote Required)*
6. Are you in favor of Amendment #5 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to require that all uses permitted by conditional use obtain a permit from the planning board and to eliminate the renewal process, which is contrary to state law. – *By Ballot (Majority Vote Required)*

7. Are you in favor of Amendment #6 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to change the definition of multi-family dwelling in the workforce housing overlay district to be as defined in state law, and to change the per lot. – *By Ballot (Majority Vote Required)*
8. Are you in favor of Amendment #7 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to require the town to obtain a court order prior to removing dilapidated buildings from properties. – *By Ballot (Majority Vote Required)*
9. Are you in favor of Amendment #8 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to clarify the process for obtaining special exceptions to alter or construct buildings on non-conforming lots, and to amend the definitions of non-conforming building/structure, nonconforming lot, and nonconforming use such that they are a building/structure, lot or use which was legally created but which no longer conforms to the zoning ordinance. – *By Ballot (Majority Vote Required)*
10. Are you in favor of Amendment #9 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to clarify that neither manufactured housing parks nor recreational campgrounds or camping parks are permitted in Brookfield and to provide that camping or travel type house trailers or recreational vehicles may be occupied on a seasonal basis. Further, to change the definition of tent camping to no longer be dependent on whether compensation is made for such use. – *By Ballot (Majority Vote Required)*
11. Are you in favor of Amendment #10 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to amend Article VII--Personal Wireless Service Facilities-- by eliminating any co-location requirements that do not comply with state law and providing that co-location applications shall be governed by RSA 12-K. – *By Ballot (Majority Vote Required)*
12. Are you in favor of Amendment #11 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: amend Article VIII--Small Wind Energy Systems-- to comply with state law by designating the Board of Selectmen/Building Inspector as the body to review applications rather than the planning board, to eliminate the need for site plan approval, to establish the minimum setback requirement as 1 ½ times the system height, and to allow 12 months of discontinuance of use before a system is deemed abandoned. Further, to remove references to meteorological towers, which are required to comply with all normal zoning requirements. – *By Ballot (Majority Vote Required)*
13. Are you in favor of Amendment #12 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to amend the definition of hydric soils to be as defined in the Field Indicators for Identifying Hydric Soils in New England and to amend the definitions of poorly drained soils and very poorly drained soils to be as defined in the Site Specific Soil Mapping Standards for New Hampshire and Vermont. – *By Ballot (Majority Vote Required)*
14. Are you in favor of Amendment #13 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to delete the definitions of "owner" and "owner of record." – *By Ballot (Majority Vote Required)*
15. Are you in favor of Amendment #14 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to amend the definition of structure to be "anything permanently affixed to the ground, including but not limited to, dwellings, accessory buildings, and accessory items." – *By Ballot (Majority Vote Required)*.

16. Are you in favor of Amendment #15 to the Brookfield Zoning Ordinance as proposed by the planning board as follows: to amend the restriction of funnel development to provide that no rights in any lot with frontage on a water body shall be granted for purposes of access to the water body unless that lot has at least 50 feet of shoreline for each person to whom rights are conveyed.
– *By Ballot (Majority Vote Required)*
17. To see if the Town will vote to authorize the Selectmen as agents to purchase land for a for a new town cemetery for \$10,000. Funding for this purchase will come from the Town Cemetery Capital Reserve Fund, from which the selectmen are agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required).*
18. To see if the Town will vote to establish a Selective Bridge Repair Capital Reserve Fund and raise and appropriate the sum of \$15,000 to be deposited into the Selective Bridge Repair Capital Reserve Fund. Further, to designate the selectmen as the agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required).*
19. To see if the Town will vote to raise and appropriate the sum of \$65,000 to be added to the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*
20. To see if the Town will vote to raise and appropriate the sum of \$75,000 for the major repair of Town Roads and to fund this appropriation by authorizing the withdrawal of said sum from the Road and Bridge Repair Capital Reserve Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*
21. To see if the Town will vote to raise the annual salary for the Town Treasurer from \$5,000 per year to \$5,500 per year. *The Selectmen recommend this appropriation. (Majority Vote Required).*
22. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Conservation Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*
23. To see if the Town will vote to raise and appropriate the sum of \$500 to be added to the Heritage Fund. *The Selectmen recommend this appropriation. (Majority Vote Required).*
24. To see if the Town will vote to raise and appropriate the sum of \$2,000 to be added to the Town Building Office Equipment Expendable Trust previously established. *The Selectmen recommend this appropriation. (Majority Vote Required).*
25. To see if the Town will vote to raise and appropriate the sum of \$10,000 to be added to the Capital Reserve Fund known as the Building Ground Maintenance fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required).*
26. To see if the Town will vote to raise and appropriate the sum of \$9,000.00 to be added to the Property Revaluation Expendable Trust Fund previously established. *The Selectmen recommend this appropriation. (Majority Vote Required).*
27. To see if the Town will vote to establish a Town House Repair Capital Reserve Fund and raise and appropriate the sum of \$10,000 to be deposited into the Town House Capital Reserve Fund. Further, to designate the selectmen as the agents to expend. *The Selectmen recommend this appropriation. (Majority Vote Required).*

28. To see if the Town will vote to raise and appropriate the Selectmen's recommended sum of **\$861,690** for the Town Operating Budget. Said sum does not include special or individual articles addressed in this Warrant. *The Selectmen recommend this appropriation. (Majority Vote Required).*

Richard Zacher _____ Date _____

Brian Robischeau _____ Date _____

William Nelson _____ Date _____

Proposed Town Budget – 2015

As of: December 31, 2014

Town Account Number	Description	2014 Budget	2014 Actual	2014 Balance Left	2015 Warrant #	2015 Proposed Budget
<i>REVENUE</i>						
3110	Property Taxes					
3110.110	Property Tax		\$1,754,311			
3110.130	Overpayment Refunds/Abatement					
3115.100	Lien Redemptions		\$63,515			
3110.150	Property Taxes - Other					
	Total Property Taxes		\$1,817,826			
3120	Land Use Change Tax					
3120.100	Land Use Taxes	\$5,000	\$3,928	\$1,072		\$5,000
	Total Land Use Change Tax	\$5,000	\$3,928	\$1,072		\$5,000
3185	Yield/Excavation Taxes					
3185.100	Yield Taxes	\$8,000	\$9,330	\$(1,330)		\$8,000
	Total Yield Taxes	\$8,000	\$9,330	\$(1,330)		\$8,000
3189	Other Taxes	\$ -	\$ -			\$ -
3190	Penalties & Interest					
3190.100	Yield Tax Interest	\$100	\$0	\$100		\$0
3190.110	Property Tax Interest	\$5,000	\$7,151	(\$2,151)		\$5,000
3190.120	Lien Interest	\$2,000	\$15,501	(\$13,501)		\$2,000
3190.150	Other Interest & Penalty		\$0			
	Total Penalties & Interest	\$7,100	\$22,652	(\$15,552)		\$7,000
3220	Motor Vehicle Permit Fees					
3220.100	Motor Vehicle Permits	\$100,000	\$116,308	(\$16,308)		\$105,000
	Total Motor Vehicle Permit Fees	\$100,000	\$116,308	(\$16,308)		\$105,000
3230	Building Permits					
3230.100	Building Permits - Construction	\$3,500	\$3,195	\$305		\$3,500
3230.110	Building Permits - Other	\$500	\$290	\$210		\$500
	Total Building Permits	\$4,000	\$3,485	\$515		\$4,000
3290	Other Licenses, Permits & Fees					
3290.100	Dog Licenses	\$1,000	\$894	\$106		\$1,000
3290.101	Dog License Fines		\$8	(\$8)		\$0
3290.110	Land Fill Permits	\$5,000	\$1,830	\$3,170		\$500
3290.120	Other		\$436	(\$436)		\$0
	Total Other Licenses, Permits & Fees	\$6,000	\$3,168	\$2,832		\$1,500
3292	Planning & ZBA	\$1	\$0	\$1		\$1
3351	Shared Revenue Block Grant	\$15	\$15	\$0		\$0
3352	Rooms & Meals Tax Dist.	\$30,000	\$34,326	(\$4,326)		\$30,000

Town Account Number	Description	2014 Budget	2014 Actual	2014 Balance Left	2015 Warrant #	2015 Proposed Budget
3353	Highway Block Grant	\$20,000	\$28,349	(\$8,349)		\$15,000
3359	Other State Grant & Reimbursement	\$0	\$2,900	(\$2,900)		\$0
3501	Sale of Municipal Property	\$100	\$805	(\$705)		\$100
3502	Interest on Investments	\$500	\$481	\$19		\$450
3503	Town Owned Property-Income	\$0	\$0	\$0		\$0
3508	Contributions & Donations	\$0	\$5,870	(\$5,870)		
3509	Misc. Income - Grant Income	\$0	\$7,500			\$0
3901	Re-Purchase of Conveyed Property		\$0	\$0		\$0
3915	Transfer from Capital Reserve					
3815.400	Road & Bridge Repair	\$94,000	\$94,000	\$0	#20	\$75,000
3915.500	Town Cemetery Funds	\$0	\$2,390	(\$2,390)	#17	\$10,000
	Total Transfer from Capital Reserve	\$94,000	\$96,390	(\$2,390)		\$85,000
3916	Transfer from Trust & Agency					
	Building Maintenance Funds		\$11,530			\$0
	Office Equipment Funds		\$8,556			\$0
	Property Revaluation		\$16,477			\$0
	Total Transfer from Trust & Agency		\$36,563			\$0
	Total Revenue	\$274,716	\$2,189,896	(\$1,915,180)		\$261,051

Town Account Number	Description	2014 Budget	2014 Actual	2014 Balance Left	2015 Warrant #	2015 Proposed Budget
EXPENSES						
GENERAL GOVERNMENT						
4130	Executive					
4130.101	Selectmen's Salary	\$15,000	\$15,000	(\$0)		\$15,000
4130.102	Board Secretary Salary	\$4,500	\$3,491	\$1,009		\$3,750
4130.200	Board Expenses	\$1,000	\$1,012	(\$12)		\$1,000
4130.205	Selectmen's Expenses	\$1	\$0	\$1		\$1
4130.210	Office & Computer Supplies & Equipment	\$2,000	\$1,983	\$17		\$2,000
4130.300	Public Notices	\$300	\$0	\$300		\$300
4130.800	Town Meeting Expenses	\$2,000	\$772	\$1,228		\$1,000
4130.350	Town Contracts - IT	\$6,000	\$4,438	\$1,562		\$3,000
4130.400	Perambulation of Town Lines	\$1	\$0	\$1		\$0
	Total Executive	\$30,802	\$26,696	\$4,106		\$26,051
4140-4149	Election, Registration & Vital Statistics					
4140	Registration, Vital Statistics					
4140.101	Salary - Town Clerk	\$13,000	\$13,000	\$0		\$13,000
4140.102	Salary - Deputy Town Clerk	\$1,800	\$2,022	(\$222)		\$1,800
4140.200	Expenses	\$750	\$942	(\$192)		\$729
4140.210	Software - Clerkworks	\$258	\$258	\$0		\$271
	Local IT Support					\$1,000
4140.270	Mileage	\$1,000	\$275	\$725		\$100
4140.310	Dues & Workshop	\$650	\$564	\$86		\$650
	Total Registration, Vital Statistics	\$17,458	\$17,061	\$397		\$17,550
4141	Supervisor of the Check List					
4141.101	Salaries	\$2,250	\$1,778	\$473		\$1,000
4141.200	Expenses	\$275	\$47	\$228		\$150
4141.270	Mileage	\$200	\$128	\$72		\$75
4141.300	Public Notices	\$400	\$683	(\$283)		\$500
	Total Supervisors of the Check List	\$3,125	\$2,636	\$489		\$1,725
4142	Elections					
4142.101	Salaries-Moderator, Election Officials	\$900	\$1,593	(\$693)		\$400
4142.200	Expenses	\$1	\$76	(\$75)		\$1
4142.270	Mileage	\$1	\$0	\$1		\$1
4142.300	Public Notices	\$1	\$0	\$1		\$1
4142.310	Dues & Workshop	\$20	\$0	\$20		\$20
	Total Elections	\$923	\$1,669	(\$746)		\$423
	Total Election, Registration & Vital Statistics	\$21,506	\$21,366	\$140		\$19,698
4150-4157	Financial Administration					
4150	Treasurer					
4150.100	Salary - Treasurer	\$5,000	\$5,000	\$0	#21	\$5,500
4150.200	Expenses	\$500	\$311	\$189		\$500
4150.210	Software	\$600	\$464	\$136		\$600
4150.310	Dues & Workshop	\$250	\$40	\$210		\$250
	Total Treasurer	\$6,350	\$5,815	\$535		\$6,850

