

TOWN OF BROOKFIELD
Road Committee Meeting Minutes
Tuesday, October 27th 2020
APPROVED

I. Call to Order

The meeting was called to order at 5:58 PM

II. Roll Call: Members, Alternates.

Brian Robischeau, Chris Kinville, Cassandra Rodil (via ZOOM) and Tim Straz

Public Present:

Craig Evans, Steve Berry, Rich Zacher, Peter Donnelly and Mark Stengel

III. Public Comments

Steve Berry inquired about a cost estimate to turn Cate Lane from a private to Class V road. This request will be reviewed by the Selectmen.

IV. Review and possible approval of minutes: October 13, 2020 Approved (3-0-1)

V. New Business

A. 2021 Budget

There was a discussion on the remaining projects for 2020 and evaluation of the current spending against the budget. The Committee evaluated budgets from previous years and determined that 2021 funds will be focused on maintenance projects. Projects to include installation/repair of culverts, catch basins and repairing asphalt edging. This will be preparation work for paving to continue in 2022. The proposed 2021 budget breakdown:

4312 Highways and Streets

Summer Maintenance

4312.361	Road Agent Charges	\$100,000
4312.362	Materials	\$ 30,000

Snow & Ice Removal

4312.371	Road Agent Charges	\$80,000
4312.372	Materials	\$30,000

4900 Capital Outlay

4904.500	Repair of Town Roads	\$55,000
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B. Maintenance Plan

There was discussion of putting a maintenance plan together, focusing on preparation for future paving projects, but also to address culvert, catch basins and edge of asphalt maintenance.

C. Potential Projects

There was a brief discussion of potential future projects.

VI. Member Comments

Mr. Kinville inquired if Fall maintenance can be completed before snow season?

VII. Adjournment.

Chris Kinville adjourned the meeting at 7:00 PM.

The next meeting is scheduled for November 11, 2020 at 6:00 PM

Respectfully submitted for approval at the next Road Committee meeting,

Tim Straz - Secretary