

**Town of Brookfield  
Cemetery Trustees**

**Minutes 23 March 2023**

**Attendance:** Bertie Holland, Pam Skeffington, and Kate Niewenhous, Trustees. Richard Zacher, Selectman.

Meeting called to order 10am.

February minutes accepted.

**Congratulated** Bertie Holland on being re-elected to Cemetery Trustees

**Cemetery Gates**—Bertie to call Central Fence to follow up.

**Bartlett Tree Contract** signed by trustees, and mailed back for this summer's work.

**Corey Pike** to continue maintenance on both private graveyards, and two town cemeteries.

**Royal Turf**—Pam to contact to get a proposal for grub control and lawn fertilization for this summer.

**Discussion and Procedure Clarification**

- Website clarification/information about Cemetery Trustees needs to be uploaded
- Price of plots to be noted on Purchase application, and Plot Map for easier reference
- Conversation about raising plot price to help fund next sections to be opened in the future to cover surveyor's fees
- All Archived meeting minutes need to be signed and given to Craig Evans, Archivist
- After plot sale, a certificate can be printed from files on USB. Bertie Holland to have notarized and signed before mailing to purchaser
- Kate will email Cassie regarding getting training on new computer system at Town House

**Recent Burials**

David and Jean Albro were interred in the Joseph T. Churchill Graveyard in October 2022

Mr. and Mrs. Johannsson interred in The Brookfield Cemetery in September 2022

Lorraine Wiggin interred in the Wiggin Cemetery

**Future Town Events**

In October a Graveyard Talk will be given by Bob Servichek

The Brookfield Historical Cemetery opened in 1819