Town Account Number	Description	2014 Budget	2014 Actual	2014 Balance Left	2015 Warrant #	2015 Proposed Budget
4151	Tax Collector					
4151.100	Salary - Tax Collector	\$12,500	\$12,500	\$0		\$12,500
4151.102	Salary - Deputy Tax Collector	\$1,000	\$398	\$602		\$800
4151.200	Expenses	\$614	\$516	\$98		\$1,340
4151.210	Software	\$1,550	\$1,414	\$136		\$1,550
4151.250	Tax Lien Searches	\$750	\$270	\$480		\$750
4151.270	Mileage	\$500	\$166	\$334		\$100
4151.310	Dues & Workshop	\$400	\$40	\$360		\$400
	Total Tax Collector	\$17,314	\$15,304	\$2,010		\$17,440
4152	Assessor/Assessor Clerk					
4152.100	Salary - Assessor Clerk	\$3,300	\$3,101	\$200		\$3,300
4152.200	Expenses	\$600	\$107	\$493		\$600
4152.210	Software	\$1,319	\$0	\$1,319		\$1,362
4152.270	Mileage	\$170	\$49	\$121		\$170
4152.310	Dues & Workshop	\$325	\$55	\$270		\$325
4152.320	Tax Map Maintenance	\$750	\$750	\$0		\$750
4152.350	Assessor Contract (Avitar)	\$9,060	\$9,060	\$0		\$9,060
	Total Assessor/Assessor Clerk	\$15,524	\$13,121	\$2,403		\$15,567
4154	Trustee of the Trust Funds					
4154.100	Salary - Trustee of the Trust Funds	\$450	\$450	\$0		\$450
4154.200	Expenses/Dues	\$50	\$0	\$50		\$50
4154.310	Dues & Workshop	\$100	\$0	\$100		\$200
	Total Trustee of the Trust Funds	\$600	\$450	\$150		\$700
4157	Auditing					
4157.100	Salary - Auditing	\$300	\$300	\$0		\$300
4157.200	Expenses	\$25	\$0	\$25		\$25
4157.350	MS-5	\$600	\$585	\$15		\$600
	Total Auditing	\$925	\$885	\$40		\$925
	Total Financial Administration	\$40,713	\$35,575	\$5,138		\$41,482
4153	Legal Expenses					
4153.301	Selectmen	\$7,000	\$13,753	(\$6,753)		\$6,000
4153.302	Planning Board	\$7,000	\$455	\$6,545		\$6,000
4153.303	Zoning Board	\$6,000	\$0	\$6,000		\$6,000
	Total Legal Expenses	\$20,000	\$14,208	\$5,792		\$18,000
4160	Revaluation of Property					
4160.100	Salary - Revaluation	\$1	\$25,495	(\$25,494)		\$1
	Total Revaluation of Property	\$1	\$25,495	(\$25,494)		\$1
4170	Personnel Administration					
4170.100	FICA	\$6,000	\$5,266	\$734		\$6,000
4170.200	Worker's Compensation Insurance	\$2,000	\$1,039	\$961		\$1,615
	Total Personnel Administration	\$8,000	\$6,305	\$1,695		\$7,615
4191-4192	Planning & Zoning					
4191	Planning Board					
4191.100	Salary - Planning Board Secretary	\$7,500	\$5,205	\$2,295		\$7,000
4191.200	Expenses	\$750	\$118	\$632		\$750

Town Account Number	Description	2014 Budget	2014 Actual	2014 Balance Left	2015 Warrant #	2015 Proposed Budget
4191.250	Planning & Development	\$1	\$0	\$1		\$1
4191.300	Public Notices	\$300	\$145	\$155		\$600
4191.310	Dues & Workshop	\$150	\$0	\$150		\$150
	Total Planning Board	\$8,701	\$5,468	\$3,233		\$8,501
4192	Zoning Board of Adjustment					
4192.100	Salary - ZBA Administrative Asst.	\$400	\$2	\$398		\$400
4192.200	Expenses	\$400	\$0	\$400		\$400
4192.300	Public Notices	\$300	\$0	\$300		\$300
4192.310	Dues & Workshop	\$400	\$0	\$400		\$400
	Total Zoning Board of Adjustment	\$1,500	\$2	\$1,498		\$1,500
	Total Planning & Zoning	\$10,201	\$5,470	\$4,731		\$10,001
4194	General Government Buildings					
4194.100	Salary - Cleaning Personnel	\$1,200	\$1,200	\$0		\$1,500
4194.200	Expenses	\$300	\$556	(\$256)		\$500
4194.210	Repairs to Building & Grounds	\$20,000	\$80,056	(\$60,056)		\$20,000
4194.230	Building & Ground Maintenance	\$8,000	\$11,914	(\$3,914)		\$6,500
4194.240	Shoveling Snow/Mowing	\$1,200	\$1,350	(\$150)		\$1,500
4194.401	Fuel/Oil, Propane & Electricity	\$7,000	\$2,457	\$4,543		\$7,500
4194.402	Telephone/Internet	\$1,000	\$910	\$90		\$1,500
4194.404	Web-site Support	\$1,500	\$1,872	(\$372)		\$2,000
4194.500	Town Owned Properties	\$1	\$0	\$1		\$600
	Total General Government Buildings	\$40,201	\$100,315	(\$60,114)		\$41,600
4195	Town Cemetery					
	Care of Town Cemetery & Supplies	\$2,200	\$2,850			\$400
	New Town Cemetery:					
	Boundary Survey					\$2,500
	Logging & Prep					\$3,000
	Clearing & Site Work					\$0
	Survey Layout-Burial Plot Plan					\$0
	Total Cemetery	\$2,200	\$2,850			\$5,900
4196	Insurance	\$2,498	\$2,498	(\$0)		\$2,629
4197	Regional Association	\$1	\$0	\$1		\$1
4199	Other General Government					
4199.400	Archival - Record Processing	\$840	\$0	\$840		\$800
4199.450	Archival Supplies	\$160	\$55	\$105		\$200
4199.500	Contingency	\$50,000	\$0	\$50,000		\$15,000
4199.502	Scholastic Recognition	\$0	\$0	\$0		\$0
	Total General Government	\$51,000	\$55	\$50,945		\$16,000
	PUBLIC SAFETY					
4210	Public Safety					
4211.300	Fire/Police/Ambulance	\$197,602	\$197,602	\$0		\$205,542
	Total Public Safety	\$197,602	\$197,602	\$0		\$205,542

Town Account Number	Description	2014 Budget	2014 Actual	2014 Balance Left	2015 Warrant #	2015 Proposed Budget
4225	Forestry					
4225.300	Forestry Inspections	\$1	\$432	(\$431)		\$500
4225.301	Forest Fire Control	\$1	\$0	\$1		\$1
4225.302	Forest Fire Management	\$1	\$0	\$1		\$1
4225.303	Dry Hydrants	\$2,500	\$0	\$2,500		\$2,500
4225.500	Truck Maintenance	\$1,500	\$0	\$1,500		\$1
4225.600	Mileage	\$1	\$0	\$1		\$1
	Total Forestry	\$4,004	\$432	\$3,572		\$3,004
4240	CEO & Building Inspection					
4240.100	Salary - CEO & Building Inspection	\$5,000	\$5,000	\$0		\$5,000
4240.150	Salary - Admin Asst. for CEO	\$3,000	\$2,534	\$466		\$3,000
4240.200	Expenses	\$1,250	\$1,283	(\$33)		\$1,250
4240.270	Mileage	\$200	\$0	\$200		\$200
4240.310	Dues & Workshop	\$125	\$0	\$125		\$125
4240.350	Building Inspections - Ind. Contractor	\$50	\$0	\$50		\$50
	Total CEO & Building Inspection	\$9,625	\$8,817	\$808		\$9,625
4290	Emergency Management					
4290.300	Emergency Management	\$2,900	\$2,595	\$305		\$500
	Total Emergency Management	\$2,900	\$2,595	\$305		\$500
	HIGHWAYS & STREETS					
4312	Highways & Streets					
	<i>Summer Maintenance</i>					
4312.361	Road Agent Charges	\$70,000	\$49,404	\$20,596		\$65,000
4312.362	Materials	\$35,000	\$13,964	\$21,036		\$30,000
	<i>Snow & Ice Removal</i>					
4312.371	Road Agent Charges	\$55,000	\$54,944	\$57		\$55,000
4312.372	Materials	\$15,000	\$15,320	(\$320)		\$15,000
	Total Highways & Streets	\$175,000	\$133,631	\$41,369		\$165,000
	SANITATION					
4323	Sanitation					
4323.350	Solid Waste Disposal	\$63,693	\$63,963	(\$270)		\$65,101
	Total Sanitation	\$63,693	\$63,963	(\$270)		\$65,101
4415	Health Agencies					
	Medication Bridge - Huggins Hospital					\$315
4415.401	Northern Human Services	\$358	\$358	\$0		\$358
4415.402	Central NH VNA & Hospice	\$2,000	\$2,000	\$0		\$2,000
4415.403	Meals on Wheels	\$1,500	\$1,500	\$0		\$1,500
	Total Health Agencies	\$3,858	\$3,858	\$0		\$4,173
	WELFARE					
4441-4445	Direct Assistance					
4441 + 4442	Administration & Direct Assistance	\$10,000	\$851	\$9,149		\$10,000
	Total Direct Assistance	\$10,000	\$851	\$9,149		\$10,000

Town Account Number	Description	2014 Budget	2014 Actual	2014 Balance Left	2015 Warrant #	2015 Proposed Budget
Vendor Payments & Others						
4445.401	Tri-County CAP	\$4,000	\$4,000	\$0		\$4,000
4445.402	Food Pantry	\$2,000	\$2,000	\$0		\$2,000
	Total Vendor Payments & Others	\$6,000	\$6,000	\$0		\$6,000
CULTURE & RECREATION						
4520	Parks & Recreation	\$4,971	\$4,216	\$755		\$1
	<i>Town Parks</i>	<i>\$1</i>	<i>\$0</i>	<i>\$1</i>		<i>\$1</i>
4550	Library - Gafney	\$11,500	\$11,500	\$0		\$13,000
4583	Patriotic Purposes	\$150	\$128	\$22		\$1
4589	Agricultural Commission					
4589.200	Supplies & Postage	\$250	\$0	\$250		\$1
4589.301	Miscellaneous - Signs	\$0	\$0	\$0		\$1
4589.310	Dues & Workshop	\$50	\$0	\$50		\$1
	Total Agricultural Commission	\$300	\$0	\$300		\$3
4589.600	Heritage Commission Expenses					
	Dues	\$160	\$150	\$10		\$160
	Miscellaneous	\$100	\$0	\$100		\$100
	Workshops & Activities	\$100	\$0	\$100		\$200
	Total Heritage Commission Expenses	\$360	\$150	\$210		\$460
	Total Agriculture & Heritage Commission	\$660	\$150	\$510		\$463
CONSERVATION						
4611	Conservation Commission					
4611.200	Administration	\$1	\$0	\$1		\$1
4611.300	Dues	\$100	\$100	\$0		\$100
4611.310	Workshops & Activities	\$200	\$99	\$101		\$200
	Total Conservation Commission	\$301	\$199	\$102	0	\$301
	Sub-total Operating Budget	\$717,388	\$674,774	\$44,115	0	\$671,690
4589.500	Heritage Fund	\$500	\$500	\$0	#23	\$500
4619	Conservation Fund	\$500	\$500	\$0	#22	\$500
4700	Debt Service - Interest on Debt					\$3,000
4900	Capital Outlay					
4904.500	Repair of Town Roads	\$94,000	\$94,000	\$0	#20	\$75,000
	Purchase of Town Cemetery				#17	\$10,000
	Total Capital Outlay	\$94,000	\$94,000	\$0		\$85,000

