

Brookfield Cemetery Trustees  
Meeting Minutes  
January 11<sup>th</sup>, 2018

Meeting called to order at 7:00pm

Present: Trustees: Rick Surette, Judy Lewis...Alternate: Appointed at meeting..Craig Evans  
Public: Rich Zacher

The Pledge of Allegiance was recited

**Secretary's report** was reviewed. A motion was made by Craig Evans and seconded by Rick Surette to accept the report as written. The motion carried.

**Correspondence:** An application for a Right to Inter was received. The application was for plot #19. #19 plot was removed from the cemetery plan as the plot appeared to close to the area where a vehicle turns and might destroy the grass. Judy will contact the person to see if #18 plot which is now the end plot would be acceptable.

**Old business:**

Mowing for this coming season: Craig will e-mail Cory Pike

Parking area: Weather and schedules did not permit time to accomplish parking area.

Memorial Area Update: Proposal for the memorial area landscaping was received from Roland Kinsville. The proposal fit the budgeted amount and appears to be slated to be started in the spring. A discussion followed. A motion was made by Rick to accept the proposal of the landscaping of the memorial area proposed by Roland. The motion was seconded by Craig, the motion carried, Judy will communicate with Roland for approval of the proposal.

Policy Review: Craig has finalized the updates to the policies.

**New Business:** Several persons who have purchased Right to Inter

Certificates for the New Cemetery have expressed that the checks took exceptionally long to clear. A discussion followed. No decisions at this time.

A donation of \$180.00 was received from the Town Craft Fair. The money was received by Mary Lou.

Respectfully submitted,

Judy Lewis