Town Account Number	Description	2014 Budget	2014 Actual	2014 Balance Left	2015 Warrant #	2015 Proposed Budget
4915	<i>Transfer to Capital Reserve</i>					
4915.201	Road Repair	\$65,000	\$65,000	\$0	#19	\$65,000
	Bridge Repair				#18	\$15,000
4915.410	Scholastic Fund - Warrant Article	\$0	\$0	\$0		\$0
4915.455	Town Cemetery Fund	\$1,250	\$1,250	\$0		\$0
	<i>Total Transfer to Capital Reserve</i>	<i>\$66,250</i>	<i>\$66,250</i>	<i>\$0</i>		<i>\$80,000</i>
4916	<i>Transfer to Expendable Trust</i>					
4916.102	Building Maintenance & Grounds Fund	\$0	\$0	\$0	#25	\$10,000
4916.206	Office Equipment	\$2,000	\$2,000	\$0	#24	\$2,000
	Property Revaluation Fund	\$8,350	\$8,350	\$0	#26	\$9,000
	Town House Repair Trust Fund				#27	\$10,000
	<i>Total Transfer to Expendable Trust</i>	<i>\$10,350</i>	<i>\$10,350</i>	<i>\$0</i>		<i>\$31,000</i>
	<i>Total Appropriations</i>	<i>\$888,988</i>	<i>\$846,374</i>	<i>\$44,115</i>		<i>\$871,690</i>

2015 Operating Budget

(Warrant Articles not included)

General Government		
	Executive	\$26,051
	Election, Registration & Vital Statistics	\$19,698
	Financial Administration	\$40,982
	Legal Expenses	\$18,000
	Revaluation of Property	\$1
	Personnel & Administration	\$7,615
	Planning & Zoning	\$10,001
	Buildings	\$41,600
	Cemeteries	\$5,900
	Insurance	\$2,629
	Regional Associations	\$1
	Other	\$16,000
Public Safety		
	Wakefield Police/Fire/Ambulance	\$205,542
	Forestry	\$3,004
	Building Inspections	\$9,625
	Emergency Management	\$500
Highways & Streets		
	Highways & Streets	\$165,000
Sanitation		
	Wakefield Solid Waste Disposal	\$65,101
Health		
	Health Agencies	\$4,173
Welfare		
	Direct Assistance & Vendor Payments	\$16,000
Culture & Recreation		
	Library – Gafney	\$13,000
	Agricultural Commission	\$3
	Heritage Commission	\$460
	Parks & Recreation	\$2
	Patriotic	\$1
Conservation		
	Conservation Commission	<u>\$301</u>
TOTAL		<u>\$671,190</u>

Board Of Selectmen

Each year, the Selectmen designate a road for repair; the 2014 project was the ditching and paving of the upper portion of Lyford Road. The portion between Route 109 and Clark Road is maintained in the summer by the State Department of Transportation. All the gravel roads were graded as part of their normal maintenance.

The School House renovation was completed this year. The renovations included structural and internal framing, installation of new energy-efficient windows, insulating beneath the floor and in the walls and ceiling, upgrading the electrical system, sheetrocking, and interior painting. The old restroom in the School House was replaced with a handicap-compliant facility. A new propane-based instant recovery domestic hot water system to supply water to both the restroom and kitchen was also installed. Additionally, our outdated heating system that supplied heat for the School House and Town House was replaced by dual high efficiency propane heating systems. These upgrades and renovations will allow the town to utilize these buildings for business and pleasure, and also serve as shelter for the town in the event of an emergency.

Three of the town's buildings were painted or stained this year. The exterior of the Town Office was power washed and the trim painted. The maintenance shed at the rear of the Town Office was repaired and painted. The town sand shed was sanded and stained. We hope that this sort of maintenance to our buildings will ensure longevity, as well as a nice appearance.

The town's failing computer system was upgraded with the equipment purchased at the end of 2013.

The state informed us that, on average, properties in town were over-assessed by 10%. However, certain areas were over-assessed by 20%. The state permits a maximum difference between neighborhoods of 5%. The Selectmen decided to address the issue by engaging the town's assessing contractor (Avitar) for a town-wide reassessment of property. This reassessment was a year earlier than planned, but we agreed that the assessment needed to be corrected for the town. Having the reassessment a year early also prevented costly challenges if done on a house by house basis.

The Town Clerk has announced that her office is now open on the last Saturday of each month from 9:00 AM to 12:00 pm

And finally, we created a local business directory on our town website (www.brookfieldnh.org). If you are a Brookfield resident and own a local business or a home business in Brookfield, and you would like it listed in the directory, please go to our website and click on the link "Business Directory Questionnaire". This link will bring you to the required questionnaire. Please fill this out and mail it to the Town Office, ATTN: Business Directory or email it to admin.asst@brookfieldnh.org.

Respectfully submitted,

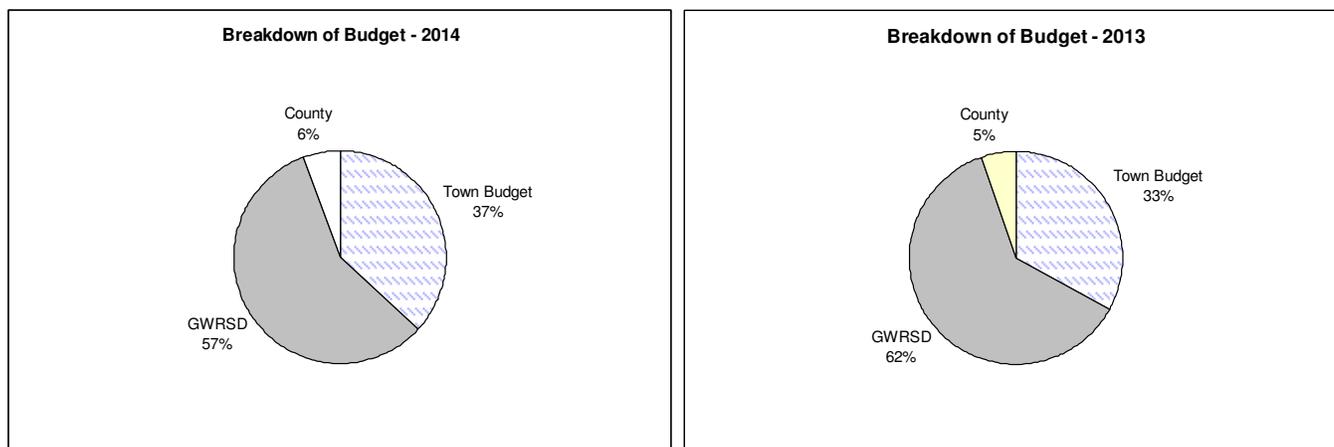
Richard Zacher, Selectman Chair

Brian Robischeau, Selectman Vice Chair

William Nelson, Selectman

Breakdown of Tax Rate

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Town	\$3.89	\$4.42	\$4.65	\$6.08
Carroll County Government	.99	1.04	.99	1.15
GW School District – Local	8.38	9.30	8.03	9.91
GW School District – State	<u>2.47</u>	<u>2.38</u>	<u>2.46</u>	<u>2.47</u>
Total Tax Rate	<u>\$15.73</u>	<u>\$17.14</u>	<u>\$16.13</u>	<u>\$19.61</u>



Agricultural Commission

There was no activity for the year.

Respectfully submitted,
Ed Nason
 Chair

Archivist

Quite a bit of time was devoted this year doing research using the various documents and records in the town vault. As usual, we received a number of genealogical queries, usually through the Town Clerk's office, as well as several matters regarding town business, particularly roads, which required hours of research.

There still remains a great deal of processing of town records to be done.

A major project was undertaken over the summer, culminating in a large shredding effort in September using a commercial vendor. Craig Evans, Archivist, and Virginia McGinley, Town Clerk, spent several hours cleaning the vault of almost 26 years of records that did not need to be retained permanently but needed shredding. Similarly, Craig and Diana Peckham, Tax Collector, worked on the tax collector records and purged the records not required to be archived permanently.

The Archives received a major donation this year, which included the day books and account books of Brookfield store keeper Dudley Pike, covering the period from 1824 through 1852. In addition, the original manuscripts of the graveyard census of the towns of Brookfield and Wakefield completed during the mid-1940s were received. Twentieth century Brookfield school board records were also received.

The account books and hide and skin marks book of shoemaker John Kimball of Wakefield, dating from the end of the 18th century into the first half of the 19th century, have also been made available from a private collection for research.

Respectfully submitted,
Craig F. Evans
Town Archivist

Assessor Clerk

It has been my pleasure to assist the residents of Brookfield for the past few years. As I phase out my position as Assessor Clerk, I would like to introduce George Nick as my Deputy and successor. I am currently training George on Wednesdays during office hours. I will still be available for any of your questions or concerns. Please continue to visit and bring your questions. Our office hours are Wednesday from 8:30 am to 12:30 pm.

The Selectmen are the elected assessors for the Town of Brookfield. With the help and knowledge of the Town's contracted assessor, Avitar Associates, the Selectmen are able to make any decisions necessary to meet the needs of the residents. As the Assessor Clerk, I meet with residents during office hours in order to discuss any tax assessment issues they may have. I work directly with the Selectmen and Avitar on any requests or questions.

Please stop by the office to review your most recent property assessment card. It is important to make sure all the correct property information is reflected on this card as this is the information from which your taxes are derived. The public computer is available in the Town Office to access your assessment card. A copy of this card is free for all residents and \$1.00 for all non-residents. Copies of maps are \$3.00 for all non-residents.

Please note our website, www.brookfieldnh.org, which contains helpful information regarding abatements, exemptions, and current use on the Assessing Page as well as other important information.

Respectfully submitted,
Jessica Robischeau
Assessor Clerk

Auditors

There are five parts to the report submitted by the Town Auditors. The five parts are as follows: General Ledger, Treasurer, Tax Collector, Trustees, and Town Clerk. Each of the five parts consists of three sections; general questioning, testing, and a summary along with suggested recommendations. This report is to be completed annually by local elected auditors as required by law.

For the Town of Brookfield, the coordination among Town Clerk, Treasurer, and Tax Collector is a smooth flowing arrangement. There is a system of checks and balances between these departments. The Trustee of the Trust Funds has a professional team of individuals who execute the monetary operation of such designated accounts. The audit of the accounts of the Town of Brookfield for the year 2014 will be completed in March 2015 and the report will be available for public inspection at the Selectmen's office.

Respectfully submitted,
John A. Nelson
Amanda Peirce
Town Auditors

Cemetery Trustees

At the end of January, Judith Lewis was appointed by the Board of Selectmen to fill the trustee vacancy created when Marilyn Bushman resigned in October, 2013. Judith is up for re-election in 2015.

Trustee John Nelson resigned in April, 2014. His term, which expires in 2016, has not been filled by appointment as of the end of 2014.

The Cemetery Trustees met five times in public meetings over the course of the year. The focus of work this year has been the on-going effort to locate and obtain a suitable piece of land for the new town cemetery. This has involved several site visits and working collaboratively with the Board of Selectmen. Ultimately a choice has been made and negotiated, and awaits approval at Town Meeting in March, 2015. If the purchase is approved using the Capital Reserve funds designated for that purpose, the next steps include surveying the plot for sub-division from the owners land, and site preparation. The goal is to have a new cemetery in place by late summer, 2016.

Additionally, the trustees have worked on creating a new all-inclusive filing system for each of the more than 60 graveyards in the town. With the recent acquisition by the Town Archives of the graveyard census done in 1946, a more detailed database of burials is being prepared.

The trustees are also working on drafts of possible policies and procedures for the new graveyard.

The trustees have joined the New Hampshire Cemetery Association

Tom Hill, the Town graveyard sexton, clocked 79.5 hours of work on the town cemetery and individual graveyards in the Town. Of that total number of hours, 42.5 hours were donated by Tom. The remaining hours were paid from the various graveyard trust funds, and the annual operating budget for the care of the town cemetery. In all, 23 graveyards received attention, besides the town cemetery. As in past years, the Trustees, on behalf of the townspeople, want to acknowledge Tom's volunteer labor in maintaining the many graveyards which would otherwise receive no attention.

The following interments took place in Brookfield family burial grounds in the past year:

Donald Ellis Wiggin (1917 – 2013), buried in the Wiggin graveyard on Wentworth Road in October;
Liesel Frank (1926 – 2012), buried in the Franges-Martin graveyard on Pleasant Valley Road in September;
Autumn Lynn Elliott-DeBow, was buried in the DeBow family graveyard on August 27 on Wentworth Road.

Respectfully submitted,
Craig F. Evans, Trustee
Judith Lewis, Trustee

Code Enforcement Officer

Permits issued and inspected for the year of 2014:

New Homes, Additions/Alterations, Outbuildings		
Owner	Project	Estimated Value
P. Donnelly	Add deck	\$3,228
Carla Clark	Erect storage building	\$4,000
G&M Yeager	Reroof with shingles	\$2,000
F&Y Bohn	Erect shed	\$3,000
Polly N. Berry	Replace roof material	\$9,500
Elinor G. Comeau Tr.	Replace roof and trusses	\$14,000
Nelson Moffett	Replace roof with steel roofing	\$11,880
J&D Greenhalgh	Erect shed	\$1,500
Peter Holland	Reshingle roof	\$14,800
Ray Dodier	Add deck	\$600
Dale Sanford-O'Brien	Renovate kitchen & add garage	\$60,000
Dianne Smith Rev. Tr.	Replace screen porch steps with deck	\$576
R&C Kinville	Erect cover for cordwood storage	\$3,000
Ronald Laste	Remodel house incl. elect. & plumbing	\$70,000
Michael Chatt	Add deck	\$5,184
Bennett & McWhirter LLC	Erect house	\$156,160
Jeffrey J. Othot	Plumbing for new bathroom	\$3,800
D&L Champy	Erect shed	\$2,500
James J. Murfey TTEE	Remodel barn- add deck, stairs, window	\$15,000
C&L Clark	Add p. v. solar	\$10,262
C&L Clark	Erect storage building	<u>\$4,000</u>
	Total Estimate Value	<u>\$394,990</u>

Respectfully submitted,
Edward Nason
Code Enforcement Officer

Conservation Commission

The Conservation Commission hosted a gathering of local town conservation commissions in November at the Brookfield Town House. The event was sponsored by Moose Mountain Regional Greenways. Many people from the surrounding towns that had never been in our town house were very impressed with the building and some even inquired about using it for future events.

This year the town clean up signed up fifteen people who helped tidy up our town. Thanks to all who participated.

The Wakefield/Brookfield division of TRAC (Trails, Rails Action Committee), with the essential and much appreciated help of several Brookfield and Wakefield citizens, Wolfeboro TRAC, Seven Lakes Snowmobile Club, Cotton Valley Railcar Club, and the NH Bureau of Trails, completed another section of Rail/Trail in 2014. This section runs from Route 16 (by the Wakefield Diner) to Clark Road in Brookfield. It is a wonderful walk and there is ample parking at both ends.

Anyone who is interested in becoming an alternate on the commission can contact any commission member or any selectman. We are always looking for people.

Respectfully submitted,
Thomas Hill
Chair

Emergency Management

2014 was a normal year for Emergency Management. There were the routine events when the Town House was opened as an emergency shelter for Brookfield residents. A few residents did take advantage of the facility, mostly for drinking water.

The Town House will be open during emergencies, severe weather, and other extreme situations providing cooking facilities and drinking water, as well as shelter if necessary. The building will be open from 6:00 am to 8:00 pm unless sheltering is needed, then it will be open 24 hours per day.

Always be personally prepared for an emergency. Maintain a supply of drinking water, canned and dried food, flashlights with a supply of batteries, and lanterns that are fully charged or have plenty of lantern fuel on hand. Also maintain a supply of any personal items and medications you may require. Remember, cordless telephones do not work when the power is out and cell phones only work when the battery is charged, so maintain at least one hardwired telephone that does not require electricity to operate. If you do not have a conventional land line be sure to keep your cell phone vehicle charger handy. If you have any questions about emergency preparedness, contact me or Deputy Director William Nelson.

If you have an emergency, whether it is for need of Police, Ambulance, or Fire Department services, dial 911 as your first call. 911 will immediately contact the county dispatch who will dispatch the appropriate emergency service(s) to help you. Remember though, without a clearly posted and readable road address number at the end of your driveway, Emergency Services will be delayed in locating and helping you. Delays can be lengthy, if several houses in a row are not numbered and visible from both directions on the road. Numbers should be at least 3" high and 4" is better. The numbers need to be on a contrasting background and preferably reflective. Help us help you!

Respectfully submitted,
Bradford Williamson
Emergency Management Director

Forest Fire Warden

Brookfield has been fortunate over the last few years in not having any wildfires of significant size. This is due to both responsible outdoor burning by town land owners and having a fairly wet fire season.

The majority of Brookfield land owners were very good about acquiring permits for both camp fires and burning brush. When someone gets a permit it gives the Warden and Deputies the opportunity to ensure only permitted materials are being burned and done so safely and affords the opportunity to educate land owners on safe and proper burning outside. Remember, ANY outdoor burning of wood, whether a campfire or brush, requires a permit if the ground is not completely covered with snow. Permits are available from the Warden and any of the Deputy Wardens. The Wakefield Fire Department does not issue fire permits for Brookfield.

Remember, fire permits are required by state law whenever there is bare ground showing regardless of the time of year. Permits may be acquired from me or any Deputy Warden.

Thank you to all residents for another uneventful year as we look forward to the same in 2015.

Respectfully submitted,
Bradford Williamson
Warden

Gafney Library

For the Gafney, 2014 was the year of “creating awareness” of the library and its services. As noted in detail in the 2013 Brookfield Town Report, the Board of Directors is seeking to expand the Gafney in its current location. During meetings with a contracted fundraiser it became clear that an awareness campaign was in order - that the image of the library as the community center it has become has not been communicated. With that in mind, members of the Gafney’s Steering Committee met with local leaders to create a broader awareness of the library and what it means to Wakefield and Brookfield residents. Press releases were stepped up, posters around Town increased in number and location, a new library brochure was designed and printed, and work began on a new website. The Steering Committee and fundraiser began to set the ground floor for future fundraising activities, and based on a library consultant’s Needs Assessment and Physical Plant Study an architect drew up rough floor plans. The contract to buy adjacent property remains intact.

The Gafney was built in 1925 to serve a population of approximately 1,700 people and in 2014 the library served a growing population of 6-7,000 in the same amount of space. Though the Town of Wakefield provides approximately 80% of library operating expenses and Brookfield 7%, costs involved in library expansion are not included in those funds. It falls on the Gafney’s Board of Directors to raise the remaining 13% for operating expenses and to take on the additional task of raising funds for the expansion project. The library Board is asking Wakefield voters to approve Warrant Article 20 on the March ballot – a request for \$15,000 from taxpayer money toward future architect and fundraiser fees. As a reminder: though the Gafney is considered to be the town’s public library, it is a separate nonprofit organization not owned by the town.

Activity in the library increased significantly in 2014. A new, thirteen-hour Library Assistant staff position was added in the youth library. Circulation of library books, audio books, movies was well over 22,000, a 9% increase over 2013. There are 16,074 items in the Gafney collection available for patron circulation. Maintaining this number of library items in our current square footage requires constant weeding. Therefore, all items not circulating since 2009 are discarded to make room for new materials. New library cards were issued to 201 people – 56 children and 145 adults. The number of active patrons (defined as those who have used the library over the last two years) is just over 5,000 – a solid number based on the 6-7,000 population figure. Most adult library programs take place on Mondays when the library is closed to allow for space-AARP IRS Tax Prep Program specialists worked on Mondays from February through April to help 153 taxpayers file IRS 2013 taxes; the Gafney Knit Wits, led by Library Assistant Janice King, also met on Mondays throughout the year.

The Youth Library continues to be a bustling place. This year's summer reading program, "Fizz, Boom, Read," successfully served 73 registered participants, tots to teens. 1,237 books and 17,400 minutes were recorded and read by those who participated. 112 adults and 162 children attended the 21 programs offered throughout the six week session. Children's Librarian Diane Cassidy works cooperatively with Paul School staff to orient students toward Gafney Youth Library activities, to meet with students during Career Day, to read at the school during Dr. Seuss week, to attend open house representing the Gafney and to work with teachers to expand research opportunities. Paul School teachers are offered free library cards. Gafney notices are regularly posted in the Paul School weekly newsletter. The ever popular Lego Club meets monthly; Diane's fall, winter and spring program schedules are published in the papers and are available on our website: www.gafneylibrary.org. The new Teen Advisory Board is brainstorming some exciting new activities and suggesting new items – and they LOVE pizza!

The library's Social Media Committee led by Carol Jeffery maintains a Facebook presence with constant updates – don't forget to "like" us! The Gafney's online card catalog (<https://gafney.bibliionix.com/catalog/>) allows a cardholder access to their library account to update contact info, reserve and renew library items and view available items in the library collection. Electronic eBooks and audio books are available to download through a subscription with the NH State Library consortium. Also available from the State Library through our website are the many databases containing magazines, professional journals, encyclopedias, medical information, career info and newspapers. The Gafney also subscribes to Worldbook online for its cardholders.

The staff of the Gafney Literacy Program implemented the new HiSET program on January 1, 2014. HiSET is the high school equivalency program chosen by the NH Department of Education to replace the GED. The literacy program drop in center is held in rented space at the Greater Wakefield Resource Center in Union on Wednesdays from 3:00 pm to 7:00 pm. There, Rosemary Stewart, Sharon Norby, Lisa Kimball and volunteers provide reading, writing and math tutoring, computer training, resume production, job searches and high school equivalency preparation. The formal HiSET test continues to be held monthly at the center and is conducted by Ginny Schweitzer, Caren Nick and Rebecca Hios.

What would we do without our dedicated volunteers? Volunteers assist staff in the adult and youth sections during most open hours. Keeping that in mind, volunteers provided over 2,000 hours of service in 2014 and this does not include the hours given by the library's Board of Directors or the Friends of Wakefield Libraries.

The Friends of Wakefield Libraries is a separate nonprofit organization whose role is to raise funds to provide libraries with items not included in the annual budget. FOWL members, led by President Penny Voyles, raise funds through book sales, raffles, fundraisers and an annual appeal. The Friends help with the costs associated with building upkeep and repairs. In 2014 they appropriated funds toward new air conditioners, folding tables, the summer reading program, subscriptions to newspapers and magazines, museum passes, the eBook and Worldbook online subscriptions and movies.

Exhibit Coordinator Peter Abate continued to do an outstanding job of organizing and hanging the Gafney's monthly art exhibits. Peter decided to expand the annual Art at the Gafney fundraiser last year to include June and July - two months rather than one. Consequently, the exhibit was up long enough for more summer people to view it and for more raffle tickets to be purchased netting a \$2,000 profit.

The second major fundraiser, the Holiday Wreath Sale organized by Sharon Theiling, netted just over \$1,300. We ran out of wreaths fast, so place your orders early next year!

Results of the 2014 survey by residents overwhelmingly indicate a desire for more space; for more consistent and open hours and for more programs. The Board of Directors is working on the space issue and needs

your help on committees and support at the polls. Three additional library open hours have been added and the hours have been rearranged to be more consistent: Tuesday, Wednesday, and Thursday 1:00 pm to 7:00 pm; Friday, Saturday 9:00 am to 12:30 pm; Sunday, Monday closed. More programs are dependent upon finding suitable space for them to be conducted. The board and staff continue to work on this.

Survey results also commend the Gafney's customer service. The Gafney Board of Directors: Jim Murfey-President, Dick DesRoches-Vice President, Tom Lavender-Treasurer, Kristin Whitworth-Secretary, Sharon Theiling-Corresponding Secretary, Aru'vah Ferrill, Janet Gould, Carol Jeffery, Cait Mills, Barbara Wadleigh, Jackie Winckler-Directors at Large, and Marcia Hodsdon and Ryan Vigil-Alternates, along with staff: Jennifer Rich, Janice King, Diane Cassidy and Susan Dansereau, look forward to continuing that customer service in 2015 when ... stay tuned ... the 90th year celebration begins!

Respectfully Submitted,
Beryl Donovan,
Gafney Library Director

Governor Wentworth Regional School District

It is my privilege as Chair of the Governor Wentworth Regional School Board to submit this annual report to the voters and taxpayers of Brookfield, Effingham, New Durham, Ossipee, Tuftonboro, and Wolfeboro.

What a year it has been! We marked the 50th anniversary of the Governor Wentworth Regional School District with varied activities, culminating in a wonderful weekend of Homecoming festivities this fall. It is humbling to reflect back on the five decades of progress that our District has seen. The taxpayers of the Governor Wentworth communities have provided such tremendous support to the District over the years. That ongoing support allows this Board, even in the most tumultuous economic times, to stay focused on providing the best education that we can for our students, and for that I thank you. Thinking back on how we have grown as a District over the past 50 years fills me with such a sense of pride.

We continue to grow as a District with the Board's support of expanding our kindergarten program to a full-day this past September; deepening our science, technology, engineering and math (STEM)-based programs, such as Robotics; and exploring the current best practices of early world language instruction, with the goal of implementation for the school year 2015-2016. My passion for an exceptional education for all of our students is further ignited when I see our primary students share their new understanding of math concepts, or upper elementary students share their own research with Board members, using technology that has become second nature to them. I am thrilled when I hear of the educational experiences our middle and high school students are being offered, not only through traditional courses, but also through intervention and enrichment blocks. As only one of the many who appreciate the great educational benefits of a strong arts program, my heart sings to see the quality performances and student work displays at our beautiful Kingswood Arts Center. We have so much for which to be grateful. I am personally grateful for the strong, unwavering commitment the GWRSD Board has to providing the best education we can for the students of our District.

As this next year unfolds; our student body will grow at both the Kingswood Regional Middle School and Kingswood Regional High School as we welcome Middleton students in grades 7-12 to the District. The GWRSD School Board is very pleased to have come to a tuition agreement with the Middleton School Board, and we look forward to welcoming our newest students in the fall of 2015.

As always, our Board committees have been very active over this past year working on many tasks brought before them. As an example, the Buildings & Maintenance committee has continued their focus on energy

conservation across the District by accepting proposals from several companies to perform energy audits for all of the elementary schools and the SAU building. Trane was selected by the committee and approved by the full Board to begin the energy audit. It is very important to each of us on the Board to be as environmentally-conscious as we can be, which we hope in turn will provide more energy efficiency as well as cost-savings to our taxpayers.

On behalf of the Governor Wentworth Regional School Board, I would like to offer my gratitude to Superintendent of Schools, Kathleen Cuddy-Egbert, for her strong leadership; the District is in good hands indeed. In closing, a special thank you to each voter of this district for all that you do to make this the remarkable place that it is. I am honored to serve on this Board, and look forward to our continued commitment to the students of the Governor Wentworth Regional School District.

Respectfully submitted,
Charlene A. Seibel
Chair

Heritage Commission

We held our 6th Annual Old Home Day dinner on Saturday, August 16th. The Churchill Schoolhouse had just finished its upgrade and looked lovely as folks entered to enjoy dinner. Dinner was our sixth Memphis style B-B-Q and the meat for the dinner was cooked by Rick Surette of SeaBrisket fame. This year we added picnic tables outside between the town buildings donated for the event by Tumbledown Farms. We again served over 100 dinners. Dinner was followed by music from Moose Mountain String Band and it was a great way to end a wonderful day of celebrating the history of our town. We thank the community for its support.

On Saturday, September 20th, we held a Genealogy Workshop titled “Researching Family History using Census and Town Records” which was led by Marianne Marcussen, a librarian for Tuftonboro Library, and our own Craig Evans, teaching us what records our own town files have. It was a good opportunity to learn what information each census has and learn what records we have in the town vault. If you would like help with your genealogy project and had family members that lived in Brookfield, I am sure our Town Archivist, Craig Evans, would be happy to help you.

The Heritage Commission has been supporting Wakefield/Brookfield TRAC (Trails, Rails Action Committee) in its efforts to extend the Cotton Valley Trail from Turntable Park in Sanbornville through Brookfield to Wolfeboro. We are happy to report that Phase II of the trail, from Miss Wakefield Diner to the Clark Road railroad crossing, is now complete. This effort has been made possible by the many donations in labor, equipment, and cash from Brookfield and Wakefield residents and friends. These donations were used to secure a matching grant of \$30,000 from the State of New Hampshire Bureau of Trails. The grant required both financial and labor matches, which were exceeded. This part of the trail was dedicated on November 1, 2014, at a ceremony by the Miss Wakefield Diner. TRAC hopes to connect the trail between Wolfeboro and Brookfield over the next 2 years.

The annual Veterans Day Pot Luck Dinner was held in November at the Town House. We had many townspeople attend to honor our Veterans. This year’s program also included a chance to give the Brookfield Town Cane to the newest recipient, Cecil Wentworth. A lovely patriotic program was presented by Moose Mountain String Band put together by Lance MacLean. It was a nice evening to honor our Veterans; we hope more people will attend in the future – the food was great and so was the entertainment.

The Heritage Commission was saddened this year to learn that the Brookfield Bloomers would be disbanding after many years. The group was started in the early 1990s by Jenny Tapper as her project for her Master

Gardener Program. The Bloomers name was suggested by Ron Fountain. The group contacted the Heritage Commission and has generously donated their remaining funds in the amount of \$ 2,170.22 to us.

Respectfully submitted,
Marilou MacLean
Chair

Moderator

This past year we had a most interesting town election. Turnout reverted to the low numbers we often see in March, and it looked initially like challenger David Guttadauro edged out Bill Nelson in the Selectman's race by just 3 votes. Bill Nelson very appropriately asked for a recount – a Board of Recount consisting of Ernie Brown, Rich Zacher, and me met on March 18th and counted the votes 3 times – finding exactly 114 ballots for each candidate, plus 3 write-ins. “So what do we do now?” Fortunately state law does provide for this, and per RSA 669:36, our Town Clerk, Virginia McGinley, held a drawing on March 22nd. Virginia pulled Bill Nelson’s name from a Saint Patrick’s Day hat from the Poor People’s Pub, and Bill was thus elected to another term as selectman. I understand Virginia appeared on the WMUR news the following Sunday.



Candidates, left to right: David Guttadauro (Selectman), Amanda Pierce (Auditor), Bill Nelson (Selectman)

Photo courtesy of Tom Beeler, Salmon Press

Recount of Selectman ballots: left to right: Richard Zacher, Virginia McGinley, Dr. William Marsh, Ernest Brown, Brian Robischeau

Photo courtesy of Tom Beeler, Salmon Press





Virginia McGinley pulling the winner's name from the hat, held by Deputy Town Clerk Jennifer McKown

Photo courtesy of Tom Beeler, Salmon Press

Selectman William Nelson being sworn in by Town Clerk Virginia McGinley

Photo courtesy of Tom Beeler, Salmon Press



Going forward, I hope we see better voter turnout, because your votes really do count. Also, I hope the Selectmen and the Town will consider dividing the Town Meeting per RSA 39:2-a. The recount that was held demonstrated the difficulty tired people have accurately counting votes in the short time between when the polls close and Town Meeting opens.

We have a very professional crew of election workers, and I hope the whole town joins me in appreciating them. Craig Evans is our new Assistant Moderator, and we enjoy having him on our team. Frank Frazier and Susan Brown serve as Inspectors for their parties, and also as Ballot Clerks. Doug Vanderpool continues as our most experienced Ballot Clerk. And of course I appreciate our Town Clerk Virginia McGinley, and our Supervisors of the Checklist, Carol Leary, Cheryl Perry, and Rose Zacher.

Looking forward, the next Election and the Town Meeting will be on March 10th. Remember to vote – we would prefer not to have another tied election.

Respectfully submitted,
William M. Marsh
 Moderator

Planning Board

The Planning Board continues to work on a number of projects that keep us current and preserve the rural and agricultural characteristics of our town. The Master Plan and Zoning Ordinances guide our efforts to keep meaningful projects moving forward.

Much work has been accomplished this past year.

Capital Improvements Plan (CIP):

The Planning Board has completed and submitted to the Board of Selectmen a Capital Improvement Plan. This plan is a tool for the Selectmen to use while addressing the needs of the town. It contains input from all departments of the town that are responsible for assets that need improvements, investment, and maintenance.

Zoning Ordinances:

The Planning Board has submitted fifteen warrant articles that address clarification and updates to our Zoning Ordinances. The Planning Board is developing a plan to on work zoning ordinances every month to keep this document current.

Alternates:

The Planning Board needs alternate members. Alternates participate in the meetings by keeping up with the meeting business and are chosen to fill in for absent elected Planning Board members. We need informed people in the room to keep business moving forward. Please consider coming to a Planning Board meeting and see how we work for the town. Also, meetings are open to the public. Please plan on attending a meeting soon!

Planning Board:

The Planning Board is an elected group of volunteers. Our time and efforts are donated to the town. It is our desire to keep Brookfield as a great place to live for everyone. Please accept my sincere thanks to all the current and past Planning Board members and alternates.

Respectfully submitted,
Rick Surette
Chair

Supervisors of the Checklist

In 2014, we held two state primary elections, two state general elections and the town election.

The first election was held on January 21. It was a special primary election to fill the District 1 Executive Councilor seat. Of 511 registered voters, 47 or 9% voted.

On March 11, we held the District 1 Executive Councilor special and town elections and Town Meeting. Fourteen residents registered during the election, bringing the total registered voters to 498. Two hundred thirty-seven residents voted at the election (about 48%) and 63 residents attended town meeting.

The state Primary Election was held on September 9. Seven residents registered at the election, bringing the total registered voters to 501. One hundred seventy-three residents voted, a turnout of about 35%.

The state General Election was held on November 4. Seventeen residents registered at the election, bringing the total registered voters to 497. Of the 497, 73 people were registered as Democrats, 168 as Republicans and 256 as Undeclared. Three hundred thirty-four, or 67% of the registered voters, voted.

Respectfully submitted,
Carol Leary
Cheryl Perry
Rose Zacher
Supervisors of the Checklist

Tax Collector

2014 was a more difficult year than 2013. We all like it when the tax rate decreases and are not so happy when it goes up. Well, 2014 definitely went up by \$3.48 to \$19.61. This is when the tax collector becomes very unpopular. Needless to say, there is much that the town has no control over, such as the school district and the county budgets. The selectmen do their best to keep the town budget as low as possible. We also contract with Wakefield for our other services and I feel we get wonderful service from them.

My warrant for property taxes this year was \$1,826,292.00. At present time \$1,722,110.94 has been collected with \$104,181.06 unpaid. There are 9 properties scheduled for deeding for unpaid 2012 taxes. The tax lien for the unpaid 2014 taxes will be April 17, 2015, with any unredeemed 2012 liens being deeded to the town on the same date. This must be done according to the State RSAs.

We have a new tax kiosk on line which allows anyone to access his or her tax information. You can obtain this information through the town web site or by going to www.nhtaxkiosk.com. It will be very handy for the people making partial payments as it gives you an account of your transactions without you needing to send a self-addressed stamped envelope to get a receipt. We hope this will be a benefit to everyone; please let us know how you feel about it.

A reminder: my office hours are every 2nd and 4th Friday from 10:00 am to 2:00 pm or by appointment. My office number is 522-3688 and my home number is still 522-6551, where you can leave a message and I will call you back. My e-mail is tax.collector@brookfieldnh.org. I accept partial payments and have more owners taking advantage of this all the time.

By the time you read this it will be March and hopefully we will be well on our way to spring.

Respectfully submitted,
Diana Peckham
Tax Collector

THIS REPORT FOR PREVIEW ONLY
TAX COLLECTOR'S REPORT
MS-61 TO BE SUBMITTED ELECTRONICALLY TO DRA
 For the Municipality of BROOKFIELD Year Ending 12/31/2014

DEBITS

Uncollected Taxes Beginning of Fiscal Year	Account	Levy For Year of this Report	PRIOR LEVIES		
			2013	2012	2011+
Property Taxes	#3110	xxxxxx	\$ 135,749.95	\$ 0.00	\$ 0.00
Resident Taxes	#3180	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Yield Taxes	#3185	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax	#3187	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		xxxxxx	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance <i>(Formerly "Prior Years" Credits Balance)</i>		(\$ 530.02)			
This Year's New Credits		(\$ 261.47)	<i>Amount now included as positive amount under "Credits" Remitted to Treasurer: Property Taxes Levy for Year of This Report"</i>		

Taxes Committed This Year	Account	Levy For Year of this Report	2013
Property Taxes	#3110	\$ 1,826,292.00	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 11,278.00	\$ 0.00
Yield Taxes	#3185	\$ 9,303.20	\$ 0.00
Excavation Tax	#3187	\$ 36.18	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

Overpayment Refunds		Levy For Year of this Report	2013	2012	2011+
Property Taxes	#3110	\$ 0.00			
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax	#3187				
Credits Refunded		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest and Penalties on Delinquent Taxes	#3190	\$ 903.29	\$ 6,248.81	\$ 0.00	\$ 0.00
Interest and Penalties on Resident Taxes	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Total Debits		\$ 1,847,282.65	\$ 141,998.76	\$ 0.00	\$ 0.00
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THIS REPORT FOR PREVIEW ONLY
TAX COLLECTOR'S REPORT
MS-61 TO BE SUBMITTED ELECTRONICALLY TO DRA
 For the Municipality of BROOKFIELD Year Ending 12/31/2014

CREDITS

Includes \$251.47 from "This Year's New Credits"
Includes (\$530.02) from "Prior Years' Overpayments Assigned"

Remitted to Treasurer	Levy For Year of this Report	PRIOR LEVIES		
		2013	2012	2011+
Property Taxes	\$ 1,629,851.99	\$ 79,878.11	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 3,928.00	\$ 0.00	\$ 0.00	\$ 0.00
Yield Taxes	\$ 9,303.20	\$ 0.00	\$ 0.00	\$ 0.00
Interest (Include Lien Conversion)	\$ 903.29	\$ 5,261.31	\$ 0.00	\$ 0.00
Penalties	\$ 0.00	\$ 987.50	\$ 0.00	\$ 0.00
Excavation Tax	\$ 27.18	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Conversion To Lien (Principal only)	\$ 0.00	\$ 55,871.84	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Abatements Made	Levy For Year of this Report	2013	2012	2011+
Property Taxes	\$ 495.00	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Current Levy Deeded	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Uncollected Taxes - End of Year #1080	Levy For Year of this Report	2013	2012	2011+
Property Taxes	\$ 195,666.46	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 7,350.00	\$ 0.00	\$ 0.00	\$ 0.00
Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax	\$ 9.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance	(\$ 251.47)	\$ 0.00	\$ 0.00	\$ 0.00

Total Credits	\$ 1,847,282.65	\$ 141,998.76	\$ 0.00	\$ 0.00
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THIS REPORT FOR PREVIEW ONLY
TAX COLLECTOR'S REPORT
MS-61 TO BE SUBMITTED ELECTRONICALLY TO DRA
 For the Municipality of BROOKFIELD Year Ending 12/31/2014

SUMMARY OF DEBITS

	Last Year's Levy	PRIOR LEVIES		
		2013	2012	2011+
Unredeemed Liens Balance - Beginning of Fiscal Year		\$ 0.00	\$ 55,171.64	\$ 26,983.65
Liens Executed During Fiscal Year	\$ 0.00	\$ 60,018.28	\$ 0.00	\$ 0.00
Interest & Costs Collected (After Lien Execution)	\$ 0.00	\$ 843.31	\$ 7,021.85	\$ 7,787.10
Total Debits	\$ 0.00	\$ 60,861.59	\$ 62,193.49	\$ 34,770.75

SUMMARY OF CREDITS

	Last Year's Levy	PRIOR LEVIES		
		2013	2012	2011+
Redemptions	\$ 0.00	\$ 16,029.26	\$ 23,676.24	\$ 23,709.99
Interest & Costs Collected #3190 (After Lien Execution)	\$ 0.00	\$ 843.31	\$ 7,021.85	\$ 7,787.10
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,273.66
Liens Deeded to Municipality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of Fiscal Year #1110	\$ 0.00	\$ 43,989.02	\$ 31,495.40	\$ 0.00
Total Credits	\$ 0.00	\$ 60,861.59	\$ 62,193.49	\$ 34,770.75

Summary of Elderly Liens	Last Year's Levy	2013	2012	2011+
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Interests & Costs Collected	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Elderly Lien Debits:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Elderly Redemptions	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Interests & Costs Collected	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Abatements of Unredeemed Liens	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens End of FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Total Elderly Lien Credits:	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Town Clerk

January 1, 2014 – December 31, 2014

Automobile Permits	Remitted to Treasurer	\$113,430.50
Dog Licenses	Licenses	\$894.00
	Late fees	\$8.00
	Remitted to Treasurer	\$902.00
Municipal Agent Fees	Remitted to Treasurer	\$2,580.00
Miscellaneous	Vital Statistics	\$285.00
	Marriage Licenses	\$135.00
	Town History	\$135.00
	Wakefield History	\$19.99
	Landfill Permits	\$1,830.00
	Blue Title Applications	\$297.50
	Tax Cards	\$40.00
	Recount fee	\$10.00
	Filing Fee	<u>\$6.00</u>
Total Income		<u>\$119,670.99</u>

Vital Statistics – 2014

Births

<u>Date of Birth</u>	<u>Name of Child</u>	<u>Name of Father</u>	<u>Name of Mother</u>
1/30/2014	Forbes, Rogan Matthew	Forbes, John	Forbes, Whitney

Deaths

<u>Date of Death</u>	<u>Name of the Deceased</u>	<u>Place of Death</u>
3/17/2014	Phinney, Tammy	Brookfield
3/19/2014	Sullivan, Patricia	Dover, NH
9/9/2014	Kurth, Doris	Wolfeboro, NH
11/2/2014	McDonald, Joseph	Brookfield
11/8/2014	Brown Sr., Madelyn	Brookfield

Marriages

<u>Date of Marriage</u>	<u>Location of Marriage</u>	<u>Name of Person A</u>	<u>Name of Person B</u>
4/4/2014	New Durham	Moffett, Nelson	Johnson, Tracy
5/6/2014	Wolfeboro	Ziadeh, William	Bello, Amanda

I hereby certify that the births, deaths and marriages are correct to the best of my knowledge.

Respectfully submitted,
Virginia McGinley
Town Clerk

Treasurer

During 2014, the town bought property and yield taxes in the amount of \$60,018.28. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed are reflected in the reports.

To make it easier for staff to make deposits closer to home, the town opened a savings account at Profile Bank in Sanbornville.

Once again the town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the town in interest payments and to me and the Selectmen in the form of paperwork. We may be looking into setting up a line of credit with a local bank to help better manage our cash flow in 2015.

The reports in this booklet are summaries taken from the books of the Treasurer for the period of January 1, 2014, through December 31, 2014, and are complete to the best of my knowledge and belief.

Respectfully submitted,
Marilou MacLean
Treasurer

Profit and Loss Statement

Profit & Loss Statement Calendar Year 2014

Income:		
3110	Property Taxes	\$1,817,826
3120	Land Use Change Tax	\$3,928
3185	Yield Taxes	\$9,330
3190	Penalties & Interest	\$22,652
3220	Motor Vehicle Permit Fees	\$116,308
3230	Building Permits	\$3,485

**Profit & Loss Statement
Calendar Year 2014**

3290	Other Licenses, Permits & Fees	\$3,168
3351	Shared Revenue Block Grant	\$15
3352	Room & Meals Tax - State of NH	\$34,326
3353	Highway Block Grant	\$28,349
3359	Other State Grant Reimbursement	\$2,900
3501	Sale of Municipal Property	\$805
3502	Interest on Investments	\$481
3508	Contributions and Donations	\$5,870
3509	Other Miscellaneous Income	\$7,500
3915	Transfer from Capital Reserve	\$96,390
3916	Transfer from Trust	\$36,563
	Total Income	<u>\$2,189,896</u>

Expenses:

4130	Executive	\$26,696
4140	Town Clerk	\$17,061
4141	Elections - Supervisors of Check List	\$2,636
4142	Elections - Moderator & Ballot Clerks	\$1,669
4150	Town Treasurer	\$5,815
4151	Tax Collector	\$15,304
4152	Assessor Clerk	\$13,121
4154	Trustee of Trust Finds	\$450
4157	Auditing	\$885
4153	Legal Expenses	\$14,208
4160	Revaluation of Property	\$25,495
4170	Personnel Administration	\$6,305
4191	Planning Board	\$5,468
4192	Zoning Board	\$2
4194	General Government Buildings	\$100,315
4195	Town Cemetery	\$2,850
4196	Insurance	\$2,498
4199	Archival	\$55
4210	Public Safety	\$197,602
4225	Forestry	\$432
4240	CEO/Building Inspection	\$8,817
4290	Emergency Management	\$2,595
4312	Highways & Streets	\$133,631
4323	Sanitation	\$63,963
4411	Health Agencies	\$3,858
4445	Welfare & Vendor Payments	\$6,851
4520	Parks & Recreation	\$4,216

**Profit & Loss Statement
Calendar Year 2014**

4550	Library - Gafney	\$11,500
4583	Patriotic Purposes	\$128
4589	Heritage Commission Trust Fund	\$500
4589	Heritage Commission	\$150
4611	Conservation Commission	\$199
4619	Conservation Trust Fund	\$500
4900	2014 Capital Outlay	\$94,000
4915	Transfer to Capital Reserve	\$66,250
4916	Transfer to Expendable Trust	\$10,350
4931	Taxes Paid to Carroll County	\$108,070
4933	Taxes Paid to School - GWRSD	<u>\$1,113,557</u>
	Total Expenses	<u>\$2,068,002</u>
	 Net Income	 <u><u>\$121,894</u></u>

Vendor Payments and Payroll

Vendor Payments – 2014

A-440 Computer Service	\$4,838.22	Mr. Richard Nordin	\$150.00
A-440 Performance Sound	\$250.00	Mr. Thomas Lavender	\$157.25
Adam J. Dupuis	\$4,100.00	N H Municipal Assoc., Inc.	\$950.00
American Security Alarm	\$1,047.50	NH Town Clerks Assn.	\$143.00
Angie Stevens	\$99.50	NH Preservation Alliance	\$50.00
Armand G. Martineau	\$585.00	Nat'l Trust for Hist Preserve	\$100.00
Avitar Associates of NE	\$36,044.07	NH Correctional Industries	\$28.29
Bob Sonricker Electric, LLC	\$6,064.42	NH Dept. of State	\$37.00
Brian Kennedy	\$2,090.47	NH Govt Finance Officers	\$40.00
Builders Installed Products	\$740.00	NH Municipal Assoc.	\$20.00
CAI Technologies	\$750.00	NH Assn of Assessing Officials	\$20.00
Carol A. Leary	\$47.13	NH Building Officials Association	\$50.00
Carpenter Tree Service	\$1,600.00	NH Dept. of Revenue Admin.	\$35.00
Carroll County Registrar	\$172.49	NH Tax Collectors Assn.	\$40.00
Central NH VNA & Hospice	\$2,000.00	Northern Human Srvcs.	\$358.00
Conservation Commission	\$500.00	Ossipee Aggregates	\$6,263.72
Craig Evans	\$287.99	Pam Frazier	\$7.25
Crowell's Towing & Repair	\$416.40	Peter & Roberta Holland	\$4,042.62
Diana Peckham	\$349.13	Pike Industries, Inc.	\$1,645.65
Dell Computers	\$6,372.14	Porter Office Machines	\$221.42
Dept. of Agriculture, Markets	\$260.50	Positively Creative Solutions	\$140.00
Doiron Environmental, LLC	\$750.85	Postmaster	\$196.00
Donald & Sarah Jane Grogan	\$630.43	Primex	\$1,543.00
Eleanor DeBow	\$157.99	Property Liability Trust	\$2,498.15

Vendor Payments – 2014

Emery Mills Energy	\$379.90	PSNH	\$2,393.26
Emily Marsh	\$7.25	Red Jacket Mountain View	\$386.00
Ernest Brown	\$97.88	Rich Zacher	\$894.38
Evans Brothers, LLC	\$3,141.00	Rymes Propane	\$359.22
F. R. Carroll, Inc.	\$90,518.39	Salmon Press, LLC	\$789.75
Fairpoint Communications	\$1,141.96	Samuel Marsh	\$10.88
Finer Finishes, LLC	\$5,595.00	Staples	\$1,527.60
Foster's Daily Democrat	\$144.90	State of NH Criminal Records	\$25.00
Franklin Paint Company	\$106.00	State of NH - DS	\$9.00
Gafney Library, Inc.	\$11,500.00	State of NH - UC	\$25.00
Geary Ciccarone	\$7.25	State of NH - DMV	\$15.00
Generator Connection	\$576.10	State of NH-Secy of State	\$114.00
George Nick, AA	\$10.97	Strafford Regional Commission	\$97.75
Granite State Minerals	\$3,885.60	Superior Insulation	\$5,090.00
Gov. Wentworth School District	\$1,113,557.00	T.E.N. Construction, LLC	\$109,609.75
Heritage Commission	\$500.00	Taylor Rental Farmington	\$113.32
Howard P. Fairfield, Inc.	\$5,250.00	Terry Ward	\$666.82
IDS	\$81.70	Thomas Rogers, Jr., ETAL, TTEES	\$3,376.52
International Salt	\$1,697.46	Tinker's Flooring	\$480.00
Interware Development Co.	\$258.00	Tom Hill	\$1,124.04
Jennifer McKown	\$5.33	Town & Country Reprographics	\$481.25
John Dansereau	\$1,350.00	Town of Wakefield	\$261,565.00
John Hurley	\$687.00	Town of Wolfeboro	\$4,216.00
John Nelson	\$150.00	Traditional Trades, Inc.	\$9,690.00
Kingswood Mechanical	\$10,350.00	Treasurer, State of NH	\$113.44
Lakes Region Regional	\$70.00	Treasurer, Carroll County	\$108,070.00
Longmeadow Supply	\$207.78	Tri-County CAP	\$4,000.00
MAPS	\$2,595.00	Trustee of Trust Funds	\$76,600.00
Marilou MacLean	\$615.81	Universal Building Systems	\$45,847.00
Marilyn Bushman	\$150.00	Verizon Wireless	\$1,232.56
Meals on Wheels	\$1,500.00	Virginia A. McGinley	\$368.01
Millennium Roads, LLC	\$4,725.00	Virtual Town & Schools	\$1,500.00
Mitchell Municipal Group	\$14,794.61	Wakefield Food Pantry	\$2,000.00
Moose Mtn Reg Grnwys	\$100.00	Wakefield/Brookfield Historical	\$19.99
Morton Salt	\$1,870.56	Washburne Trucking & Firewood	\$375.00
Mtn View Title Abstracting	\$270.00	White Mountain Oil	\$196.59
Mr. Frank Frazier	\$127.97	William Nelson, Sr.	\$105.37
Mr. George Nick	\$9.20		

Payroll – 2014

Ernest Brown	\$177.63	George Nick	\$5,390.90
Eleanor DeBow	\$1,200.00	Diana Peckham	\$12,500.00
Craig Evans	\$480.00	Cheryl Perry	\$616.50
Frank Frazier	\$348.01	Brian Robischeau	\$5,000.00
Carol Leary	\$652.50	Jessica Robischeau	\$8,940.00
Marilou MacLean	\$5,000.00	Douglas Vanderpool	\$351.63
Virginia McGinley	\$13,000.00	Lynn Watts	\$112.00
Jennifer McKown	\$1,964.26	Richard Zacher	\$5,000.00
Edward J. Nason	\$5,000.00	Rose Zacher	\$986.50
William Nelson, Sr.	\$5,000.04	Total Payroll 2014	\$71,719.97

Cash Book Accounts

Meredith Village Savings Bank	
Checking Account:	
Balance - January 1, 2014	\$47,754.40
Deposits	\$468,237.22
Transfer from Savings Account	\$1,181,000.00
Transfer to Savings Account	-\$400,000.00
Transfer from Profile Bank	\$589,014.07
Transfer from MVSBS-Insurance Claim Account	\$27,256.32
Paid by Selectmen's Orders	-\$1,752,723.04
BALANCE - December 31, 2013	\$160,538.97
Savings Account:	
Balance - January 1, 2014	\$80,981.34
Transfers In from Checking Account	\$400,000.00
Transfers Out to Checking Account	-\$1,181,000.00
Transfer from Profile Bank	\$706,628.24
Interest Earned	\$431.12
Balance December 31, 2014	\$7,040.70

Conservation Commission Fund	
Beginning Balance	\$2,586.45
Deposit - Per Warrant Article #7 - Town Meeting 3/11/2014	\$500.00
Interest Earned	\$1.18
	\$3,087.63
Balance, December 31, 2014	\$3,087.63

Heritage Fund	
Beginning Balance	\$2,501.48
Deposit - Per Warrant Article #8 - Town Meeting 3/11/14	\$500.00
Deposit-Brookfield Bloomers Funds	\$2,170.22
Interest Earned	\$1.20
	\$5,172.90
Ending Balance, December 31, 2014	\$5,172.90

Insurance Claim Account	
Opening Deposit - Check from Insurance Company	\$19,739.09
Grant from Meredith Village Savings Bank	\$7,500.00
Interest Earned	\$17.23
Account Closed-Money transferred to Checking Account	-\$27,256.32
	\$0.00
Ending Balance, December 31, 2014	\$0.00

Profile Bank	
Account Opened	\$100.00
Deposits	\$1,725,299.55
Transfers to Meredith Village Savings Bank-Checking	-\$589,014.07
Transfers to Meredith Village Savings Bank-Savings	-\$706,628.24
Interest Earned	\$43.58
	\$429,800.82
Ending Balance, December 31, 2014	\$429,800.82

Other Cash	
Town Clerk's Petty Cash	\$75.00
	\$75.00
Ending Balance, December 31, 2013	\$75.00

Trustees of The Trust Funds

2014 was a good year for the town Trust Funds. As discussed in last year's report, the Trustees decided to move the Trust Fund management from the NH Public Deposit Investment Pool, which was yielding near-zero returns, to an actively managed account with Charter Trust Company of Concord, NH. This company is approved by the State as an investment manager for town accounts such as ours. The funds were organized into three accounts as shown below and on the accompanying spreadsheet.

Cemetery Funds.

Capital Reserve Funds (for accounts created with town appropriated money.)

Common Funds (for accounts created with public donations.)

The accounts were invested as authorized by State RSA. The Capital Reserve Funds are invested in a mix of government money market funds, a New Hampshire money market fund, and a series of New Hampshire State and Municipal Bonds. This allocation resulted in a yield of roughly 1.5%, which meets the Trustees goals of preservation of capital and purchasing power. The Burial Ground Trust Funds are invested 65% in bonds, 25% in equities, and 10% in cash. In 2014 this allocation yielded roughly \$2600 in income, or a yield of approximately 5.75%. This exceeded the annual expenditures and therefore slightly exceeded the Trustees objectives of income plus modest growth. The Expendable Common Funds are allocated roughly 80% to Bonds and 20% to equities, and performed similarly to the Burial Ground Trusts, with an overall yield of roughly 5.8%, which was more than enough to meet the Trustees objectives of preservation of capital and offset for inflation.

Our assessment is that the engagement of Charter Trust as manager for the town's investments continues to be a positive move and offers investment products that allow the town to achieve its investment objectives in full compliance with the RSA.

The Scholastic Achievement Award is given to the graduating high school senior with the highest four-year cumulative grade point average. Congratulations to the 2014 award recipient, Gabriella Nikonchuk!

Respectfully submitted,
Richard Nordin
Chair

Brookfield Trust Funds as of December 31, 2014

DATE OF CREATION	NAME OF TRUST FUND	%	PRINCIPAL					INCOME					GRAND TOTAL OF PRINCIPAL & INCOME	CEM MAINT	INVEST FEES	
			BAL BEGIN YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITHDRAWALS	BAL END YEAR	BALANCE BEGIN YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR				
Cemetery Funds																
1926	Lang, R. A.	2.24%	200.10	0.00	-0.05	0.00	200.06	11.32	2.24%	23.76	-17.75	17.33	217.39	-10.00	-7.75	
1927	Dealand, Thomas F.	0.56%	50.03	0.00	-0.01	0.00	50.01	374.54	0.56%	5.94	-16.94	363.54	413.56	-15.00	-1.94	
1944	Robinson, Noah H.	1.12%	100.05	0.00	-0.02	0.00	100.03	566.09	1.12%	11.88	-53.88	524.10	624.12	-50.00	-3.88	
1944	Podrasnik, Joseph N.	5.59%	500.25	0.00	-0.12	0.00	500.14	6,806.75	5.59%	59.41	-94.38	6,771.78	7,271.91	-75.00	-19.38	
1948	Palmer, Jasper T.	9.77%	873.52	0.00	-0.20	0.00	873.32	257.31	9.77%	103.74	-108.84	252.21	1,125.53	-75.00	-33.84	
1950	Garland, Mary	2.24%	200.10	0.00	-0.05	0.00	200.06	363.95	2.24%	23.76	-7.75	379.96	580.02	0.00	-7.75	
1956	Allen, Samuel	3.36%	300.15	0.00	-0.07	0.00	300.08	454.67	3.36%	35.64	-51.63	438.69	738.77	-40.00	-11.63	
1965	Churchill, Joseph	3.36%	300.15	0.00	-0.07	0.00	300.08	1,819.48	3.36%	35.64	-11.63	1,843.50	2,143.58	0.00	-11.63	
1970	Wentworth, Walter	2.24%	200.10	0.00	-0.05	0.00	200.06	279.70	2.24%	23.76	-7.75	295.71	495.77	0.00	-7.75	
1972	Hansen Trust	3.36%	300.15	0.00	-0.07	0.00	300.08	445.10	3.36%	35.64	-86.63	394.12	694.20	-75.00	-11.63	
1974	Franges, Justine C.	33.56%	3,001.53	0.00	-0.70	0.00	3,000.83	21,547.66	33.56%	356.45	-1,866.27	20,037.83	23,038.66	-1,750.00	-116.27	
1977	Willey Fund	3.52%	315.16	0.00	-0.07	0.00	315.09	864.39	3.52%	37.43	-87.21	814.61	1,129.69	-75.00	-12.21	
1982	Churchill, Thomas Lindsay	4.48%	400.20	0.00	-0.09	0.00	400.11	214.73	4.48%	47.53	-65.50	196.75	596.86	-50.00	-15.50	
1987	Cate, James (Chamberlain)	5.59%	500.25	0.00	-0.12	0.00	500.14	733.83	5.59%	59.41	-69.38	723.86	1,223.99	-50.00	-19.38	
1987	Cate, Myron (Cate)	5.59%	500.25	0.00	-0.12	0.00	500.14	841.33	5.59%	59.41	-69.38	831.36	1,331.49	-50.00	-19.38	
1993	Syer, Harriet (Brookfield)	2.24%	200.10	0.00	-0.05	0.00	200.06	169.14	2.24%	23.76	-32.75	160.15	360.21	-25.00	-7.75	
1995	Dailey, Louis B. (Blake)	11.19%	1,000.51	0.00	-0.23	0.00	1,000.28	665.94	11.19%	118.82	-88.76	696.00	1,696.28	-50.00	-38.76	
	COMMON TRUST TOTAL	100.00%	8,942.63	0.00	(2.08)	0.00	8,940.55	36,415.90	100.00%	1,061.98	(2,736.41)	34,741.47	43,682.02	(2,390.00)	(346.41)	

note 1

Note 1: Cemetery maintenance + investment fee

Brookfield Trust Funds as of December 31, 2014

DATE OF CREATION	NAME OF TRUST FUND	%	PRINCIPAL				INCOME						GRAND TOTAL OF PRINCIPAL & INCOME
			BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR LOSSES	WITH-DRAWAL	BALANCE END YEAR	BAL BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	
Capital Reserve Fund (Town appropriated)													
3/12/1991	Road & Bridge Repair Town Road Maint.	38.74%	100,455.73	65,000.00	0.00	(94,000.00)	71,455.73	35.34	120.94%	193.13	(38.48)	189.99	71,645.72
3/12/1991	Equip.	19.36%	50,217.87	0.00	0.00	0.00	50,217.87	17.67	60.46%	96.54	(19.23)	94.98	50,312.85
3/12/1991	Parks & Rec Equip Town Scholastic	2.42%	6,280.99	0.00	0.00	0.00	6,280.99	2.21	7.56%	12.08	(2.41)	11.88	6,292.87
10/1/2000	Awd Town Cemetery	3.15%	8,159.11	0.00	0.00	(300.00)	7,859.11	2.87	9.82%	15.69	(3.13)	15.43	7,874.54
12/30/2003	Fund	4.20%	10,902.70	1,250.00	0.00	(790.00)	11,362.70	3.84	13.13%	20.96	(4.18)	20.62	11,383.32
3/9/1991	Mutual Aid Town Bldg. & Grd	4.10%	10,621.36	0.00	0.00	0.00	10,621.36	3.74	12.79%	20.42	(4.07)	20.09	10,641.45
3/12/1991	Maint. Records	14.08%	36,515.44	0.00	0.00	(11,530.00)	24,985.44	12.85	43.96%	70.20	(13.99)	69.06	25,054.50
3/11/1997	Preservation Property Re-	4.30%	11,158.98	0.00	0.00	0.00	11,158.98	3.93	13.43%	21.45	(4.27)	21.11	11,180.09
3/12/2002	Evaluation Town Bldg Office	6.35%	16,473.33	8,350.00	0.00	(16,476.72)	8,346.61	5.80	19.83%	31.67	(6.31)	31.16	8,377.77
3/14/2006	Equip.	3.30%	8,552.92	2,000.00	0.00	(8,556.34)	1,996.58	3.01	10.30%	16.44	(3.28)	16.18	2,012.76
	COMMON TRUST TOTAL	100%	259,338.43	76,600.00	0.00	(131,653.06)	204,285.37	91.24	312.22%	159.69	(68.45)	490.49	204,775.86

note 1

Note 1: Investment fee

DATE OF CREATION	NAME OF TRUST FUND	%	PRINCIPAL				INCOME						GRAND TOTAL OF PRINCIPAL & INCOME
			BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES)	WITH-DRAWAL	BALANCE END YEAR	BALANCE BEGINNING YEAR	INCOME %	DURING YEAR AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	
Common Funds		(Publically donated)											
3/1/1996	Public Scholastic Awd Park Committee	88.44%	30,410.31	440.00	5.92	(1,200.00)	29,656.23	350.83	88.44%	768.05	(231.62)	887.27	30,543.49
10/22/2012	Fund	11.56%	3,974.94	0.00	0.77	0.00	3,975.71	45.86	11.56%	100.39	(30.27)	115.97	4,091.69
	COMMON TRUST TOTAL	100.00%	34,385.25	440.00	6.69	(1,200.00)	33,631.94	396.69	100.00%	868.44	(191.68)	1,003.24	34,635.18
				note 1							note 2		

Note 1: Donations received from various sources

Note 2: Investment fee

Total all Accounts December 31st, 2014:

283,093.06

Wakefield Fire and Rescue Department

2014 showed a slight decrease in calls with a 4% decrease in EMS calls and a 9% decrease in fire calls. We operate 4 fulltime Firefighter/EMT personnel to make up coverage 6:00 am to 6:00 pm, 7 days a week. Call personnel assist during the day and cover 6:00 pm to 6:00 am.

The Wakefield Fire and Rescue Department responded to a total of 900 calls in 2014. EMS calls in 2014 were 607. Fire calls in 2014 were 293.

Medical Calls	485	Storm Damage	1
Motor Vehicle Accidents	103	Alarm Activations	14
Cooking Fires	3	Chimney Fires	13
Structure Fires	16	Brush Fires	2
Car Fires	8	Mutual Aid	122
Illegal Fires	14	Spills, Leaks	13
Service calls	34	Lost Person	3
Good Intent	59	Misc. Calls	2
Power Lines	8		

Areas of Town – Total Calls Fire/EMS:

Wakefield	443
East Wakefield	206
Union	66
Brookfield	63
Mutual Aid	122

Wakefield is a member of the Ossipee Valley Mutual Aid Association, which covers most of the towns in southern Carroll County. We also have mutual aid relationships with our neighbors across the border in Maine and those in Strafford County. Wakefield responded to 122 calls for fire or rescue in other communities.

Listed below are the members of the Wakefield Fire and Rescue Department. I thank them for their dedication, and their families for the support and understanding for the long hours.

Rhodes Haskell, Deputy Chief	Derek Chouinard FF/Paramedic
Sam Morrill, Captain FF/EMT-I	Jon Gould, FF
Jerry Rowe, Captain FF	Dan Hill, FF
Jane Runnels, Captain/EMT	William Hughes, FF
Jason Behrens, Lieut. FF/EMT -B	Jason Johnson, FF/EMT
Steve Petsche, Lieut. FF/EMT-I	Steve Libby, FF
Garrett Anthony, FF	Jason Monahan, FF
Lon Berry Jr., FF	Ken Paul Jr., FF
Brad Beveridge, FF/AEMT	Jared Pearce, FF
Eric Boggs, FF	Andrew Perkins, FF/EMT-I
Patricia Brackett, FF/EMS Admin.	Peter Pszonowsky FF/EMT-I
Caitlin Chouinard, FF/EMT	Jason Purington, FF/EMT

Joseph Riley FF/AEMT
Zack Routhier, FF
Dave Silcocks, FF
Chris Stevens, FF/EMT
Melissa Swain, EMT

Courtney Trepanier, FF
Kathrine Vigil, AEMT
Brad Williamson, FF/AEMT
Janet Williamson, Paramedic

My thanks and gratitude to the Sanbornville Firemen's Association, and the members of the department who assist in raising money through out the year. All funds that are raised go toward the purchase of new equipment. In 2014, we were able to purchase a new thermal imaging camera with truck charger. This also included a 5 year warranty. The cost was \$12,050 all paid for by donations and fundraisers. Thank you!

On Saturday December 27, 2014, we put our newest fire truck in service. The 2015 HME has a cab with seating for 6, a 2600 gallon water tank, and a 2000 gallon per minute pump. This new addition to our fleet takes the place of the old Engine 1, a 1989 International, and Tank 1, a 1967 International.

The Officers and members of the Wakefield Fire and Rescue Department want to thank all the town departments and the citizens of Wakefield and Brookfield. We appreciate and value your support. Thank you all.

Check your smoke and CO detectors! Stay safe and have a healthy 2015!

Respectfully submitted,
Todd C. Nason
Chief

Wakefield Police Department

Year in review:

The department this past year has run more effectively due to officers becoming more seasoned and better trained. The officers work well together in preventing and solving crime. The officers put a concerted effort into interacting with citizens to reduce overall crime and to improve the quality of life in our community, and I am very proud of their efforts. The community showed a significant increase in the calls for service this year; we were also able to reduce major crime incidents. I am concerned that we have seen a dramatic increase in the use of heroin and some other hard core drugs, from the surrounding area and moving into town. Within the last few months, we have made over a dozen drug related arrests. We will not tolerate these drugs in our community. This department is committed to working collectively throughout the county and eradicating this problem. It is my continuing goal to keep the residents of our towns safe, and to be able to live in a community where we still can enjoy the small town way of life.

Policing Efforts in 2014:

- Grant funded patrols – Again we conducted several patrols through cooperative grants. Speed patrols, DWI, & area wide DWI patrols, DWI check point, Safe Commuter patrols.
- The speed limit on Route 153 was raised and we have been strictly enforcing the new limit of 45 MPH.
- We continue to offer the SHIELD program at the Paul School, and other local crime prevention seminars at the Public Safety Building, including Fraud, Firearm Safety and Home Defense, and “Hard Targets” property crime protection.

- The Firearms Safety course was very popular. I support an armed citizenry and the right to self-defense. I believe criminals take notice.
- A county-wide coalition to combat the heroin problem was initiated with very positive results; we will keep up these efforts.
- Stationary patrols for officers is in the making and should bring an officer to your neighborhood more often.

Animal Control:

- Once again we were able to find homes for every stray dog or cat last year through our adoption program.
- New animal control software has been installed at the station. It is just starting to prove beneficial.
- The rabies clinic was successful and will be run again this year.
- The ACO ran 12 cat clinics this year and a rabies clinic.
- Reminder, take control of your dogs; they must be under your control or on a leash. If you lose your dog, call us; he may be in the kennel.
- New animal control software has been installed at the Station, which is just starting to prove beneficial.
- Reminder: although ACO works part-time, the Police Department handles animal calls 24/7; please call county dispatch for these calls at 539-2284.

Improvements:

- The Facebook page has been very successful. It is designed to post relevant police information to the community. Please “like” our page and receive timely posts. We are also maintaining our web page for more statistical purposes.
- We will be providing a link to receive emergency notices on your phone or device. Look for this on Facebook and our web page.
- We are continuing to host regional trainings which bring more high quality training to our officers at a lower cost than sending them out.
- The Carroll County Sheriff’s Department is improving communications and working towards a North and South radio system which will be of great benefit to our overall communications.
- We are still looking to establish neighborhood police zones where the cruiser is parked and the Officer is able to stay in the area while completing paperwork on the laptop, thus allowing more time in the field and less mileage on the cruisers.
- We are now able to receive Government surplus equipment which has yielded us equipment we might not otherwise be able to purchase.
- Again we are encouraging homeowners to display your street number at your residence; this saves valuable time, and could save a life.

Officer of the Year:

The members of the Police Department have voted for Officer Jared Welman as Officer of the Year. Jared has worked hard taking on many duties like the Facebook and web page. He also has developed several defensive tactic classes and set up the gym upstairs.

Respectfully submitted,
Kenneth G. Fifield
 Chief of Police

Crime And Investigations Ten Year Trend												
	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Calls For Service	5546	8205	10461	11700	12745	12219	12887	15029	14373	14056	14574	15963
Burglary	28	19	22	31	34	47	39	45	49	44	46	31
Criminal Trespass	42	56	32	34	23	8	39	46	37	36	19	32
Theft	63	101	118	83	75	84	108	115	96	79	77	81
Criminal Mischief	124	169	89	116	87	101	85	79	84	75	30	51
Arrests	307	636	473	477	514	572	642	637	549	677	524	580
Motor vehicle thefts					10	9	10	15	10	14	8	10
Domestic violence related cases					61	73	69	71	98	80	76	80
Sexual assault related cases					11	12	8	14	10	8	12	9
Motor vehicle activity	1486	2134	1586	1268	1394	1318	2449	2411	2382	1860	1907	1868
Accidents	120	156	154	131	131	149	132	150	130	127	121	109
Animal Control Calls	NR	NR	142	202	194	174	224	1022	972	1022	1030	1010
Motor Vehicle incidents	NR	NR	NR	NR	NR	275	247	231	220	152	230	192

Charges of Interest			
Aggravated Assault	8	DWI	32
Assault	35	Involuntary Emergency Admission	20
Burglary	4	Liquor Law Violations	39
Theft	19	Drug related charges	37
Criminal Threatening / Intimidation	21	Other motor vehicle arrests	270
Criminal Mischief / vandalism	13	Domestic violence related	83
Sobriety check point	9	Open warrants	37

Wakefield Transfer Station



	2013	2014
Recyclables		
Antifreeze	350 gal	75 gal
Batteries	3.74 tons	2.53 tons
Mixed Paper	230.43 tons	222.66 tons
Aluminum Cans	13.39 tons	11.09 tons
Glass	185.41 tons	117.81 tons
Fluorescent Bulbs	6059 units	6882 units
Used Motor Oil	2500 gal	2150 gal
Electronics	20.44 tons	16.33 tons
Textiles	17.25 tons	24 tons
Scrap Metals	154.16 tons	74.6 tons
High Cost Waste		
Tires	420 units	9.05 tons
Bulky (Demolition)	610.19 tons	530.15 tons
MSW (Household)	1283.87 tons	1384.14 tons

2014 Revenue: \$136,995.95

2014 Expenses: \$207,548.91

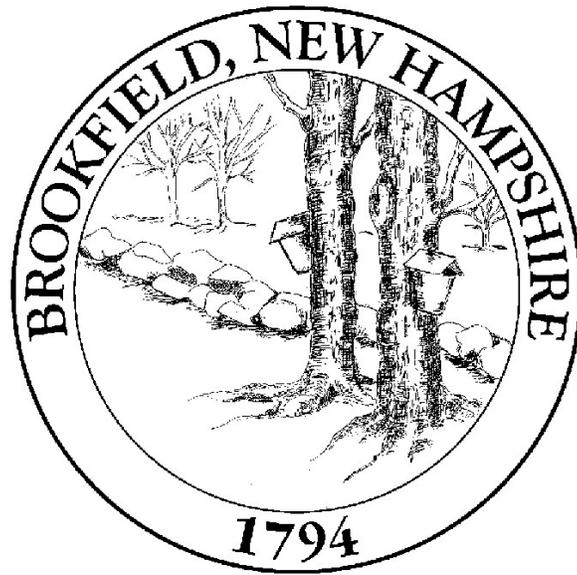
Thanks to all of you who recycle.

Respectfully submitted,
Warren Winn
Transfer Station Manager

Zoning Board of Adjustment

There was no activity for the year.

Respectfully submitted,
Paul Tremblay
Chair



Town Seal

Original Pen & Ink by Judy Brenner

Front Cover - Brookfield Town House

Original Pen & Ink by Lynn Kirby